

Enquiries regarding this Agenda:
Steven Lincoln (01284) 757108

Cabinet

***Wednesday 16 September 2009 at 5.00 pm
in the Conference Room West (F1R09), West Suffolk House, Western Way,
Bury St Edmunds***

CONSTITUTION: *Leader of the Council: Councillor John Griffiths
Joint Deputy Leaders of the Council: Councillors Nigel Aitkens and
Sara Mildmay-White*

<i>Councillors:</i>		<i>Portfolios:</i>
Nigel Aitkens	-	Economy and Asset Management
Lynsey Alexander	-	Culture and Sport
Terry Clements	-	Transport and Planning
Paul Farmer	-	Resources and Efficiency
John Griffiths	-	Rural Affairs and External Relationships
Sara Mildmay-White	-	Community
David Ray	-	Performance and Organisational Development
Peter Stevens	-	Environment and Street Scene

QUORUM: *Three Members*

***Please switch off mobile phones during the
meeting, unless exceptional circumstances
require otherwise.***

Agenda

Procedural Matters

- 1. Apologies for Absence**
- 2. Minutes**

To confirm the minutes of the meeting held on 29 July 2009 (copy attached).

3. **Declarations of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda ***no later than when that item is reached*** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

(Forward Plan reference (where applicable) shown in brackets)

Corporate Priority: Raising Corporate Standards and Efficiency

4. **Report of the Policy Development Committee: 2 September 2009**

Chairman – Ian Houlder;

Contact Officer – Adriana Stapleton

Telephone: 01284-757613

e-mail: adriana.stapleton@stedsbc.gov.uk

Report **A210** attached.

Summary and reasons for recommendation:

On 2 September 2009 the Policy Development Committee considered the following items:-

- (1) Presentation from Suffolk Development Agency;
- (2) Cabinet Forward Plan: September to December 2009;
- (3) Work Programme; and
- (4) Delivering a Sustainable Budget 2010/2011.

Recommendation:

The Cabinet is requested **NOTE** the report of the Policy Development Committee.

5. **Report of the Policy Development Committee: Empty Homes and Wasted Space Strategy 2009 - 2011 (Sep09/09)**

Cabinet Member – Sara Mildmay-White;

Contact Officer – Carole Herries

Telephone: 01284-757603

e-mail: carole.herries@stedsbc.gov.uk

Report **A211** attached.

Summary and reasons for recommendations:

Local authorities are required to adopt measures to bring privately owned empty homes back into use as part of their strategic housing approach. To this end, the Policy Development Committee considered a draft new Empty Homes and Wasted Space Strategy, to replace the existing 2005-2009 Strategy. The Strategy had been subject to internal and external consultation, and comments received had been incorporated into the document considered by the Committee. An action plan was also included, reflecting the aims and

objectives of the Strategy. The priority for the Strategy was to bring “long term” empty homes back into use.

The Committee reviewed the draft Strategy, and in particular discussed the six objectives of the Strategy, which included establishing good communications with owners and encouraging the use of and access to the private rented sector.

Recommendations:

The Committee **RECOMMENDS** that the:-

- (1) **draft Empty Homes and Wasted Space Strategy 2009-2011, as set out in Report A170, be adopted; and**
- (2) **the sum of £75,000 be set aside from the affordable housing capital allocation for empty homes grants to private owners.**

6. Report of the Overview and Scrutiny Committee: 9 September 2009

Chairman – David Lockwood;

Contact Officer – Adriana Stapleton

Telephone: 01284-757613

e-mail: adriana.stapleton@stedsbc.gov.uk

Report **A212 TO FOLLOW.**

Summary and reasons for recommendation:

On 9 September 2009 the Overview and Scrutiny Committee will consider the following items:-

- (1) Update on Councillor Call for Action considered on 8 July 2009 Stanton Grundle Flooding Remedial Action;
- (2) Cabinet Forward Plan: September to December 2009;
- (3) Work Programme;
- (4) Annual Report on the Impact of the West Suffolk Local Strategic Partnership and Community Strategy; and
- (5) Police and Justice Act 2006 – Implications for Overview and Scrutiny.

Recommendation:

The report of the Overview and Scrutiny Committee will follow as Report **A212**

7. Report of the Overview and Scrutiny Committee: Police and Justice Act 2006 – Implications for Overview and Scrutiny

Chairman – David Lockwood;

Contact Officer – Adriana Stapleton

Telephone: 01284-757613

e-mail: adriana.stapleton@stedsbc.gov.uk

Report **A213 TO FOLLOW.**

8. Rural Area Working Party (Sep09/12)

Cabinet Member – John Griffiths;

Contact Officer – Alex Wilson

Telephone: 01284-757695

e-mail: alex.wilson@stedsbc.gov.uk

Report **A214** attached.

