



Forest Heath District Council

List of Key Decisions
Date: April – May 2013
Issue date: 11 March 2013

This list shows both the key decisions and other decisions Forest Heath District Council is intending to take over the next 2 months. The list is updated every month.

Key decisions are taken at public meetings of Cabinet and its Joint Committees, however, some decisions may be held in private during the parts of the meetings at which the public may be excluded, when it is likely that confidential or exempt information would be disclosed, and as indicated on the agenda by reference to the descriptions in Schedule 12A to the 1972 Act.

Members of the public wishing to:-

- make enquiries in respect of any of the intended decisions listed below; or
- receive copies of any of the documents listed below; or
- submit documents for consideration in relation to the intended decisions listed below

should contact the named Officer in the first instance, either on the telephone number or email listed against their name or via Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Bury St Edmunds, Suffolk, IP28 7HQ.

Meetings of Cabinet:

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
	9 Apr 13						
Apr13/01		Amendments/Additions to the Joint Health and Safety Policy		R – Council 08/05/13	Cllr Edwards Karen Points 01284 757015 Karen.points@westsuffolk.gov.uk & Martin Hosker	N/A	Approved Joint Health & Safety Policy

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					01284 757010 martin.hosker@stedsbcc.gov.uk		
Apr13/02		Establishment of Joint Diversity Working Party		D (not key)	Cllr Millar Davina Howes 01284 757070 davina.howes@westsuffolk.gov.uk	All	
Apr13/03		Regeneration of Old Bakery, Mildenhall	Paragraph 3 – <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</i> "	D	Cllr Bowman Cllr Burt Simon Phelan 01638 719440 Simon.phelan@westsuffolk.gov.uk	Market (Mildenhall) Ward	
Apr13/05		The Guineas Multi-Storey Car Park, Newmarket		D	Cllr Edwards Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk		

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Apr13/06		Composition of the Performance & Audit Scrutiny Committee		R – Council 08/05/13	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	
Apr13/07		West Suffolk Contaminated Land Strategy – Pre Consultation Report		D (non key)	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk & Peter Gudde 01284 757042 peter.gudde@stedsbc.gov.uk	All	
Apr13/08		Business Start Up Grant/Loans Scheme		D (non key)	Cllr Bowman Andrea Mayley 01284 757343 Andrea.mayley@westsuffolk.gov.uk	All	
Jan13/06 (deferred from 15 January, 5 February & 5 March 2013)		Asset Management Plan: 1-3 Outfall Cottages, Laureate School Road, Newmarket		R – Council	Cllr Edwards Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk	Severals (Newmarket) Ward	

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Feb13/04 (deferred from 5 February & 5 March 2013)		Pay Policy Statement 2013/2014 and New Single Payline		R – Council 13/03/13	Cllr Edwards Karen Points 01284 757015 Karen.points@westsuffolk.gov.uk	N/A	
Dec12/01 (deferred from 4 December 2012, 5 February 2013 & 5 March 2013)		Review of Sex Establishment Licensing Policy		D	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk & Tom Wright 01638 719223 tom.wright@forest-heath.gov.uk	All	Draft policy
Mar13/04 (deferred from 5 March 2013)		Brandon Country Park Management	Paragraph 1 – <i>Information relating to any individual</i>	D	Cllr Hirst Liz Watts 01284 757252 Liz.watts@Westsuffolk.gov.uk & Neil Anthony 01284 757064 neil.anthony@westsuffolk.gov.uk	Brandon Wards	
Mar13/05 (deferred from 5		Members' Locality Budgets (Consideration of the Proposed		D	Cllr Millar Neil Anthony 01284 757064	All	Report and Minutes of Overview & Scrutiny Committees – 25 October

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March 2013)		Amendments made by the Overview & Scrutiny Committee)			neil.anthony@westsuffolk.gov.uk & Ian Shipp 01638 719774 Ian.shipp@forest-heath.gov.uk		2012 & 31 January 2013
Jul12(b)/14 (deferred from 31 July, 4 September, 2 October, 6 November & 4 December 2012 and 15 January, 5 February & 5 March 2013 then brought forward from June 2013)		Capital Improvement Scheme – Lady Wolverton Pavilion		R – Council	Cllr Millar Cllr Edwards Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk	St Mary's (Newmarket) Ward	Full Capital Business Appraisal
	14 May 13						
Nov12/04 (deferred from 6		Empty Homes Strategy		R - Council	Cllr Burt Simon Phelan 01638 719440	All	Draft strategy incorporating consultation results

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November 2012)					Simon.phelan@westsuffolk.gov.uk		
May13/03		Consultation on Statement of Community Involvement		D (non key) – may be R to Council	Cllr Burt Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk	All	
May13/04		Appointment of the Cabinet's Working Group, Joint Committees/Panels and Steering Group		D (non key)	Cllr Edwards Joy Bowes 01284 757141 Joy.bowes@westsuffolk.gov.uk		
	June 2013						
Jun13/01		West Suffolk Contaminated Land Strategy		R – Council	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk & Peter Gudde 01284 757042 peter.gudde@stedsb.gov.uk	All	Draft strategy
Jun13/02		Forest Heath District Council Strategic Plan 2012-2016		D	Cllr Waters Davina Howes 01284 757070	All	Report of the Overview & Scrutiny Committee on 20 June 2013

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					davina.howes@westsuffolk.gov.uk		
May13/02 (deferred from 14 May 2013)		West Suffolk Sustainable Development Strategy – Pre Consultation Report		D (non key)	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk & Peter Gudde 01284 757042 peter.gudde@stedsbc.gov.uk	All	
	Sept 2013						
Sep13/01		Procurement Strategy		R – Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Sep12/07 (deferred from 4 September 2012, 2 October 2012 & 15 January 2013)		Adoption of Medium Term Financial Strategy		R - Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy

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Sep12/06 (deferred from 4 September 2012, 2 October 2012 & 15 January 2013)		Adoption of Capital Strategy		R - Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Oct12/07 (deferred from 2 October 2012 & 15 January 2013)		Approve new Risk Management strategy		R - Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Oct12/06 (deferred from 2 October 2012, 15 January & 5 February 2013)		Adopt new ICT strategy		R - Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk & Chris Woodhouse 01284 757230 Chris.woodhouse@stedsbc.gov.uk	All	Draft Strategy
Jun13/02 (deferred from June 2013)		West Suffolk Sustainable Development Strategy		R- Council	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.	All	Draft strategy

Meetings of Joint Committees:

Anglia Revenues & Benefits Partnership Joint Committee

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West Suffolk Waste and Street Scene Services Joint Committee

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Joint Development Management Policies Committee

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Key decisions are:

- (i) decisions contrary to or not wholly in accordance with the authority's approved budget;
- (ii) decisions which would result in any expenditure or reduction in expenditure of £25,000, if not specifically mentioned within the approved Revenue Budget or Capital Programme;
- (iii) decisions contrary to a policy, plan or strategy approved by the Council or a Committee of the Council;
- (iv) decisions which raise new issues of policy;
- (v) decisions which require any of the following:
 - A Staff: It will give rise to the need to appoint additional permanent staff for which there is no budget provision or to delete posts from the establishment.
 - B Land: Requires the acquisition or disposal of any land or interest in land in excess of a value of £300,000;
- (vi) decisions which comprise or include the making, approval or publication of a draft or final scheme which may require, either directly or in the event of objections, the approval of a Minister of the Crown;