

Enquiries regarding this Agenda:
Amy Bryant (01284) 757100

Cabinet

***Wednesday 23 November 2011 at 5.00 pm
in the Conference Room West (F1R09), West Suffolk House,
Western Way, Bury St Edmunds***

CONSTITUTION: *Leader of the Council: Councillor John Griffiths
Deputy Leader of the Council: Councillor Sara Mildmay-White*

<i>Councillors:</i>		<i>Portfolios:</i>
Terry Clements	-	Planning and Transport
Robert Everitt	-	Tourism and Community Services
Anne Gower	-	Housing, Licensing and Environmental Health
John Griffiths	-	Corporate and Rural Affairs
Sara Mildmay-White	-	Culture and Sport
David Ray	-	Performance and Resources
Peter Stevens	-	Environment and Waste Management

QUORUM: *Three Members*

***Please switch off mobile communication
devices during the meeting, unless exceptional
circumstances require otherwise.***

Agenda

Procedural Matters

1. Apologies for Absence

2. Minutes

To confirm the minutes of the meeting held on 14 September 2011 (copy attached).

3. Declarations of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda ***no later than when that item is reached*** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

(Forward Plan reference (where applicable) shown in brackets)

Corporate Priority: Raising Corporate Standards and Efficiency

4. Report of the Performance and Audit Scrutiny Committee: 31 October 2011

Chairman – John Hale;

Contact Officer – Adriana Stapleton

Telephone: 01284-757613

e-mail: adriana.stapleton@stedsbc.gov.uk

Report **C219** attached.

Summary and reasons for recommendation:

On 31 October 2011 the Performance and Audit Scrutiny Committee considered the following items:-

- (1) Treasury Management Performance Report and Investment Activity: 1 April to 30 September 2011;
- (2) Mid Year 2011/2012 Internal Audit Progress Report;
- (3) Key Performance Indicators – Second Quarter 2011/2012;
- (4) Apex Performance;
- (5) Bi-annual Corporate Complaints and Compliments Digest;
- (6) Delivery of Sustainable Budget 2012/2013;
- (7) Local Government Resource Review – Commentary and Response to Consultations;
- (8) Budget Monitoring Report – 1 April 2011 to 30 September 2011; and
- (9) Corporate Risk Register – Quarterly Monitoring Report.

Recommendation:

The Cabinet is requested to **NOTE** the report of the Performance and Audit Scrutiny Committee.

5. Reports of the Overview and Scrutiny Committee

Chairman – David Nettleton;

Contact Officer – Adriana Stapleton

Telephone: 01284-757613

e-mail: adriana.stapleton@stedsbc.gov.uk

(a) 12 October 2011

Report **C220** attached.

Summary and reasons for recommendations:

On 12 October 2011 the Overview and Scrutiny Committee considered the following items:-

- (1) Cabinet Forward Plan October to January 2012;
- (2) 2011/2012 Work Programme: Update;
- (3) Framework for Development of the New Corporate Plan and Priorities;
- (4) Consultation and Community Engagement Strategy 2011 to 2016;

- (5) Review of Free Parking for Blue Badge Holders;
- (6) Leisure Facilities Asset Management;
- (7) Community Centres; and
- (8) Quarter to Directive Surveillance Authorised Applications.

Separate reports are included on this Cabinet Agenda for Items (4), (6) and (7) above.

Recommendation:

The Cabinet is requested to **NOTE** the Report of the Overview and Scrutiny Committee.

(b) 16 November 2011

Report **C221 TO FOLLOW**.

Summary and reasons for recommendations:

On 16 November 2011 the Overview and Scrutiny Committee will consider the following items:-

- (1) Cabinet Forward Plan November to February 2012;
- (2) 2011/2012 Work Programme: Update;
- (3) Review of free parking for Blue Badge Holders;
- (4) Interim report from Task & Finish Group – Litter collection and litter/dog distribution in the Borough; and
- (5) Interim report from Task & Finish Group – Article 4 Direction.

