



# Forest Heath District Council

For further information on any of the Part 1 items listed below, please contact Sharon Turner (01638) 719237

District Offices  
College Heath Road  
Mildenhall  
Suffolk IP28 7EY

## CABINET

J E Waters (Leader)  
N A Roman (Deputy Leader)  
D W Bowman  
Mrs R E Burt

S J Edwards  
W Hirst  
R J Millar

**DATE:** Tuesday 15 October 2013

**TIME:** 6.00 pm - At the start of the meeting members of the public are invited to put questions/statements of not more than 3 minutes duration relating to items to be discussed in Part I of the agenda only

**PLACE:** Council Chamber, District Offices, College Heath Road, Mildenhall

### Interests - Declaration and Restriction on Participation

Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.

### **PART 1 AGENDA**

1. Apologies
2. Public Participation
3. To approve as a correct record the minutes of the Cabinet meeting held on 3 September 2013 (herewith)

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#### KEY DECISIONS

CAB13/109 4. Suffolk Waste Partnership Inter-Authority Agreement (Cabinet Member for Environment and Waste)  
**(Page -13-)**

CAB13/110 5. Revenues Collection Performance and Write-Offs (Cabinet Member for Resources, Governance and Performance)  
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#### NON KEY DECISIONS

CAB13/111 6. Joint Grievance Policy and Procedure (Cabinet Member for Resources, Governance and Performance)  
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CAB13/112 7. Joint Appeal Policy and Procedure (Cabinet Member for Resources, Governance and Performance)  
**(Page -53-)**

CAB13/113 8. West Suffolk Housing Strategy Scoping Report (Cabinet Member for Planning, Housing and Transport)  
**(Page -63-)**

CAB13/114 9. West Suffolk's Empty Homes Strategy 2013-2015 (Cabinet Member for Planning, Housing and Transport)  
**(Page -71-)**

CAB13/115 10. Review of the Cabinet's Working Group, Joint Committees/Panels, Steering Groups and Working Party following the District Council By-Election for the Exning Ward (Cabinet Member for Resources, Governance and Performance)  
**(Page -103-)**

CAB13/116 11. Review of the Decisions Plan (Leader of the Council)  
**(Page -109-)**

12. Such other business which, in the opinion of the Leader and as set out in Paragraphs 15. and 16. of Part 4E of the Access to Information Rules, should be considered as a matter of urgency to be specified in the minutes

13. To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **PART 2 AGENDA (EXEMPT)**

### KEY DECISIONS

- CAB13/117X      14. Customer Access: Business Case – Implementing Channel Shift, Workflow and Application Integration (Cabinet Member for Families and Communities) (para 3)

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*(This item is to be considered under paragraph 3 of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information))*

*(No representations have been received from members of the public regarding this item being held in private)*

15. Appendices 1 and 2 of Report No CAB13/110 'Revenues Collection Performance and Write-Offs' (Cabinet Member for Resources, Governance and Performance) (paras 1 & 2)

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*(This item is to be considered under paragraphs 1 & 2 of Schedule 12A of the Local Government Act 1972, as it contains information relating to an individual(s) and information which is likely to reveal the identity of an individual)*

*(No representations have been received from members of the public regarding this item being held in private)*

**IAN GALLIN**  
**Chief Executive**  
**7 October 2013**