



Forest Heath District Council

List of Key Decisions
Date: March – May 2013
Issue date: 4 February 2013

This list shows both the key decisions and other decisions Forest Heath District Council is intending to take over the next 3 months. The list is updated every month.

Key decisions are taken at public meetings of Cabinet and its Joint Committees, however, some decisions may be held in private during the parts of the meetings at which the public may be excluded, when it is likely that confidential or exempt information would be disclosed, and as indicated on the agenda by reference to the descriptions in Schedule 12A to the 1972 Act.

Members of the public wishing to:-

- make enquiries in respect of any of the intended decisions listed below; or
- receive copies of any of the documents listed below; or
- submit documents for consideration in relation to the intended decisions listed below

should contact the named Officer in the first instance, either on the telephone number or email listed against their name or via Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Bury St Edmunds, Suffolk, IP28 7HQ.

Meetings of Cabinet:

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
	5 Mar 13						
Mar13/01		Air Quality Review for Brandon		D (not key Decision)	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk & Peter Gudde	Brandon Wards	Draft proposals

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					01284 757042 peter.gudde@stedsbc.gov.uk		
Mar13/03		Joint Development Management Policies Document – Approval of Final Document for Submission to Planning Inspectorate		R – Council 13/03/13	Cllr Burt Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk	All	Joint Development Management Policies Committee papers Local Plan Working Group (FHDC)
Mar13/04		Brandon Country Park Management	Paragraph 1 – <i>Information relating to any individual</i>	D	Cllr Hirst Liz Watts 01284 757252 Liz.watts@West Suffolk.gov.uk Neil Anthony 01284 757064 neil.anthony@westsuffolk.gov.uk	Brandon Wards	
Mar13/05		Members’ Locality Budgets (Consideration of the Proposed Amendments made by the Overview & Scrutiny Committee)		D	Cllr Millar Neil Anthony 01284 757064 neil.anthony@westsuffolk.gov.uk	All	Report and Minutes of Overview & Scrutiny Committee – 25 October 2012
Mar13/06		Write Offs	Paragraph 1 – <i>Information relating to</i>	D – may not be key decision dependent	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@	All	

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			<i>any individual"</i>	on write off total	westsuffolk.gov.uk		
Mar13/07		Suffolk Growth Strategy		D	Cllr Bowman Andrea Mayley 01284 757343 andrea.mayley@westsuffolk.gov.uk	All	
Feb13/03 (deferred from 5 February 2013)		Budget Monitoring Report – April – December 2012 (Revenue and Capital)		D (not key decision) or R – Council 13/03/13 (dependent on approval limits)	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	
Jan13/06 (deferred from 15 January & 5 February 2013)		Asset Management Plan: 1-3 Outfall Cottages, Laureate School Road, Newmarket		R – Council	Cllr Edwards Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk	Severals (Newmarket) Ward	
Feb13/06 (deferred from 5 February 2013)		Review of Customer Access Locations		D	Cllr Millar Davina Howes 01284 757070 Davina.howes@westsuffolk.gov.	All	Report

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					uk		
Feb13/03 (deferred from 5 February 2013)		Suffolk Health and Wellbeing Strategy		R – Council 13/03/13	Cllr Hirst Davina Howes 01284 757070 davina.howes@westsuffolk.gov.uk & Neil Anthony 01284 757064 neil.anthony@westsuffolk.gov.uk	All	
Feb13/04 (deferred from 5 February 2013)		Pay Policy Statement 2013/2014 and New Single Payline		R – Council 13/03/13	Cllr Edwards Karen Points 01284 757015 Karen.points@westsuffolk.gov.uk	N/A	
	9 Apr 13						
Apr13/01		Amendments/Additions to the Joint Health and Safety Policy		R – Council 08/05/13	Cllr Edwards Karen Points 01284 757015 Karen.points@westsuffolk.gov.uk & Martin Hosker 01284 757010 martin.hosker@stedsb.gov.uk	N/A	Approved Joint Health & Safety Policy

