



Forest Heath District Council

List of Key Decisions
Date: June 2013 – May 2014
Issue date: 24 May 2013

This list shows both the key decisions and other decisions Forest Heath District Council is intending to take over the next 12 months. The list is updated every month.

Key decisions are taken at public meetings of Cabinet and its Joint Committees, however, some decisions may be held in private during the parts of the meetings at which the public may be excluded, when it is likely that confidential or exempt information would be disclosed, and as indicated on the agenda by reference to the descriptions in Schedule 12A to the 1972 Act.

Members of the public wishing to:-

- make enquiries in respect of any of the intended decisions listed below; or
- receive copies of any of the documents listed below; or
- submit documents for consideration in relation to the intended decisions listed below

should contact the named Officer in the first instance, either on the telephone number or email listed against their name or via Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Bury St Edmunds, Suffolk, IP28 7HQ.

Meetings of Cabinet:

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
	25 June 13						
Jun13/02		Annual Report 2012/2013		D	Cllr Waters Davina Howes 01284 757070 davina.howes@westsuffolk.gov.uk	All	Report of the Overview & Scrutiny Committee on 20 June 2013

Appendix

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
Jun13/03		Revenues Collection Performance and Write Offs	Paragraph 1 – " <i>Information relating to any individual</i> "	D – may be key decision dependent on write off total	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	
Jun13/04		Mildenhall Hub Project		D	Cllr Waters Alex Wilson 01284 757695 alex.wilson@westsuffolk.gov.uk	Mildenhall Wards – Market & Great Heath	
Jun13/05		Council Tax Support Grant Scheme 2014/2015		D	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	
May13/02 (deferred from 14 May 2013)		West Suffolk Sustainable Development Strategy – Pre Consultation Report		D (non key)	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk & Peter Gudde 01284 757042 peter.gudde@westsuffolk.gov.uk	All	

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Mar13/04 (deferred from 5 March & 9 April 2013)		Brandon Country Park Management	Paragraph 1 – <i>Information relating to any individual</i>	D	Cllr Hirst Liz Watts 01284 757252 Liz.watts@Westsex.gov.uk & Neil Anthony 01284 757064 neil.anthony@westsex.gov.uk	Brandon Wards	
Apr13/03 (deferred from 9 April & 14 May 2013)		Regeneration of Old Bakery, Mildenhall	Paragraph 3 – <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</i>	D	Cllr Bowman Cllr Burt Simon Phelan 01638 719440 Simon.phelan@westsex.gov.uk	Market (Mildenhall) Ward	
May13/05 (deferred from 14 May 2013)		Investing in Renewable Energy – Update		D (non key)	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsex.gov.uk &	All	

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					Peter Gudde 01284 757042 peter.gudde@westsuffolk.gov.uk		
May13/03 (deferred from 14 May 2013)		Consultation on Statement of Community Involvement		D (non key) – may be R to Council	Cllr Burt Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk	All	
	3 Sept 13						
Sep13/01		Procurement Strategy		R – Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Sep12/07 (deferred from 4 September 2012, 2 October 2012 & 15 January 2013)		Adoption of Medium Term Financial Strategy		R – Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy

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Sep12/06 (deferred from 4 September 2012, 2 October 2012 & 15 January 2013)		Adoption of Capital Strategy		R – Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Oct12/07 (deferred from 2 October 2012 & 15 January 2013)		Approve new Risk Management strategy		R – Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	Draft Strategy
Oct12/06 (deferred from 2 October 2012, 15 January & 5 February 2013)		Adopt new ICT strategy		R – Council	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk & Chris Woodhouse 01284 757230 Chris.woodhouse@westsuffolk.gov.uk	All	Draft Strategy
Jun13/01 (deferred from 25 June 2013)		West Suffolk Contaminated Land Strategy		R – Council	Cllr Roman Nicola Baker 01638 719423 nicola.baker@	All	Draft strategy

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& brought forward from 15 October 2013)					westsuffolk.gov.uk & Peter Gudde 01284 757042 peter.gudde@westsuffolk.gov.uk		
	15 Oct 13						
Oct13/01		Early Morning Restriction Orders		D – non key	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk & Tom Wright 01638 719223 Tom.wright@West Suffolk.gov.uk	All	Report of the Licensing Committee 10 June 2013
Jun13/02 (deferred from 25 June & 3 September 2013)		West Suffolk Sustainable Development Strategy		R- Council	Cllr Roman Nicola Baker 01638 719423 nicola.baker@westsuffolk.gov.uk & Peter Gudde 01284 757042 peter.gudde@westsuffolk.gov.uk	All	Draft strategy

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Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
	26 Nov 13						
Nov13/01		Revenues Collection Performance and Write Offs	Paragraph 1 – " <i>Information relating to any individual</i> "	D – may be key decision dependent on write off total	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	
	7 Jan 14						
Apr14/01 (brought forward from 1 April 2014)		West Suffolk Joint Housing Strategy		R – Council	Cllr Burt Simon Phelan 01638 719440 simon.phelan@westsuffolk.gov.uk	All	Draft strategy
	18 Feb 14						
Feb14/01		Revenues Collection Performance and Write Offs	Paragraph 1 – " <i>Information relating to any individual</i> "	D – may be key decision dependent on write off total	Cllr Edwards Rachael Mann 01638 719245 rachael.mann@westsuffolk.gov.uk	All	
	1 April 14						
Jul12(b)/14 (deferred from 31 July, 4 September, 2 October, 6		Capital Improvement Scheme – Lady Wolverton Pavilion		R – Council	Cllr Millar Cllr Edwards Mark Walsh 01284 757300 mark.walsh@westsuffolk.gov.uk	St Mary's (Newmarket) Ward	Full Capital Business Appraisal

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Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
November & 4 December 2012 and 15 January, 5 February & 5 March 2013 then brought forward from June 2013 and finally deferred from 9 April 2013)							
	27 May 14						

Meetings of Joint Committees:

Anglia Revenues & Benefits Partnership Joint Committee

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
	13 June 13						
	12 Sept 13						
	12 Dec 13						

West Suffolk Waste and Street Scene Services Joint Committee

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents
	14 June 13						
Jun13/01 (JWC)		Procurement of Waste Transfer and Recycling Services	Paragraph 3 "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"	D	CLlr Roman Mark Walsh 01284 757300 mark.walsh@West Suffolk.gov.uk	All	Report to the Joint Committee

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	18 Oct 13						
	17 Jan 14						
	21 Mar 14						

Joint Development Management Policies Committee

Ref.	Expected Decision Date	Subject/Purpose of Decision	Exempt Paragraph (if applicable)	Decision (D) or Rec (R) to Council on date	Portfolio Holder/ Contact Officer Details	Wards Affected	Supporting Documents

Key decisions are:

- (i) decisions contrary to or not wholly in accordance with the authority's approved budget;
- (ii) decisions which would result in any expenditure or reduction in expenditure of £25,000, if not specifically mentioned within the approved Revenue Budget or Capital Programme;
- (iii) decisions contrary to a policy, plan or strategy approved by the Council or a Committee of the Council;
- (iv) decisions which raise new issues of policy;
- (v) decisions which require any of the following:
 - A Staff: It will give rise to the need to appoint additional permanent staff for which there is no budget provision or to delete posts from the establishment.
 - B Land: Requires the acquisition or disposal of any land or interest in land in excess of a value of £300,000;
- (vi) decisions which comprise or include the making, approval or publication of a draft or final scheme which may require, either directly or in the event of objections, the approval of a Minister of the Crown;