



Cabinet 26 May 2010

Report of the Performance and Audit Scrutiny Committee: Data Quality Policy Annual Update (Jun10/04)

- (1) The Performance and Audit Scrutiny Committee considered a report which provided an update on the progress being made against the Data Quality Strategy and the Data Quality Action Plan which had been approved by the Cabinet in March 2008, following the recommendation of the Policy Development Committee.
- (2) The Data Quality Policy sets out how the Council will maintain and improve its ability to ensure that the data it uses and holds in key systems is of good quality, and consistent with the efficient and effective use of its resources. Overall solid progress had been made against the Action Plan, in particular progress towards the development and implementation of a Suffolk-wide information sharing protocol.
- (3) The Audit Commission also carries out an annual assessment of the Council's data quality arrangements as part of its Use of Resources Assessment. The assessment carried out in 2009 concluded that the Council *performed well* (level 3) and no recommendations were made for improvement.
- (4) Turning to the Action Plan for 2010/2011, it was suggested that the actions included in the current plan be retained, with the aim of maintaining, and if possible improving the Council's data quality assessment score. Additionally, following the staffing restructure in September 2009, it was necessary to amend the section of the policy relating to roles and responsibilities, and this is reflected in the recommendations below.
- (5) The Committee **RECOMMENDS** that:-
 - (a) **the 2010/2011 Data Quality Action Plan, as set out in Report A641, be approved; and**
 - (b) **under Section 8.1 of the Council's adopted Data Quality Action Plan, Roles and Responsibilities, 'Director Lead' and 'Corporate Director of Resources' be replaced with 'Officer Lead' and 'Chief Executive' respectively.**

Contacts:

John Hale, Chairman of Performance and Audit Scrutiny Committee, (01359-221141)
Davina Howes, Policy, Performance and Customer Service Manager, (01284-757070)
Adriana Stapleton, Scrutiny Manager (01284-757613)