



Cabinet 23 October 2008

Budget Monitoring Report: To 30 September 2008

1. Background

- 1.1 The Performance and Audit Scrutiny Committee has responsibility to scrutinise detailed budget monitoring reports based on budgets allocated to Heads of Service. Given the timing of the Performance and Audit Committee, which is to take place on 27 October 2008, it was felt appropriate to submit this summary report to Cabinet directly.

2. Report

- 2.1 Appendix A, page 1, is the General Fund Budget Monitoring Summary report which shows an estimated underspend of £1,216,000. Appendix A, pages 2 and 3, provide an explanation of budget variances over £10,000.
- 2.2 Appendix B is the Capital budget Monitoring Report which shows net capital expenditure of £6,886,000 for the period, compared to a full year capital budget of £29,889,000. This substantial underspend on the capital programme is due to a number of factors including delays in some major projects and some timing issues relating to the completion of stage payments. It should also be noted that capital expenditure budgets are not profiled and many of the schemes included in the programme are not due to commence until later in the financial year. The capital disposals programme shows capital receipts for the period of £1,956,867 against a full year disposals estimate of £10,160,000.

3. Recommendation

- 3.1 The Cabinet is requested to **NOTE** the Budget Monitoring Report for the period ended 30 September 2008.

Wards affected	All	Portfolio Holder	Resources and Efficiency
Background Papers		Subject Area	Finance

Contact Details

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St Edmundsbury Borough Council

2008/09 Budget Monitoring Report - Net Expenditure



St Edmundsbury
BOROUGH COUNCIL

Period to: 30th September

	Budget Full Year 2008/09	Budget to date	Actual to date	Variance to date Over/ (Under)
	£,000	£,000	£,000	£,000
Chief Executive & Corporate Management				
Chief Executive Officer	181	90	96	6
Corporate Directors	-	-	(19)	(19)
Elections	164	76	48	(28)
Communications	48	24	25	1
Strategy & Performance Unit	117	75	64	(11)
Mayoralty	117	59	70	11
Human Resources	26	13	23	10
Legal & Democratic Services	1,171	586	579	(7)
Total Chief Executives	1,824	923	886	(37)
Community Directorate				
Emergency Planning	55	45	43	(2)
Health & Housing	2,358	1,160	1,100	(60)
Leisure Services	5,210	2,853	2,754	(99)
Property Services	385	310	321	11
Corporate Property	(1,738)	(904)	(1,030)	(126)
Total Community	6,270	3,464	3,188	(276)
Environment Directorate				
Planning & Engineering	219	312	161	(151)
Waste Management	3,397	1,717	1,382	(335)
Policy & Procurement	-	-	3	3
Support Services incl Land Charges	476	232	282	50
Economic Development	274	189	212	23
Total Environment	4,366	2,450	2,040	(410)
Resources Directorate				
Chief Finance Officer	1,261	729	236	(493)
Total Resources	1,261	729	236	(493)
SEBC Total	13,721	7,566	6,350	(1,216)

St Edmundsbury Borough Council

2008/9 Budget Monitoring Report - Net Expenditure



St Edmundsbury
BOROUGH COUNCIL

<u>Provisional Budget Outturn Report</u>		<u>30th September</u>	
		£,000	
Anticipated current underspend on budget to date		(1,216)	
<u>Major variances</u>		(Under	Over
Pay award not yet agreed or paid, budgets assume 3% increase		spend)	spend
		(239)	
<u>Chief Executive Directorate</u>			
Elections	Election Salaries underspend - Electoral Services Management role is currently vacant following internal staff changes in responsibility. Recruitment will be taking place shortly.	(23)	
Elections Total		(23)	
Human Resources	Human Resources - Salaries overspend £8k, advertising overspend £3k, and legal overspend £6k		17
Human Resources Total			17
<u>Community Directorate</u>			
Health & Housing	Domestic & pollution section - Salaries underspend	(14)	
Health & Housing Total		(14)	
Leisure Services	Maintenance of children's play equipment	(21)	
Leisure Services	Parks management - recruitment costs £10k, consultants £7k		17
Leisure Services	Bury St Edmunds Cemetery - grounds maintenance	(10)	
Leisure Services	Heritage Services - Vacant posts/maternity leave £31k, other hired services £17k underspend	(48)	
Leisure Services	West Stow Country Park - rates £10k under, materials & supplies £5k under, other small differences £4k under, income above estimate £6k	(25)	
Leisure Services	Strategic leisure/monitoring officer post not filled and other miscellaneous underspends	(14)	
Leisure Services	Corn exchange - letting income down £14k, bar income down £14k		28
Leisure Services	Festival overspend		14
Leisure Services Total		(59)	
Property Services	Risbygate St Public Conveniences - other hired services budget not spent	(22)	
Property Services Total		(22)	
Corporate Property	Corporate Property - Haverhill Cinema Rental income above budget	(144)	
Corporate Property	Undeveloped Land - estate agents fees overspend £5k, consultants fees overspend £18k, other expenses £6k overspent, sales income above budget £9k		20
Corporate Property Total		(124)	
<u>Environment Directorate</u>			
Planning & Engineering	Car parks admin office - salaries underspend	(15)	
Planning & Engineering	Car Parks - Income above budget	(18)	
Planning & Engineering	Car Parks - rates underspend	(35)	
Planning & Engineering	Design & transportation - agency overspend		17
Planning & Engineering	Planning division - salaries underspend £32k - mainly due to vacant posts, computer running costs not yet incurred £9k under, miscellaneous overspends £2k	(39)	
Planning & Engineering Total		(90)	
Waste Management	Cleansing Havebury Operational - income above budget	(23)	
Waste Management	Refuse & Cleansing operational costs underspend	(23)	
Waste Management	Tipping Charges underspend	(69)	
Waste Management	Trade refuse fees above budget £176k, other incomes £10k under budget	(166)	
Waste Management	Recycling credits higher than estimated	(72)	
Waste Management	Landscapes - materials & supplies £7k underspend, hired services £12k overspend, transport costs £13k overspend.		18
Waste Management	Highways operational salaries overspend		17
Waste Management Total		(318)	