Summary and reasons for recommendations:

The Cabinet has three specific commitments for Bury St Edmunds, Haverhill and the rural area. The commitments for the two towns are overseen by two successful working parties and the Cabinet now wishes to mirror this for its rural area commitment. This paper, therefore, proposes arrangements for a new working party for the rural area.

Recommendations:

It is **RECOMMENDED** that:-

- (a) a Rural Area Working Party be formed, with Terms of Reference and Work Programme as detailed in Section 3 of Report **A214**; and
- (b) the Working Party comprise of 10 members, with the appropriate number of substitute members, appointed by the Head of Legal and Democratic Services upon the nomination of appropriate Group Leaders.

9. West Suffolk House Joint Committee: 11 September 2009 (Sep09/01)

Cabinet Members – Nigel Aitkens;

Contact Officer – Alex Wilson

David Ray;

Telephone: 01284-757695

Paul Farmer;

e-mail: alex.wilson@stedsbc.gov.uk

Report **A215 TO FOLLOW**.

Summary and reasons for recommendations:

On 11 September 2009, the West Suffolk House Joint Committee will consider the following items:-

- (1) Report of the West Suffolk House Building Manager;
- (2) Staff Car Parking;
- (3) Open House Week;
- (4) West Suffolk House Library Service Point: Service Level Agreement;
- (5) Items of Interest;
- (6) West Suffolk House: End of Programme Report; and
- (7) West Suffolk House: Facilities Management Services.

Recommendations:

Recommendations emanating from this meeting will follow as Report **A215**

10. Boundary Committee Review of Suffolk: Update (Sep09/02)

Cabinet Member – John Griffiths;

Contact Officer – Joy Bowes

Telephone: 01284-757141

e-mail: joy.bowes@stedsb.gov.uk

Summary and reasons for recommendation:

Members will recall that on 10 July 2009 the Judge in the High Court found in favour of the three councils and quashed the draft proposals put forward by the Boundary Committee in March 2009. The Boundary Committee's appeal against this decision will be heard by the Court of Appeal on 6 and 7 October 2009. The councils will again be represented by the Queen's Counsel and junior who conducted the case in the High Court.

Recommendation:

The Cabinet is requested to **NOTE** the date of Boundary Committee's appeal.

11. Bury St Edmunds Area Working Party

Cabinet Member – John Griffiths;

Contact Officer – Steven Lincoln

Telephone: 01284-757108

e-mail: steven.lincoln@stedsb.gov.uk

Summary and reasons for recommendation:

Subject to the decisions taken in respect of agenda item 8 above, Rural Area Working Party, the Cabinet has three specific working parties for Bury St Edmunds, Haverhill and the rural area. The Rural Area and Haverhill Area Working Parties have a membership of 10 Councillors and the Bury St Edmunds Area Working Party has a membership of 13 Councillors. In view of the recent revised role of the Bury St Edmunds Area Working Party it is considered appropriate that its membership be reduced from 13 to 10 Councillors, with an appropriate number of substitutes.

Recommendations:

It is **RECOMMENDED** that:-

- (1) the membership of the Bury St Edmunds Area Working Party be reduced from 13 to 10 full members, with an appropriate number of substitute Members; and
- (2) the Head of Legal and Democratic Services be authorised to appoint the members of the Bury St Edmunds Area Working Party on the nomination of Group Leaders.

Corporate Priority: Securing a Sustainable and Attractive Environment

12. Sustainable Development Panel: 7 September 2009 (Sep09/08)

Cabinet Members – Terry Clements; Peter Stevens *Contact Officer – Patsy Dell*
Telephone: 01284-757306
e-mail: patsy.dell@stedsb.gov.uk

Report **A216** attached.

Summary and reasons for recommendations:

On 7 September 2009 the Sustainable Development Panel considered the following items:-

- (1) 5th Annual Corporate Environmental Performance Report 2008/2009;
- (2) St Edmundsbury Local Development Framework: Affordable Housing Economic Viability Assessment;
- (3) Forest Heath and St Edmundsbury Strategic Flood Risk Assessment and Water Cycle Study;
- (4) Forest Heath and St Edmundsbury Infrastructure and Environmental Capacity Study;
- (5) Suffolk County Council Waste Core Strategy: Final Consultation;
- (6) Local Development Framework – Site Allocations Document: November 2008 Issues and Options Consultation Conformity of Sites;
- (7) Local Development Framework – Site Allocations Issues and Options: Additional Sites Consultation; and
- (8) East of England Regional Spatial Strategy.

Recommendations:

(a) 5th Annual Corporate Environmental Performance Report 2008/2009

To adopt the revisions to Corporate Environmental Targets included under the heading of 'Implications' in the relevant sections of Appendix A of Report A178.

