

Forest Heath District Council

(This report is a key decision. This report has been subject to appropriate notice of publication under the Council's Access to Information Rules)

Report of the Leader of the Council

CABINET

25 JUNE 2013

CAB13/091

FOREST HEATH DISTRICT COUNCIL ANNUAL REPORT 2012/2013 (Key Decision Reference: June13/02)

1. Summary and reasons for recommendation(s)

- 1.1 The Annual Report highlights the key activities and developments that have been achieved against the Council's priorities as detailed in the 2012-2016 Strategic Plan. The Annual Report also sets out the Cabinet's Portfolio Holders and their respective responsibilities for 2013-2014.
- 1.2 The Council's Overview and Scrutiny Committee will consider the Annual Report on 20 June 2013, when the Leader of the Council will provide an overview of the progress made in 2012-2013.
- 1.3 Any feedback from the Overview and Scrutiny Committee will be presented to Cabinet alongside this report.

2. Recommendation

- 2.1 Members are invited to discuss and approve the Council's Annual Report for 2012-2013.**

Contact details

Name
Title

Portfolio Holder(s)

Councillor James Waters
Leader of the Council

Lead Officer

Davina Howes
Head of Policy, Communications and
Customers

Telephone
E-mail

07771 621038
james.waters@forest-heath.gov.uk

01284 757070
davina.howes@westsuffolk.gov.uk

3. How will the recommendations help us meet our strategic priorities?

3.1 The Council's Strategic Plan for 2012-2016 sets out our priorities which are:

1. Economic growth: a stronger local economy which is capable of growing;
2. Housing: meeting the district's housing needs;
3. Community development: stronger, more active communities; and
4. Efficient and effective council: maintaining quality services.

3.2 The Annual Report describes what the Council has been doing to meet these priorities.

4. Key issues

4.1 The Annual Report 2012-13 is a retrospective summary of the key activities and developments that have been achieved against the Council's priorities as set out in the 2012-16 Strategic Plan. More details are provided in the report at Appendix A.

5. Other options considered

5.1 Not applicable

6. Community impact

6.1 **Crime and disorder impact** *(including Section 17 of the Crime and Disorder Act 1998)*

6.1.1 All relevant impact is covered in the Annual Report.

6.2 **Diversity and equality impact** *(including the findings of the Equality Impact Assessment)*

6.2.1 All relevant impact is covered in the Annual Report.

6.3 **Sustainability impact** *(including completing a Sustainability Impact Assessment)*

6.3.1 All relevant impact is covered in the Annual Report.

6.4 **Other impact** *(any other impacts affecting this report)*

6.4.1 Any other relevant impact is covered in the Annual Report.

7. **Consultation** *(what consultation has been undertaken, and what were the outcomes?)*

7.1 The Annual Report is a summary of progress against the priorities in the Council's Strategic Plan 2012-16. The Plan itself was informed by feedback from residents, businesses and stakeholders.

8. **Financial and resource implications** *(including asset management implications)*

8.1 The Annual Report was compiled within existing resources.

9. Risk/opportunity assessment *(potential hazards or opportunities affecting corporate, service or project objectives)*

9.1 None applicable.

10. Legal and policy implications

10.1 None applicable.

11. Ward(s) affected

11.1 All.

12. Background papers

12.1 Forest Heath District Council Strategic Plan 2012-2016.

13. Documents attached

13.1 Appendix A - Forest Heath District Council Annual Report 2012/2013.