



# Forest Heath District Council

## Key Decisions to be considered at Cabinet

**Date: October 2012 – May 2013**

**Issue date: 17 September 2012**

This list shows both the key decisions and other decisions the Cabinet is intending to take over the next 8 months. The list is updated every month.

Key decisions are taken at public meetings of Cabinet, however, some decisions may be held in private during the parts of the meeting at which the public may be excluded, when it is likely that confidential or exempt information would be disclosed, and as indicated on the agenda by reference to the descriptions in Schedule 12A to the 1972 Act.

Members of the public wishing to:-

- make enquiries in respect of any of the intended decisions listed below; or
- receive copies of any of the documents listed below; or
- submit documents for consideration in relation to the intended decisions listed below

should contact the named Officer in the first instance, either on the telephone number listed against their name, or via email using the format: [firstname.surname@forest-heath.gov.uk](mailto:firstname.surname@forest-heath.gov.uk) or via Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Bury St Edmunds, Suffolk, IP28 7HQ

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
	2 Oct 12						
Oct12/02		Adopt new Corporate Enforcement Policy		R-Council 17/10/12	Cllr Roman Cllr Burt Keith Marley 01638 719233	All	Draft policy
Oct12/04		Adopt new single pay and reward strategy		R- Council 17/10/12	Cllr Edwards Ruth Littlechild 01638 719326	All	Report on joint proposals with SEBC

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Oct12/09		Local Development Framework – Joint Affordable Housing Supplementary Planning Document		D	Cllr Burt Nicola Baker 01638 719423	All	Local Plan Working Group report
Oct12/10		Local Government Resource Review – Business Rates Retention: Pooling		D	Cllr Edwards Lynda Pope 01638 719703	All	Documents submitted by the Department of Communities and Local Government (DCLG)
Sep12/02 (deferred from 4 September 2012)		Delivering sustainable budgets 2013/2014		D (not key decision)	Cllr Edwards Lynda Pope 01638 719703	All	
	6 Nov 12						
Nov12/01		Council Tax Localisation Scheme		R – Council 12/12/12	Cllr Edwards Sharon Jones 01842 756463	All	Draft policy
Nov12/02		Residents Parking Zone– assess options/ballot results		D	Cllr Edwards Cllr Burt Andrew Claydon 01638 719412	Newmarket	Option appraisal
Nov12/03		Determination of relief - NDR		D	Cllr Edwards Sharon Jones 01842 756463	All	Draft policy
Nov12/06		Budget Monitoring Report – April – September 2012 (Revenue and Capital)		D (not key decision) or R – Council 12/12/12 (dependent on approval limits)	Cllr Edwards Lynda Pope 01638 719703	All	

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Nov12/08		Receive Treasury Management Monitoring Report		R- Council 14/11/12	Cllr Edwards Lynda Pope 01638 719703		Report on performance
Nov12/09		Carbon Management Plan (to include Green Travel Plan)		D	Cllr Roman Nigel McCurdy 01638 719412	All	Draft plan
Nov 12/10		Review of the Council's Constitution		R – Council 12/12/12	Cllr Edwards Peter Heard 01638 719309	All	Current Constitution
Sep12/04 (deferred from 4 September & 2 October 2012)		Adoption of Asset Management Plan (to include pre-planned Maintenance Report)		R - Council 12/12/12	Cllr Edwards Andrew Claydon 01638 719412	All	Draft plan
Dec12/02 (B/fwd from 4 December 2012)		Review of Anglia Community Leisure Contract – Outcome of Review & Implementation of Decisions		D	Cllr Hirst Simon Phelan 01638 719440	All	
Jul12(b)/07 (deferred from 31 July 2012)		Approve Air Quality Strategy		D (not key decision)	Cllr Roman Keith Marley 01638 719233	All	Draft strategy
Sep12/01 (deferred from 4 September 2012)		Approve Air Quality Action Plan for Newmarket		D	Cllr Roman Keith Marley 01638 719233	Newmarket	Draft action plan