St Edmundsbury Borough Council

2008/9 Budget Monitoring Report - Net Expenditure



St Edmundsbury
BOROUGH COUNCIL

<u>Provisional Budget Outturn Report</u>		<u>30th September</u>	
		£,000	
Anticipated current underspend on budget to date		(1,216)	
<u>Major variances</u>		(Under spend)	Over spend
Support Services incl Land Charges	Local land charges income below budget - housing market slow down will effect the level of search fees.		45
Support Services incl Land Charges	CCTV - Equip purchase £7k overspend, rental of equipment £9k overspend, other hired services £9k overspend, income £6k above budget		19
Support Services incl Land Charges Total			64
Economic Development	Town centre management - Salaries underspend £5k, events underspend £7k, other expenses underspend £4k	(16)	
Economic Development	Town centre development - Building surveyors £21k, £9k VAT adjustment and £4k miscellaneous overspends		34
Economic Development Total			18
Chief Finance Officer	Finance staff overlap costs £19k, review of financial statements £4k, VAT advice £3k, computer running costs £9k overspend		35
Chief Finance Officer	Corporate management - bank charges £3k underspend, treasury management £5k underspend	(8)	
Chief Finance Officer	Concessionary fares - final quarter for 2007/2008 lower than anticipated	(48)	
Chief Finance Officer	Housing Benefits - Salaries underspend	(51)	
Chief Finance Officer	Investment interest above budget	(409)	
Chief Finance Officer Total		(481)	
<u>Other small variances</u>			55

St Edmundsbury Borough Council

2008/9 Capital Budget Monitoring Report



St Edmundsbury
BOROUGH COUNCIL

Period to 30th September

NET EXPENDITURE	Adjusted Budget 2008/09 £000	Actual Year to date £000
Community Directorate		
Head of Environment & Housing		
Improvement Grants	440	84
Healthy Living Centre Northgate Ward - net provision	(2)	-
Registered Social Landlords - Affordable Housing Schemes	872	287
Quaker Meeting House	-	-
Rural Areas	97	15
Head of Leisure		
Theatre and Public Entertainment	7,489	1,319
Museums	426	380
Community Parks & Open Spaces	117	(2)
Community Centres - net provision	97	(5)
Sport & Recreation - Leisure Centres and Nowton Park pitches	5,136	485
Sports Development & Community Recreation - mainly football, rugby and hockey facilities	596	33
Tourism and Shopmobility	14	-
Total Community	15,282	2,596
Environment Directorate		
Head of Planning & Engineering		
Cattle Market Development	1,994	841
Haverhill Cinema and Car Parks	3,727	3,197
Conservation of Historic Areas	76	33
Growth Area Initiatives	-	-
Street Lighting	-	13
Parking Services	-	-
Highways	201	(72)
Total Environment	5,998	4,012
Resources Directorate		
Head of Economic Development		
Economic Development	851	28
Corporate Property Officer		
Commercial & Industrial Development	283	1
Property Fund	-	-
Head of Property Services		
Administrative Buildings and Depots	7,485	205
West Front Restoration	-	2
Public Conveniences	(32)	-
Major Planned Building Maintenance	22	42
Total Resources	8,609	278
Total Net Expenditure on Capital Programme	29,889	6,886
Total Capital Receipts Received against Disposal Programme	(10,160)	(1,957)