

Enquiries regarding this Agenda:
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Bury St Edmunds Area Working Party

***Tuesday 19 July 2011 at 5.00 pm
in Conference Room West (F1R09), West Suffolk House, Western Way,
Bury St Edmunds***

CONSTITUTION: *Chairman:* *Councillor R D Everitt*
 Vice-Chairman: *Councillor Mrs S J Mildmay-White*

<u><i>Conservative</i></u> <u><i>Members (8)</i></u>	<u><i>Independent</i></u> <u><i>Group Member (1)</i></u>	<u><i>Labour</i></u> <u><i>Member (1)</i></u>
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<i>Everitt</i> <i>Farmer</i> <i>Hordern</i> <i>Mrs Mildmay- White</i> <i>Oliver</i> <i>Rout</i> <i>Mrs Stamp</i> <i>Mrs P A Warby</i>	<i>Nettleton</i>	<i>Cockle</i>
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SUBSTITUTES:

<u><i>Conservative</i></u> <u><i>Members (3)</i></u>	<u><i>Independent</i></u> <u><i>Group Member (1)</i></u>	<u><i>Labour</i></u> <u><i>Member (1)</i></u>
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<i>Buckle</i> <i>Griffiths</i> <i>F J Warby</i>	<i>Beckwith</i>	<i>Mrs Hind</i>
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QUORUM: *Five Members*

<p><i>Please switch off mobile communication devices during the meeting, unless exceptional circumstances require otherwise.</i></p>

Agenda

Procedural Matters

1. **Substitutes**

Any Member who is substituting for another Member should so indicate together with the name of the relevant absent Member.

2. **Apologies for Absence**

3. **Minutes**

To note the record of the meeting held on 31 May 2011 (copy attached).

4. **Declarations of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the agenda no later than when that item is reached and, when appropriate, to leave the meeting prior to discussion and voting on the item.

As many of the items on this agenda are of at least some significance to Bury St Edmunds Town Council this declaration will be made at the beginning of the meeting.

Part 1 – Public

5. **Terms of Reference**

Below is the current approved Terms of Reference for the Bury St Edmunds Area Working Party:-

- (a) *To maintain an overview of the issues relating to the wellbeing, economic prosperity and future development of Bury St Edmunds and make recommendations to the Cabinet about actions required to promote the success of the town;*
- (b) *to bring forward proposals and recommendations for proceeding with all aspects of the redevelopment of the Cattle Market sit in Bury St Edmunds and managing the impact of this scheme;*
- (c) *to consider service related and other issues and liaise with the Bury St Edmunds Town Council as appropriate; and*
- (d) *without reference to the Cabinet, to appoint steering groups for any issue within the remit of the Working Party and to co-opt non-voting members to these steering groups in order to provide alternative viewpoints and expert advice.*

It has been suggested that item (b) above be amended to reflect the development of the Cattle Market site and read '*to consider proposals arising from any major development in Bury St Edmunds and make recommendations to the Cabinet where necessary.*'

The Working Party is required to **REVIEW** the above/attached Terms of Reference and recommend any changes to the Cabinet for consideration.

6. Bid4Bury Update

Report **C72** attached.

7. Business Festival 2011

Report **C73** attached.

8. Town Centre Lettings/Vacancies: Update

The Economic Development Manager will make a presentation and provide an oral update.

9. Temporary Park and Ride Site

Report **C74** attached.

10. Dates of Future Meetings

The Working Party has approved the following dates for future meetings in 2011/2012:-

13 September 2011;
1 November 2011;
20 December 2011;
7 February 2012;
20 March 2012; and
8 May 2012.

All dates are Tuesdays and meetings to commence at 5.00 pm.

Part 2 – Private

NONE