



# Forest Heath District Council

For further information on any of the Part 1 items listed below, please contact Helen Hardinge (01638) 719363

District Offices  
College Heath Road  
Mildenhall  
Suffolk IP28 7EY

## CABINET

J E Waters (Leader)

S J Edwards

N A Roman (Deputy Leader)

W Hirst

D W Bowman

R J Millar

Mrs R E Burt

**DATE: Tuesday 25 June 2013**

**TIME: 6.00 pm -** At the start of the meeting members of the public are invited to put questions/statements of not more than 3 minutes duration relating to items to be discussed in Part I of the agenda only.

**PLACE: Council Chamber, District Offices, College Heath Road, Mildenhall**

### Interests - Declaration and Restriction on Participation

Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.

### **PART 1 AGENDA**

1. Apologies
2. Public Participation
3. Confirmation of the minutes of the meeting held on 14 May 2013 (attached)  
**(Page-1-)**
4. To receive and consider the recommendations arising from the proceedings of the following (herewith):-  
Shared Services Steering Group **(Page -7-)** 25 March 2013  
West Suffolk Joint Staff Consultative Panel 13 May 2013  
**(Page -9-)**

### KEY DECISIONS

- CAB13/091 5. Forest Heath District Council Annual Report 2012/2013 (Leader of the Council)  
**(Page -15-)**
- CAB13/092 6. Mildenhall Hub Update and Business Case (Leader of the Council)  
**(Page -43-)**
- CAB13/093 7. Revenues Collection Performance and Write-Offs (Cabinet Member for Resources, Governance and Performance)  
**(Page -55-)**
- CAB13/094 8. Level of Council Tax Support Grant and Charging for Parish and Town Council Elections for 2014/2015 Onwards (Cabinet Member for Resources, Governance and Performance)  
**(Page -59-)**

### NON KEY DECISIONS

- CAB13/095 9. Developing a West Suffolk Sustainability Strategy (Cabinet Members for Environment and Waste and for Planning, Housing and Transport)  
**(Page -73-)**
- CAB13/096 10. Generating Income from Renewable Energy – Progress (Cabinet Member for Environment and Waste)  
**(Page -97-)**
- CAB13/097 11. Review of the List of Key Decisions  
**(Page -101-)**
12. Such other business which, in the opinion of the Leader and as set out in Paragraphs 15. and 16. of Part 4E of the Access to Information Rules, should be considered as a matter of urgency to be specified in the minutes.
13. To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **PART 2 AGENDA (EXEMPT)**

### KEY DECISIONS

14. Appendix 1 of Report No CAB13/093 'Revenues Collection Performance and Write-Offs' (Cabinet Member for Resources, Governance and Performance) (paras 1 & 7)  
**(Page -113-)**

*(This item is to be considered under paragraphs 1 & 7 of Schedule 12A of the Local Government Act 1972, as it contains information relating to an individual(s) and information relating to any action taken or to be taken in connection with the*

*prevention, investigation or prosecution of crime)*

*(No representations have been received from members of the public regarding this item being held in private)*

**IAN GALLIN**  
**Chief Executive**  
**17 June 2013**

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If you require this information in another format or language, telephone Democratic Services on 01638 719237 or email [committees@forest-heath.gov.uk](mailto:committees@forest-heath.gov.uk) to discuss your needs.

W przypadku, gdyby niniejsza ulotka potrzebna była w innym formacie lub w innym języku prosimy o kontakt telefoniczny z Democratic Services pod numerem 01638 719237 lub o kontakt przy pomocy poczty elektronicznej [committees@forest-heath.gov.uk](mailto:committees@forest-heath.gov.uk) w celu omówienia swoich potrzeb.

Se desejar obter este folheto com formato diferente ou noutra língua, ligue para: Democratic Services, tel: 01638 719237, ou envie um *e-mail* para: [committees@forest-heath.gov.uk](mailto:committees@forest-heath.gov.uk), a fim de discutir as suas necessidades.

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