

Enquiries regarding this Agenda:  
Amy Bryant (01284) 757100

## ***Bury St Edmunds Area Working Party***

***Tuesday 4 January 2011 at 5.00 pm  
in the Conference Chamber West (F1R09), West Suffolk House, Western Way,  
Bury St Edmunds***

***CONSTITUTION:***      *Chairman:*            *Councillor R D Everitt*  
                                 *Vice-Chairman:*    *Councillor Mrs S J Mildmay-White*

<u><i>Conservative</i></u> <u><i>Members (8)</i></u>	<u><i>Liberal Democrat</i></u> <u><i>Member (1)</i></u>	<u><i>Green</i></u> <u><i>Member (1)</i></u>
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<i>Mrs Alexander Everitt Farmer Hale Mrs Mildmay- White Oliver Rout F J Warby</i>	<i>Jones</i>	<i>Ereira-Guyer</i>
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***SUBSTITUTES:***

<u><i>Conservative</i></u> <u><i>Members (3)</i></u>	<u><i>Liberal Democrat</i></u> <u><i>Member (1)</i></u>	<u><i>Independent</i></u> <u><i>Member (1)</i></u>
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<i>Buckle Griffiths Mrs P A Warby</i>	<i>Bradbury</i>	<i>Nettleton</i>
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***QUORUM:***                    *Five Members*

<p><b><i>Please switch off mobile communication devices during the meeting, unless exceptional circumstances require otherwise.</i></b></p>
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# *Agenda*

## Procedural Matters

### 1. **Substitutes**

Any Member who is substituting for another Member should so indicate together with the name of the relevant absent Member.

### 2. **Apologies for Absence**

### 3. **Minutes**

To confirm the minutes of the meeting held on 30 November 2010 (copy attached).

### 4. **Declarations of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the agenda no later than when that item is reached and, when appropriate, to leave the meeting prior to discussion and voting on the item.

As many of the items on this agenda are of at least some significance to Bury St Edmunds Town Council this declaration will be made at the beginning of the meeting.

## Part 1 – Public

### 5. **Bury St Edmunds Visitors Signing**

Report **B400** attached.

### 6. **Engineering Services Work Programme**

Report **B401** attached.

### 7. **Masterplan for Bury St Edmunds**

On 14 December 2010 full Council adopted the Local Development Framework Core Strategy. It is now appropriate to commence work on the more detailed town masterplan for Bury St Edmunds.

Officers will make a presentation to the Working Party on the process for preparing the masterplan and suggestions for engaging local people in the process and the Working Party is asked to **APPROVE THE PROCESS**.

### 8. **Town Centre Lettings/Vacancies: Update**

The Economic Development Manager will make a presentation and provide an oral update.

**9. Dates of Future Meetings**

The Working Party is asked to **NOTE** the following dates for future meetings in 2010/2011:-

22 February 2011;  
29 March 2011; and  
17 May 2011.

All dates are Tuesdays and meetings to commence at 5.00 pm.

**Part 2 – Private**

**NONE**