A separate report will also be forwarded for Item (3).

Recommendation:

Report C221 will provide information on the meeting of the Overview and Scrutiny Committee held on 16 November 2011.

6. Report of the Overview and Scrutiny Committee: Consultation and Community Engagement Strategy 2011 to 2016 (Dec11/09)

*Cabinet Member – Robert Everitt; and
David Ray*

*Contact Officer – Davina Howes
Telephone: 01284-757070
e-mail: davina.howes@stedsbc.gov.uk*

Report **C222** attached.

Summary and reasons for recommendations:

The Consultation and Community Engagement Strategy was last adopted in 2009, and sets out how the Council engages with its communities; ensures that local people can have their say through consultations; makes the right information available to help people influence decisions; and ensures that peoples' views are reflected in its priorities and service delivery.

In order to achieve effective consultation and community engagement, it is important to have in place structures which allow the right methods of engagement, with the right groups, in order to achieve the right outcomes.

Through the updated Strategy, the Council aims to effectively engage with individuals, groups and organisations.

Recommendations:

- (a) The Consultation and Community Engagement Strategy, attached to Report C170, be adopted; and
- (b) the Policy, Performance and Customer Service Manager, in consultation with the Portfolio Holder for Performance and Resources, be given delegated authority to make any amendments to the Strategy in the light of changing guidance.

7. Community Centres, including the Report of the Overview and Scrutiny Committee (Dec11/10)

Cabinet Member – Robert Everitt;

Contact Officer – Cathy Manning

Telephone: 01284-757002

e-mail: cathy.manning@stedsb.gov.uk

Report **C223** attached.

Summary and reasons for recommendation:

In early 2010 the Borough Council circulated a leaflet informing all interested parties that it wished to transfer community centres to suitably constituted community groups or other public bodies committed to providing local community facilities.

A number of the existing community associations, although already successfully running their centres, indicated that they did not yet feel ready to take on the complete responsibility for their centre, including external maintenance. However in Southgate, Bury St Edmunds there was interest both from the existing Community Association and from Southgate Church. The two organisations came together to form a new group, the Southgate Community Partnership. On 30 September 2011 the Council completed the transfer of the centre, at nil value, to the new group as it had met all the expectations which the Borough Council had set for groups to which a centre might be transferred (see Report B203, presented to the Cabinet on 15 September 2010, for the full Expectations Document).

The Borough Council is the first in England to undertake a full freehold transfer of this type (the only other examples of freehold transfers are in Scotland), which is a huge vote of confidence in the local community involved. It gives the community the ability to use the centre as collateral to help them develop the building and the activities delivered from it. The governance and charitable objects of the new group ensure the asset is preserved for the benefit of the local community in perpetuity (by way of an "asset lock", which ensures that the assets and any income of the new body are dedicated to its charitable purposes).

The Borough Council now wishes to use the learning from this first transfer and open up this opportunity to the communities of the other centres. The Southgate Community Partnership has indicated their willingness to share their experiences with others, which should assist in this process.

Recommendation:

That the Cabinet agree a timeframe for work towards transfer of the remaining community centres. Two options for the timeframe are outlined in paragraphs 4.6 and at 4.8 (this recommendation arising from the Overview and Scrutiny Committee's consideration of this issue).

8. Report of the Overview and Scrutiny Committee: Leisure Facilities Asset Management (Dec11/08)

*Cabinet Member – Sara Mildmay-White; Contact Officer – Neil Anthony
Telephone: 01284-757064
e-mail: neil.anthony@stedsbcc.gov.uk*

Report **C224** attached.

(a) Funding and ownership of fixed play facilities in the Borough

Summary and reasons for recommendations:

The Task and Finish Group has identified 10 sites as being suitable for community transfer, based on the criteria agreed by the Cabinet on 20 July 2011, as set out under Section 2 of Report C172. The remaining sites would remain in Borough Council ownership, and whilst the community transfer of play equipment should not be discouraged, the Task and Finish Group felt that it should not be actively pursued as a priority at the current time, for the reasons set out in the report.

