



# Forest Heath District Council

**List of Key Decisions**  
**Date: February – May 2013**  
**Issue date: 7 January 2013**

This list shows both the key decisions and other decisions Forest Heath District Council is intending to take over the next 4 months. The list is updated every month.

Key decisions are taken at public meetings of Cabinet and its Joint Committees, however, some decisions may be held in private during the parts of the meetings at which the public may be excluded, when it is likely that confidential or exempt information would be disclosed, and as indicated on the agenda by reference to the descriptions in Schedule 12A to the 1972 Act.

Members of the public wishing to:-

- make enquiries in respect of any of the intended decisions listed below; or
- receive copies of any of the documents listed below; or
- submit documents for consideration in relation to the intended decisions listed below

should contact the named Officer in the first instance, either on the telephone number or email listed against their name or via Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Bury St Edmunds, Suffolk, IP28 7HQ.

## **Meetings of Cabinet:**

<b>Ref.</b>	<b>Expected Decision Date</b>	<b>Subject/Purpose of Decision</b>	<b>Exempt Paragraph (if applicable)</b>	<b>Decision (D) or Rec (R) to Council on date</b>	<b>Portfolio Holder/ Contact Officer Details</b>	<b>Wards Affected</b>	<b>Supporting Documents</b>
	5 Feb 13						
Feb13/01		Receive Treasury Management Annual Strategy Report, Code of Practice, MRP Policy and Prudential Indicators Report		R – Council 04/03/13	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft strategy, policy and report

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Feb13/02		Budget and Council Tax 2013/2014		R – Council 04/03/13	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Medium Term Financial Strategy Budget Assumptions
Feb13/03		Suffolk Health and Wellbeing Strategy		R – Council 13/03/13	Cllr Hirst Davina Howes 01284 757070 davina.howes@westsuffolk.gov.uk & Neil Anthony 01284 757064 neil.anthony@westsuffolk.gov.uk		
Feb13/04		Pay Policy Statement 2013/2014		R – Council 13/03/13	Karen Points Head of HR & Organisational Development 01284 757015 Karen.points@westsuffolk.gov.uk		
Feb13/05		Suffolk Flood Risk Strategy		R – Council 13/03/03	Cllr Millar Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk		

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Feb13/06		Review of Customer Access Locations		D	Cllr Millar Davina Howes 01284 757070 Davina.howes@westsuffolk.gov.uk	All	Report
Dec12/01 (deferred from 4 December 2012)		Review of Sex Establishment Licensing Policy		D	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk	All	Draft policy
Dec12/04 (deferred from 4 December 2012 & 15 January 2013)		Review of the Statement of Licensing Policy		R – Council	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk	All	Draft policy
Jul12(b)/14 (deferred from 31 July, 4 September, 2 October, 6 November & 4 December 2012 and		Capital Improvement Scheme – Lady Wolverton Pavilion		R – Council	Cllr Edwards Cllr Millar Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk	Newmarket	Full Capital Business Appraisal

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15 January 2013)							
Jan13/03 (deferred from 15 January 2013)		NNDR Forecast		R – Council 04/03/12	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	
Jan13/06 (deferred from 15 January 2013)		Asset Management Plan: 1-3 Outfall Cottages, Laureate School Road, Newmarket		R – Council	Cllr Edwards Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk		
	5 Mar 13						
Mar13/01		Air quality assessment Brandon		D (not key Decision)	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk	Brandon	Draft proposals
Mar13/02		Adoption of Sustainable Development Strategy and Carbon Management Plan (to include Green Travel Plan)		R – Council 13/03/13	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk	All	Draft strategy

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Mar13/03		Joint Development Management Policies Document – Approval of Final Document for Submission to Planning Inspectorate		R – Council 13/03/13	Cllr Burt Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk	All	Joint Development Management Policies Committee papers Local Plan Working Group (FHDC)
Mar13/04		Brandon Country Park Management	Paragraph 1 – <i>Information relating to any individual</i>	D	Cllr Hirst Neil Anthony 01284 757064 neil.anthony@westsuffolk.gov.uk	Brandon Wards	
Mar13/05		Members’ Locality Budgets (Consideration of the Proposed Amendments made by the Overview & Scrutiny Committee)		D	Cllr Millar Neil Anthony 01284 757064 neil.anthony@westsuffolk.gov.uk	All	Report and Minutes of Overview & Scrutiny Committee – 25 October 2012
Feb13/03 (deferred from 5 February 2013)		Budget Monitoring Report – April – December 2012 (Revenue and Capital)		D (not key decision) or R – Council 13/03/13 (dependent on approval limits)	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	
	9 Apr 13						
	14 May 13						

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Nov12/04 (deferred from 6 November 2012)		Approve Private Sector Housing Strategy		R - Council	Cllr Burt Simon Phelan 01638 719440 Simon.phelan@westsuffolk.gov.uk	All	Draft strategy incorporating consultation results
	June 2013						
	July 2013						
	Sept 2013						
Sep13/01		Procurement Strategy		R – Council	Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Sep12/07 (deferred from 4 September 2012, 2 October 2012 & 15 January 2013)		Adoption of Medium Term Financial Strategy		R - Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Sep12/06 (deferred from 4 September 2012, 2 October		Adoption of Capital Strategy		R - Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy



## Meetings of Joint Committees:

### Anglia Revenues & Benefits Partnership Joint Committee

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents

### West Suffolk Waste and Street Scene Services Joint Committee

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
	22 Mar 2013						
Mar13/01 (JWC)		Procurement of Waste Transfer and Recycling Services - Update	Paragraph 3 "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"	D	Cllr Roman Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk	All	Report to the Joint Committee



Joint Development Management Policies Committee

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	11 Feb 2013						
Feb13/01 (DMP)		Joint Development Management Policies Document – Approval of Final Document for Submission to Planning Inspectorate		R- Council (SEBC) 26/02/13  R – Council (FHDC) 13/03/13	Cllr Burt Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk	All	Joint Development Management Policies Committee Papers Local Plan Working Group (FHDC) Sustainable Development Panel (SEBC)

Key decisions are:

- (i) decisions contrary to or not wholly in accordance with the authority's approved budget;
- (ii) decisions which would result in any expenditure or reduction in expenditure of £25,000, if not specifically mentioned within the approved Revenue Budget or Capital Programme;
- (iii) decisions contrary to a policy, plan or strategy approved by the Council or a Committee of the Council;
- (iv) decisions which raise new issues of policy;
- (v) decisions which require any of the following:
  - A Staff: It will give rise to the need to appoint additional permanent staff for which there is no budget provision or to delete posts from the establishment.
  - B Land: Requires the acquisition or disposal of any land or interest in land in excess of a value of £300,000;
- (vi) decisions which comprise or include the making, approval or publication of a draft or final scheme which may require, either directly or in the event of objections, the approval of a Minister of the Crown;