(b) St Edmundsbury Local Development Framework: Affordable Housing Economic Viability Assessment

- (a) to approve this document for publication and as part of the evidence base for the St Edmundsbury Local Development Framework; and
- (b) to authorise that any minor typographic, factual and grammatical changes be agreed by the Head of Planning & Engineering in consultation with the Portfolio Holder for Transport & Planning.

(c) Forest Heath & St Edmundsbury Strategic Flood Risk Assessment and Water Cycle Study

- (a) to approve this document for publication and as part of the evidence base for the St Edmundsbury Local Development Framework; and
- (b) to authorise that any minor typographic and grammatical changes to the final document be agreed by the Head of Planning and Engineering in consultation with the Portfolio Holder for Transport & Planning.

(d) Forest Heath & St Edmundsbury Infrastructure and Environmental Capacity Study

Subject to the correction of minor typographic, spelling and factual changes, the findings of the study be published as part of the evidence base for preparing the Local Development Framework.

(e) Suffolk County Council Waste Core Strategy: Final Consultation

That:-

- (1) subject to the addition of the words 'is capable of supporting a residual waste treatment facility' at the end of the penultimate paragraph of Section 4.6 of the report, the contents of Report A182 form the basis of a response to the Suffolk County Council Waste Core Strategy: Final Consultation; and
- (2) the Head of Planning and Economic Development be asked to write to Suffolk County Council expressing this Council's concern at the lack of robustness and justification of the policies and proposals in the Waste Core Strategy.

(f) Local Development Framework Site Allocations Document: November 2008 Issues and Options Consultation Document – Conformity of Sites

That the Schedule, contained as Appendix A to Report A183, be published and that those people who commented on the November 2008 round of the Site Allocations Document be informed as to the conformity of the sites with the Submission Core Strategy.

Corporate Priority: Creating a Prosperous Local Economy

13. Bury St Edmunds Area Working Party: 7 September 2009 (Sep09/03)

*Cabinet Member – Sara Mildmay-White; Contact Officer – Sandra Pell
Telephone: 01284-757302
e-mail: sandra.pell@stedsbc.gov.uk*

Report **A217** attached.

Summary and reasons for recommendations:

On 7 September 2009 the Area Working Party considered the following items:-

- (1) Bury St Edmunds Library: Refurbishment;
- (2) Neighbourhood Parking Scheme: Zone F, Southgate Corridor;
- (3) Public Art in Haverhill; and
- (4) Bury St Edmunds Town Centre Management: Proposed Business Improvement District (BID).

Recommendations:

(a) Neighbourhood Parking Scheme: Zone F, Southgate Corridor, Bury St Edmunds

- (1) The Zone F scheme be modified by the introduction of permit holder only bays as shown on the plan, Paper A175, with the retention of limited waiting bays also as shown; and
- (2) the operation of the revised scheme to be reviewed after 12 months.

(b) Bury St Edmunds Town Centre Management: Proposed Business Improvement District (BID)

- (1) Bury Town Centre Management be supported in its endeavours to establish a Business Improvement District (BID) for Bury St Edmunds town centre; and
- (2) the Borough Council supports funding arrangements, as set out in Section 4 of Report A177.

14. Haverhill Area Working Party: 10 September 2009 (Sep09/05)

*Cabinet Member – Nigel Aitkens; Contact Officer – Mike Dawson
Telephone: 01284-757060
e-mail: mike.dawson@stedsbc.gov.uk*

Report **A218 TO FOLLOW**.

Summary and reasons for recommendations:

On 10 September 2009 the Area Working Party will consider the following items:-

- (1) Haverhill 16-19 year olds Education Project;

- (2) Millfields Way, Haverhill: Development and Sale Proposals;
- (3) Queen Street Enhancement Scheme: Update;
- (4) Haverhill Leisure Centre Refurbishment: Update;
- (5) Haverhill Community Football Project: Update;
- (6) Friday Market Expansion into the High Street, Haverhill: Consultation Update; and
- (7) Haverhill Schemes: Update

Recommendations:

Recommendations emanating from this meeting will follow as Report **A218**.

**EXEMPT INFORMATION – EXCLUSION OF PUBLIC
TERMS OF FORMAL RESOLUTION**

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 12(A) of the Act.

Part 2 – Private

**Corporate Priority: Raising Corporate Standards and
Efficiency**

15. Facilities Management Within Operational Buildings

Cabinet Member – Nigel Aitkens;

Contact Officer – Ivan Sams

Telephone: 01284-757304

e-mail: ivan.sams@stedsbc.gov.uk

Exempt Report **A219** attached.

Summary and reasons for recommendation:

Consideration is being given to the delivery of integrated facilities management services.

Recommendation:

It is **RECOMMENDED** that the proposals set out in Sections 4.2 to 4.4 of Exempt Report A219 be agreed.

NOTE: This recommendation is subject to the decision reached by the West Suffolk House Joint Committee on 11 September 2009 and will be updated at the meeting.