Also under Section 2 of Report C172, five areas were recommended for the removal of play equipment when it came to the end of its useful life.

The Task and Finish Group felt that there was currently an inequality in the funding of play equipment, since most rural equipment was owned or funded by parish councils. The Group proposed that there should be one central fund to cover the maintenance of all Borough and parish play areas. This would, however, require a revenue growth bid.

Recommendations:

- (1) A revenue growth bid of up to £39,000 be made as part of budget setting to enable the Council to maintain all of the play areas in the Borough;
- (2) if the growth bid is approved, a central maintenance contract be let for a "term playground repairs maintenance contractor", and parishes be invited to opt into that contract;
- (3) the rationalisation of the play areas in Clover Fields, Lavender Fields, Raine Avenue, Argyll Court and Puddlebrook in Haverhill, outlined in Report C172, be approved in accordance with the principles previously approved by Cabinet on 20 July 2011 (minute 13 refers); and
- (4) the Borough Council continues to welcome approaches from town councils and other community groups for the voluntary transfer of ownership of play equipment and open spaces.

(b) The Leisure Asset Management Plan 2011

Summary and reasons for recommendations:

Appendix 1 to Report C172 presented a schedule of leisure facilities refurbishment, replacement or investment for 2011/12 to 2017/18, based on a rolling programme of works required to maintain each leisure facility. Options available for each asset were: no change; disposal including community transfer; sale on the open market; or long leasehold interest.

Some initial recommendations were detailed in Section 5 of Report C172 in respect of sites which required immediate action, and would therefore affect the 2012/13 budget. The action plan of major investment would be reviewed annually, and the estimated leisure AMP schedule of investment from 2013/14 to 2017/18 indicated that, on average, a sum of up to £500,000 per annum may be needed to maintain the current assets, although this did not take into account savings from disposals or transfers, or the option of reduced facilities. After 2017/18 a range of significant investments was required, and officers would examine all available options as the AMP evolved in coming years.

Recommendations:

- (1) The initial schedule of leisure facilities refurbishment, replacement or investment, as set out in Appendix 1 to Report C172, be used to assist the Council's Corporate Asset Management Plan and budget setting processes from 2012/2013 onwards; and
- (2) the proposals for investment in 2012/2013, as set out in Section 5 of Report C172, be included as capital growth bids in the normal budget setting process for that year.

9. Report of the Overview and Scrutiny Committee: Review of Blue Badge Holder Parking (Dec11/11)

Cabinet Member – Terry Clements;

Contact Officer – Ivan Sams

Telephone: 01284-757304

e-mail: ivan.sams@stedsbc.gov.uk

Report **C225 TO FOLLOW.**

Summary:

On 16 November 2011 the Overview and Scrutiny Committee will consider Report C216 and the recommendations emanating from this meeting will follow as Report C225.

**10. Report of the West Suffolk House Joint Committee:
23 September 2011 (Dec11/01)**

*Cabinet Members – John Griffiths and
David Ray;*

*Contact Officer – Ivan Sams
Telephone: 01284-757304
e-mail: ivan.sams@stedsbc.gov.uk*

Report **C226** attached.

Summary and reasons for recommendation:

On 23 September 2011 the West Suffolk House Joint Committee considered the following items:-

- (1) Report on the Operation of West Suffolk House;
- (2) Review of West Suffolk House Policies; and
- (3) West Suffolk House Budget Proposals: 2012/2013.

Recommendation:

The Cabinet is required to **NOTE** this report from the West Suffolk House Joint Committee.

**11. Recommendations from the Joint Staff Consultative Working Party: 18
October 2011 (Dec11/05)**

Cabinet Member – David Ray

*Contact Officer – Louise Hammond
Telephone: 01284-757008
e-mail: louise.hammond@stedsbc.gov.uk*

Report **C227** attached.

