

Enquiries regarding this Agenda:  
Steven Lincoln (01284) 757108

# ***Cabinet***

***Wednesday 25 May 2011 at 5.00 pm  
in the Conference Room West (F1R09), West Suffolk House, Western Way,  
Bury St Edmunds***

***CONSTITUTION:***     *Leader of the Council: Councillor John Griffiths  
Deputy Leader of the Council: Councillor Sara Mildmay-White*

<b><i>Councillors:</i></b>		<b><i>Portfolios:</i></b>
Terry Clements	-	Transport and Planning
Robert Everitt	-	Bury St Edmunds and Community
Anne Gower	-	Haverhill and Housing
John Griffiths	-	Rural Affairs and External Relationships
Sara Mildmay-White	-	Economy and Asset Management and Culture and Sport
David Ray	-	Performance and Organisational Development and Resources and Efficiency
Peter Stevens	-	Environment and Street Scene

***QUORUM:***             *Three Members*

***Please switch off mobile communication devices during the meeting, unless exceptional circumstances require otherwise.***

# ***Agenda***

## **Procedural Matters**

**1. Apologies for Absence**

**2. Minutes**

To confirm the minutes of the meeting held on 27 April 2011 (copy attached).

**3. Declarations of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda ***no later than when that item is reached*** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

## **Part 1 – Public**

(Forward Plan reference (where applicable) shown in brackets)

### **Corporate Priority: Raising Corporate Standards and Efficiency**

#### **4. Report of the Performance and Audit Scrutiny Committee: 26 April 2011**

*Contact Officer – Adriana Stapleton  
Telephone: 01284-757613  
e-mail: adriana.stapleton@stedsbc.gov.uk*

Report **C5** attached.

#### **Summary and reasons for recommendation:**

On 26 April 2011 the Performance and Audit Scrutiny Committee considered the following items:-

- (1) Key Performance Indicators: Fourth Quarter 2010/2011;
- (2) Council Improvement Plan;
- (3) Biannual Corporate Complaints and Compliments Digest;
- (4) Audit Commission Presentation of Audit Plan: Audit 2010/2011;
- (5) Internal Audit Annual Report 2010/2011 and Outline Audit Plan 2011/2012;
- (6) Budget Monitoring Report: 1 April 2010 to 28 February 2011;
- (7) International Financial Reporting Standards (IFRS) Preparations;
- (8) Corporate Risk Register: Quarterly Monitoring Report; and
- (9) Annual Procurement Report: 2010/2011.

#### **Recommendation:**

The Cabinet is requested to **NOTE** the report of the Performance and Audit Scrutiny Committee.

#### **5. Annual Review and Appointment of Working Parties**

*Contact Officer – Steven Lincoln  
Telephone: 01284-757108  
e-mail: steven.lincoln@stedsbc.gov.uk*

Report **C6** attached.

#### **Summary and reasons for recommendations:**

The Cabinet reviews annually its Working Parties and Groups, including membership and Terms of Reference.

Recommendations:

**(1) The Public Venue (The Apex) Working Party**

The Working Party is now disbanded. Any significant matters to be the subject of a report to Cabinet.

**(2) St Edmundsbury Growth Area Partnership Board**

The Board is now disbanded and any residual issues to be the subject of a report to Cabinet.

**(3) Sustainable Development Working Party**

The Cabinet is requested to REVIEW the membership and the Terms of Reference of the Sustainable Development Working Party.

**(4) Shared Services**

Merging of Emergency, Central Safety and Joint Staff Consultative Working Parties with Forest Heath District Council be explored.

**(5) Democratic Services Attendance at Meetings**

That Cabinet ENDORSE the administration of Working Parties as outlined in Section 5.

**Corporate Priority: Securing a Sustainable and Attractive Environment**

**6. Generating Income From Renewable Energy: Progress**

*Contact Officer – Peter Gudde  
Telephone: 01284-757042  
e-mail: peter.gudde@stedsb.gov.uk*

Report **C7** attached.

Summary and reasons for recommendations:

Following recommendations from the Sustainable Development Working Party and Cabinet, the Council resolved on 14 December 2010 (minute 73(B)(3) refers) that:-

- (1) subject to final survey, tender and further investigation of other sources of funding, up to £410,000 from the unallocated capital provision be allocated to fund renewable energy generation as identified in the investment models set out in Report B317;*
- (2) further analysis be carried out of a community-based investment model with the aim of realising an equitable return both for the Council and the community as well as energy and CO<sub>2</sub> savings; and*

(3) *the Cabinet be given delegated authority to approve the final scheme.*

This report sets out the following:-

- (a) the findings of further exploration of other funding avenues;
- (b) preferred procurement routes for renewable technologies; and
- (c) specific investment proposals for renewable energy.

Recommendations:

- (a) The preferred procurement routes, as outlined in paragraph 5.4 of Report C7, be adopted; and
- (b) subject to survey, specific funding in the region of £17,000 be allocated from Growth Area Funding for the proposed installation of solar energy generation at the proposed Nowton Park Visitor Centre.

**7. Growth Area Fund Loan: Hanchett End Business Park, Haverhill**

*Contact Officer – Ian Poole  
Telephone: 01284-757350  
e-mail: [ian.poole@stedsbc.gov.uk](mailto:ian.poole@stedsbc.gov.uk)*

Narrative item **TO FOLLOW**.

**Part 2 – Private**

**NONE**