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Apr13/02		Establishment of Joint Diversity Working Party		D (not key)	Cllr Millar Davina Howes 01284 757070 davina.howes@westsuffolk.gov.uk	All	
Apr13/03		Regeneration of Old Bakery, Mildenhall	Paragraph 3 – <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</i> "	D	Cllr Bowman Cllr Burt Simon Phelan 01638 719440 Simon.phelan@westsuffolk.gov.uk	Market (Mildenhall) Ward	
Apr13/04		Suffolk County Council's Public Access Business Case: District Delivery		D	Cllr Millar Davina Howes 01284 757070 davina.howes@westsuffolk.gov.uk	All	Suffolk County Council Cabinet Report – 26 February 2013
Dec12/01 (deferred from 4 December		Review of Sex Establishment Licensing Policy		D	Cllr Roman Nicola Baker 01638 719423 nicola.baker@	All	Draft policy

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2012, 5 February 2013 & 5 March 2013)					westsuffolk.gov.uk & Tom Wright 01638 719223 tom.wright@forest-heath.gov.uk		
	14 May 13						
Nov12/04 (deferred from 6 November 2012)		Empty Homes Strategy		R - Council	Cllr Burt Simon Phelan 01638 719440 Simon.phelan@westsuffolk.gov.uk	All	Draft strategy incorporating consultation results
May13/01		Corporate Code of Governance		R – Council (June 2013)	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk & Jon Snares 01284 757239 Jon.snares@stedsbc.gov.uk	N/A	
	June 2013						
Jun13/01		West Suffolk Contaminated Land Strategy		R – Council	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk & Peter Gudde	All	Draft strategy

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					01284 757042 peter.gudde@stedsbc.gov.uk		
Jun13/02		West Suffolk Sustainable Development Strategy		R- Council	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk & Peter Gudde 01284 757042 peter.gudde@stedsbc.gov.uk	All	Draft strategy
Jul12(b)/14 (deferred from 31 July, 4 September, 2 October, 6 November & 4 December 2012 and 15 January, 5 February & 5 March 2013)		Capital Improvement Scheme – Lady Wolverton Pavilion		R – Council	Cllr Millar Cllr Edwards Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk	St Mary's (Newmarket) Ward	Full Capital Business Appraisal

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
	Sept 2013						
Sep13/01		Procurement Strategy		R – Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Sep12/07 (deferred from 4 September 2012, 2 October 2012 & 15 January 2013)		Adoption of Medium Term Financial Strategy		R - Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Sep12/06 (deferred from 4 September 2012, 2 October 2012 & 15 January 2013)		Adoption of Capital Strategy		R - Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Oct12/07 (deferred from 2 October 2012 & 15 January 2013)		Approve new Risk Management strategy		R - Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy

Meetings of Joint Committees:

Anglia Revenues & Benefits Partnership Joint Committee

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	14 March 2013						

West Suffolk Waste and Street Scene Services Joint Committee

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
	22 Mar 2013						
Mar13/01 (JWC)		Procurement of Waste Transfer and Recycling Services - Update	Paragraph 3 " <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</i> "	D	Cllr Roman Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk	All	Report to the Joint Committee

Joint Development Management Policies Committee

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Key decisions are:

- (i) decisions contrary to or not wholly in accordance with the authority's approved budget;
- (ii) decisions which would result in any expenditure or reduction in expenditure of £25,000, if not specifically mentioned within the approved Revenue Budget or Capital Programme;
- (iii) decisions contrary to a policy, plan or strategy approved by the Council or a Committee of the Council;
- (iv) decisions which raise new issues of policy;
- (v) decisions which require any of the following:
 - A Staff: It will give rise to the need to appoint additional permanent staff for which there is no budget provision or to delete posts from the establishment.
 - B Land: Requires the acquisition or disposal of any land or interest in land in excess of a value of £300,000;
- (vi) decisions which comprise or include the making, approval or publication of a draft or final scheme which may require, either directly or in the event of objections, the approval of a Minister of the Crown;