Summary and reasons for recommendations:

On 18 October 2011 the Joint Staff Consultative Working Party considered the following items:-

- (1) Shared Services Update;
- (2) Anglia Revebues Partnership: Update;
- (3) Social Networking Policies; and
- (4) Employees' Email and Internet Usage Policy.

Recommendations:

(a) Social Networking Policy

- (1) The Social Networking Policy, as detailed in Appendix A to Report C182, be approved; and
- (2) delegated authority be given to the Acting Head of Human Resources, in consultation with the Portfolio Holder for Performance and Resources and the Chairman of Unison, to make any necessary minor typographical, factual or grammatical changes to the draft Policy.

(b) Employees' Email and Internet Usage Policy

That the Employees' Email and Internet Usage Policy, as annotated in Paper C183, be approved.

12. Haverhill Council Offices: Management Arrangements (Dec11/12)

Cabinet Member – John Griffiths

Contact Officer – Betty Albon

Telephone: 01284-757307

e-mail: betty.albon@stedsbc.gov.uk

Report **C228** attached.

Summary and reasons for recommendations:

St Edmundsbury Borough and Suffolk County Councils have agreed to share the Borough Council's Haverhill Offices in a way similar to West Suffolk House in Bury St Edmunds. The building will be jointly owned by Suffolk County Council and St Edmundsbury Borough Council.

The integrated approach to the delivery of services by the County Council and Borough Council is extended at the Haverhill Council Offices to include shared occupation of the building with four voluntary organisations, designed to improve the quality of service for visitors, to enhance the work environment for all office based and peripatetic employees, to meet Government aspirations for localism and to make efficiency savings on property occupation costs.

The Cabinet is empowered under its Constitution to establish joint arrangements with one or more local authorities to exercise functions which are executive functions. Such arrangements may involve the appointment of joint committees with other local authorities. Accordingly, the West Suffolk House Joint Committee was established in 2007, to enable specific functions to be delegated to the joint committee and so as to be discharged by the joint committee on behalf of their authorities.

It is recognised that the most efficient way to undertake the management functions required for the Haverhill Council Offices is to extend the terms of reference of the West Suffolk House Joint Committee.

Recommendations:

- (1) The management of Haverhill Council Offices is included in the terms of reference of the West Suffolk House Joint Committee;
- (2) the joint committee be renamed as the 'Shared Offices Joint Committee';
and
- (3) the Terms of Reference of the West Suffolk House Joint Committee, as set out in Appendix 1 of Report C228, to form the basis of the Terms of Reference for the new Joint Committee.

13. Operational Procedure for Events in the Council's Parks, including the Abbey Gardens, Bury St Edmunds (Dec11/14)

*Cabinet Member – Sara Mildmay-White Contact Officer – Damien Parker
Telephone: 01284-757090
e-mail: damien.parker@stedsb.gov.uk*

Report **C229** attached.

Summary and reasons for recommendations:

The Borough's parks and open spaces host a wide variety of events throughout the year. Many of these events, such as the Bury Festival, Children's Festivals, Big Days Out, firework displays and Armed Forces Weekend, are now an established and popular part of the annual community calendar.

The Abbey Gardens is a particularly desirable venue for events and, owing to its popularity and the need for the Parks Service to create more income, the number of externally managed events held at this site have increased steadily in recent years.

Neighbouring residents adjacent to the Gardens have been tolerant of the evening events held on site to date, however, given the increased number of events held over the last twelve month period, it is felt that there is now a danger of exceeding an acceptable level of disturbance as far as some of the neighbours are concerned.

Officers propose that the Borough continue to adopt a pragmatic approach to the hosting of future events held in the Borough Parks and Open Spaces by formally adopting an events procedure which will, amongst other things, govern the number, duration and type of events held on site in the Abbey Gardens. It is hoped that, through this procedure, local residents will be reassured that the use of the Gardens is reasonable and tolerable.