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Jul12(b)/14 (deferred from 31 July, 4 September & 2 October 2012)		Capital Improvement Scheme – Lady Wolverton Pavilion		R – Council 26/09/12	Cllr Edwards Cllr Millar Simon Phelan 01638 719440	Newmarket	Full Capital Business Appraisal
	4 Dec 12						
Dec12/01		Review of Sex Establishment Licensing Policy		D	Cllr Roman Keith Marley 01638 719233	All	Draft policy
Dec12/03a		Anti Money Laundering Policy		R – Council 12/12/12	Cllr Edwards Andrew Claydon 01638 719412	All	
Dec12/03b		Gambling Statement of Licensing Policy		R – Council 12/12/12	Cllr Roman Keith Marley 01638 719233	All	Draft policy
Dec12/04		Review of the Statement of Licensing Policy		R – Council 12/12/12	Cllr Roman Keith Marley 01638 719233	All	Draft policy
Dec12/05		Joint National Fraud Initiative Strategy		R – Council 12/12/12	Cllr Edwards Lynda Pope 01638 719703	All	Draft strategy
Jul12(a)/08 (deferred from 3 & 31 July 2012 )		Home of horseracing - implementation of construction project		R - Council 12/12/12	Cllr Hirst Nigel McCurdy 01638 719412	Newmarket	Home of Horseracing Working Group and Council Reports

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Oct12/05 (deferred from 2 October 2012)		Approve new ICT security and e mail usage policies		D	Cllr Edwards Lynda Pope 01638 719703	All	Draft policy
	15 Jan 13						
Jan13/01		Local Government Finance Act 1992 – The Collection Fund – Precept Arrangements 2013/2014		D	Cllr Edwards Lynda Pope 01638 719703		
Jan13/02		Council Tax Base for Tax Setting Purposes 2013/2014		D	Cllr Edwards Lynda Pope 01638 719703		
Sep12/07 (deferred from 4 September & 2 October 2012)		Adoption of Medium Term Financial Strategy		R - Council 13/03/13	Cllr Edwards Lynda Pope 01638 719703	All	Draft Strategy
Sep12/06 (deferred from 4 September & 2 October 2012)		Adoption of Capital Strategy		R - Council 13/03/13	Cllr Edwards Lynda Pope 01638 719703	All	Draft Strategy
Oct12/06 (deferred from 2 October 2012)		Adopt new ICT strategy		R - Council 13/03/13	Cllr Edwards Lynda Pope 01638 719703	All	Draft Strategy

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Oct12/03 (deferred from 2 October 2012)		Approve new Joint Communications Strategy		D	Cllr Millar Janice Rees 01638 719436	All	Draft strategy
Oct12/07 (deferred from 2 October 2012)		Approve new Risk Management strategy		D	Cllr Edwards Janice Rees 01638 719436	All	Draft Strategy
	5 Feb 13						
Feb13/01		Receive Treasury Management Annual Strategy Report, Code of Practice, MRP Policy and Prudential Indicators Report		R – Council 04/03/13	Cllr Edwards Lynda Pope 01638 719703	All	Draft strategy, policy and report
Feb13/02		Budget and Council Tax 2013/2014		R – Council 04/03/13	Cllr Edwards Lynda Pope 01638 719703	All	Medium Term Financial Strategy Budget Assumptions
	5 Mar 13						
Mar13/01		Air quality assessment Brandon		D (not key Decision)	Cllr Roman Keith Marley 01638 719233	Brandon	Draft proposals
Mar13/02		Adoption of Sustainable Development Strategy		R – Council 13/3/13	Cllr Roman Keith Marley 01638 719233	All	Draft strategy
Feb13/03 (deferred from 5 February 2013)		Budget Monitoring Report – April – December 2012 (Revenue and Capital)		D (not key decision) or R – Council 13/03/13 (dependent	Cllr Edwards Lynda Pope 01638 719703	All	

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				on approval limits)			
	9 Apr 13						
	14 May 13						
Nov12/04 (deferred from 6 November 2012)		Approve Private Sector Housing Strategy		R - Council 12/12/12	Cllr Burt Keith Marley 01638 719233	All	Draft strategy incorporating consultation results

Key decisions are:

- (i) decisions contrary to or not wholly in accordance with the authority's approved budget;
- (ii) decisions which would result in any expenditure or reduction in expenditure of £25,000, if specifically mentioned within the approved Revenue Budget or Capital Programme;
- (iii) decisions contrary to a policy, plan or strategy approved by the Council or a Committee of the Council;
- (iv) decisions which raise new issues of policy;
- (v) decisions which require any of the following:
  - A Staff: It will give rise to the need to appoint additional permanent staff for which there is no budget provision or to delete posts from the establishment.
  - B Land: Requires the acquisition or disposal of any land or interest in land in excess of a value of £300,000;
- (vi) decisions which comprise or include the making, approval or publication of a draft or final scheme which may require, either directly or in the event of objections, the approval of a Minister of the Crown;