



Cabinet 17 September 2008

Budget Monitoring Report 2008/2009: To 31 July 2008

1. Background

1.1 The Performance and Audit Scrutiny Committee has responsibility to scrutinise detailed budget monitoring reports based on budgets allocated to Heads of Service. Given the timing of the Performance and Audit Committee (which is to take place on 22 September 2008), it was felt appropriate to submit this summary report to Cabinet directly.

2. Report

2.1 Appendix A, page 1, is the General Fund Budget Monitoring Summary report which shows an estimated underspend of £677,000. Appendix A, pages 2 and 3, provides an explanation of budget variances over £10,000.

2.2 Appendix B is the Capital budget Monitoring Report which shows net capital expenditure of £4,761,000 for the period, compared to a full year capital budget of £29,889,000. This substantial underspend on the Capital Programme is due to a number of factors including delays in some major projects and some timing issues relating to the completion of stage payments. It should also be noted that capital expenditure budgets are not profiled and many of the schemes included in the programme are not due to commence until later in the financial year. The capital disposals programme shows capital receipts for the period of £1,770,000 against a full year disposals estimate of £10,160,000.

3. Recommendation

3.1 The Cabinet is requested to **NOTE** the Budget Monitoring Report for the period ended 31 July 2008.

Wards affected	All	Portfolio Holder	Resources and Efficiency
Background Papers		Subject Area	Finance

Contact Details

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St Edmundsbury Borough Council

2008/2009 Budget Monitoring Report - Net Expenditure



St Edmundsbury
BOROUGH COUNCIL

Period to: 31 July 2008

	Budget Full Year 2008/09	Budget to date	Actual to date	Variance to date Over/ (Under)
	£,000	£,000	£,000	£,000
Chief Executive & Corporate Management				
Chief Executive Officer	181	60	72	12
Corporate Directors	-	-	(6)	(6)
Elections	164	55	31	(24)
Communications	48	16	16	-
Strategy & Performance Unit	117	50	44	(6)
Mayoralty	117	39	49	10
Total Chief Executives	627	220	206	(14)
Community Directorate				
Community Readiness	55	41	40	(1)
Health & Housing	2,358	761	743	(18)
Leisure Services	5,210	1,926	1,894	(32)
Total Community	7,623	2,728	2,677	(51)
Environment Directorate				
Planning & Engineering	219	336	185	(151)
Waste Management	3,397	1,103	1,063	(40)
Support Services incl Land Charges	476	156	164	8
Total Environment	4,092	1,595	1,412	(183)
Resources Directorate				
Chief Finance Officer	1,261	588	319	(269)
Human Resources	26	7	14	7
Legal & Democratic Services	1,171	391	387	(4)
e-Services & ICT	-	-	(7)	(7)
Property Services	385	279	238	(41)
Corporate Property	(1,738)	(842)	(972)	(130)
Policy & Procurement	-	-	4	4
Economic Development	274	142	153	11
Total Resources	1,379	565	136	(429)
SEBC Total	13,721	5,108	4,431	(677)

