



# Forest Heath District Council

For further information on any of the Part 1 items listed below, please contact Helen Hardinge (01638) 719363

District Offices  
College Heath Road  
Mildenhall  
Suffolk IP28 7EY

## CABINET

J E Waters (Leader)

S J Edwards

N A Roman (Deputy Leader)

W Hirst

D W Bowman

R J Millar

Mrs R E Burt

**DATE: Tuesday 9 April 2013**

**TIME: 6.00 pm -** At the start of the meeting members of the public are invited to put questions/statements of not more than 3 minutes duration relating to items to be discussed in Part I of the agenda only.

**PLACE: Council Chamber, District Offices, College Heath Road, Mildenhall**

### Interests - Declaration and Restriction on Participation

Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.

### **PART 1 AGENDA**

1. Apologies
2. Public Participation
3. Confirmation of the minutes of the meeting held on 5 March 2013 (attached)  
**(Page-1-)**
4. To receive and consider the recommendations arising from the proceedings of the following (herewith):-  
West Suffolk Joint Staff Consultative Panel 30 January 2013  
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KEY DECISIONS

- CAB13/078 5. Review of Sex Establishment Licensing Policy (Cabinet Member for Environment and Waste)  
**(Page -17-)**
- CAB13/079 6. Joint Health and Safety Policy – Amendment 007, Annex I – Safety & Environmental Requirements for Contractors and Sub-Contractors. Amendment 008, Instruction 41 – Volunteering. Amendment 009, Annex U – Hot Works Permit. Amendment 010, Annex V – Work Permit for External & Internal Roof Work (Cabinet Member for Resources, Governance and Performance)  
**(Page 89-)**
- CAB13/080 7. Joint Pay Policy Statement 2013/2014 (Cabinet Member for Resources, Governance and Performance)  
**(Page -113-)**
- CAB13/081 (full report to follow) 8. Single Pay and Reward Strategy – Proposed Collective Agreement (Cabinet Member for Resources, Governance and Performance)  
**(Page -127-)**
- CAB13/082 9. Guineas Car Park Improvements (Cabinet Member for Resources, Governance and Performance)  
**(Page -139-)**
- CAB13/083 10. Asset Management Plan Review – 1-3 Outfall Cottages, Laureate School Road, Newmarket (Cabinet Member for Resources, Governance and Performance)  
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NON KEY DECISIONS

- CAB13/084 11. Developing a West Suffolk Contaminated Land Strategy (Cabinet Member for Environment and Waste)  
**(Page -163-)**
- CAB13/085 12. Business Start Up Grant/Loan Scheme (Cabinet Member for Economic Development and Tourism)  
**(Page -199-)**
- CAB13/086 13. Establishment of Joint Diversity Working Party (Cabinet Member for Families and Communities)  
**(Page -203-)**
- CAB13/087 14. Performance Reporting and the Role of the Performance & Audit Committee (Leader of the Council)  
**(Page -209-)**
- CAB13/088 15. Review of List of Key Decisions  
**(Page -219-)**
16. Such other business which, in the opinion of the Leader and as set out in Paragraphs 15. and 16. of Part 4E of the Access to Information Rules, should be considered as a matter of urgency to be specified in the minutes.

**IAN GALLIN**  
**Chief Executive**  
**28 March 2013**

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If you require this information in another format or language, telephone Committee Section on 01638 719237 or email [committees@forest-heath.gov.uk](mailto:committees@forest-heath.gov.uk) to discuss your needs.

W przypadku, gdyby niniejsza ulotka potrzebna była w innym formacie lub w innym języku prosimy o kontakt telefoniczny z Committee Section pod numerem 01638 719237 lub o kontakt przy pomocy poczty elektronicznej [committees@forest-heath.gov.uk](mailto:committees@forest-heath.gov.uk) w celu omówienia swoich potrzeb.

Se desejar obter este folheto com formato diferente ou noutra língua, ligue para: Committee Section, tel: 01638 719237, ou envie um *e-mail* para: [committees@forest-heath.gov.uk](mailto:committees@forest-heath.gov.uk), a fim de discutir as suas necessidades.

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