St Edmundsbury Borough Council

2008/2009 Budget Monitoring Report - Net Expenditure



St Edmundsbury
BOROUGH COUNCIL

<u>Provisional Budget Outturn Report</u>		<u>31 July 2008</u>	
		£,000	
Current underspend on budget to date		(677)	
<u>Major variances - over £10,000</u>		<u>(Under spend)</u>	<u>Over spend</u>
Pay award not yet agreed or paid, budgets assume 3% increase		(160)	
<u>Chief Executive Directorate</u>			
Chief Executive	Chief Executive recruitment costs		26
Chief Executive Total			26
Elections	Elections salaries underspend	(15)	
Elections	Electoral Registration underspend	(15)	
Elections Total		(30)	
<u>Community Directorate</u>			
Leisure Services	Landscape operational - Vacant posts, not appointed until July	(18)	
Leisure Services	Heritage Services- Vacant posts/maternity leave	(18)	
Leisure Services	West Stow Country Park - rates £10k under , materials & supplies £3k under, other small differences £6k under	(19)	
Leisure Services	Strategic leisure/monitoring officer post not filled and other miscellaneous underspends	(10)	
Leisure Services	Corn exchange - letting income down £11k, bar income down £10k		21
Leisure Services	Leisure building maintenance and sports development underspenc	(11)	
Leisure Services Total		(55)	
<u>Environment Directorate</u>			
Planning & Engineering	Car Parks - Income above budget	(9)	
Planning & Engineering	Car Parks - rates underspend	(38)	
Planning & Engineering	Design & transportation - agency overspend		11
Planning & Engineering	Planning division - vacant posts £25k, computer running costs not yet incurred £10k under	(35)	
Planning & Engineering Total		(71)	
Waste Management	Cleansing Havebury Operational - Hired services overspend and contract income above budget	(12)	
Waste Management	Refuse & Cleansing operational costs underspend	(27)	
Waste Management	Tipping Charges underspend	(45)	
Waste Management	Recycling credits July outstanding		38
Waste Management	Highways operational salaries overspend		10
Waste Management Total		(36)	
Support Services incl Land Charges	Local land charges income below budget - housing market slow down will effect the level of search fees.		22
Support Services incl Land Charges Total			22
<u>Resources Directorate</u>			
Chief Finance Officer	Finance staff overlap costs £19k, review of financial statements £4k, VAT advice £3k overspend, computer running costs £10k overspend		36
Chief Finance Officer	Housing Benefits - Salaries underspend excluding pay award £27k, printing & stationery underspend £8k	(35)	
Chief Finance Officer	Investment interest above budget	(245)	
Chief Finance Officer Total		(244)	
Property Services	Customer Services salaries underspend	(16)	
Property Services	Risbygate St Public Conveniences - other hired services budget not spent	(14)	
Property Services Total		(30)	

St Edmundsbury Borough Council

2008/2009 Budget Monitoring Report - Net Expenditure



St Edmundsbury
BOROUGH COUNCIL

<u>Provisional Budget Outturn Report</u>		<u>31 July 2008</u>	
		£,000	
Corporate Property	Corporate Property - Rental income above budget £113k, consultants fees underspend £7k	(120)	
Corporate Property	Undeveloped Land - estate agents fees overspend £4k, consultants fees overspend £6k		10
Corporate Property Total		<u>(110)</u>	<u>10</u>
Economic Development	Town centre management - Salaries underspend £6k, events underspend £5k, other expenses underspend £4k	(15)	
Economic Development	Town centre development - Building surveyors £13k, £9k VAT adjustment and £3k miscellaneous overspends		25
Economic Development Total		<u>10</u>	<u>10</u>
<u>Other small variances</u>		1	

St Edmundsbury Borough Council

2008/2009 Capital Budget Monitoring Report

Annex A



St Edmundsbury
BOROUGH COUNCIL

Period: to **31 July 2008**

NET EXPENDITURE	Adjusted Budget 2008/09 £000	Actual Year to date £000
Community Directorate		
Head of Environment & Housing		
Improvement Grants	440	52
Healthy Living Centre Northgate Ward - net provision	(2)	-
Registered Social Landlords - Affordable Housing Schemes	872	15
Quaker Meeting House	-	-
Rural Areas	97	5
Head of Leisure		
Theatre and Public Entertainment	7,489	393
Museums	426	325
Community Parks & Open Spaces	117	(2)
Community Centres - net provision	97	(5)
Sport & Recreation - Leisure Centres and Nowton Park pitches	5,136	141
Sports Development & Community Recreation - mainly football, rugby and hockey facilities	596	26
Tourism and Shopmobility	14	-
Total Community	15,282	950
Environment Directorate		
Head of Planning & Engineering		
Cattle Market Development	1,994	642
Haverhill Cinema and Car Parks	3,727	3,134
Conservation of Historic Areas	76	15
Growth Area Initiatives	-	-
Street Lighting	-	13
Parking Services	-	-
Highways	201	(79)
Total Environment	5,998	3,725
Resources Directorate		
Head of Economic Development		
Economic Development	851	24
Corporate Property Officer		
Commercial & Industrial Development	283	1
Property Fund	-	-
Head of Property Services		
Administrative Buildings and Depots	7,485	58
West Front Restoration	-	2
Public Conveniences	(32)	-
Major Planned Building Maintenance	22	1
Total Resources	8,609	86
Total Net Expenditure on Capital Programme	29,889	4,761
Total Capital Receipts Received against Disposal Programme	(10,160)	(1,770)