It is important that this procedure is in place by the end of 2011 to assist in the planning of established events such as the Festival. Equally, it needs to reflect the outcomes of consultation. For these reasons, it is proposed that the procedure be adopted in principle but be signed off after consultation under delegated authority

Recommendations:

- (1) The draft Operational Procedure for Events in the Council's Parks, including specific conditions for the Abbey Gardens, as set out in Appendix 2 of Report C229, be approved in principle; and
- (2) The Corporate Director for Community Services, in consultation with the relevant Portfolio Holders, be authorised to amend the procedure following the conclusion of public consultation and approve it for implementation from January 2012.

**Corporate Priority: Improving the Safety and Well Being of
the Community**

**14. Recommendations from Central Safety Working Party:
10 October 2011 (Dec11/04)**

Cabinet Member – David Ray;

Contact Officer – Martin Hosker

Telephone: 01284-757010

e-mail: martin.hosker@stedsb.gov.uk

Report **C230** attached.

Summary and reasons for recommendations:

On 10 October 2011 the Central Safety Working Party considered the following items:-

- (1) Minutes: Combined Area Safety Committee;
- (2) Incidents Involving Employees and Incidents Involving members of the Public;
- (3) Joint Health and Safety Policy;
- (4) Joint Central Safety Working Party;
- (5) Changes to Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR);
- (6) Health and Safety Training;
- (7) Central Area Safety Committee; and
- (8) Health and Safety News.

Recommendations:

(a) Joint Health and Safety Policy

- (1) Subject to full Council approval, St Edmundsbury Borough Council's (SEBC) existing Health and Safety Policy be amended to enable its development into a joint Health and Safety Policy relevant and applicable to both SEBC and Forest Heath District Council, as detailed in Paper C165; and
- (2) the Health and Safety Manager be authorised to make minor typographical, factual or grammatical changes to the Health and Safety Policy in consultation with the Portfolio Holder with responsibility for health and safety and the Chairman of the current Central Safety Working Party and any subsequent body.

(b) Joint Central Safety Working Party

Investigations be undertaken to progress the amalgamation of the Borough Council's Central Safety Working Party with the equivalent body at Forest Heath District Council and for terms of reference for the single group to be presented to the next meeting of the Working Party on 20 February 2012.

15. Asset Management Plan: Victory Ground Community Transfer (Dec11/13)

Cabinet Member – John Griffiths;

Contact Officer – Betty Albon

Telephone: 01284-757307

e-mail: betty.albon@stedsbcc.gov.uk

Report **C231** attached.

Summary and reasons for recommendations:

This report considers the most effective way of delivering at the Victory Ground a new sports hall and pavilion for the community. The project will be delivered and managed by a new consortium of partners through a Community Interest Company comprising the principal funders and users, and taking advantage of grants from national sporting bodies.

The partners to the consortium are Victory Sports Ground Ltd, the operator of the grounds since 2001, Bury St Edmunds Cricket Club and South Lee School. The facilities will be used both by the school and partner clubs and will also be made available to the community.

The sports ground is owned by the Borough Council and has been successfully leased to, and managed on its behalf, by Victory Sports Ground Ltd since 2001. However, ownership of the freehold of the grounds, rather than a lease, will facilitate the future success of the new sports hall and grounds. The partners have already generated significant external funding and have their own resources to build the planned new facilities. A planning application is to be submitted shortly.

The request to purchase the freehold interest enables additional funding applications to be made to further enhance the development programme and continue to improve the well-used facilities. There may also be opportunities to increase the range of sports activities using additional sources of external funding.

A sale to the Community Interest Company is in line with the Borough Council's policy of community ownership of assets in the Borough and the aspirations of Government in the draft Localism Bill.

Recommendations:

- (1) The Council sells the freehold interest of the Victory Sports Ground to the partnership comprising Victory Sports Ground Ltd, Bury St Edmunds Cricket Club and South Lee School;
- (2) the freehold interest be sold under the provisions of community management and ownership of assets, based on a percentage of market value, at £100,000;
- (3) a covenant, which restricts the uses of the grounds to community and recreational only, be imposed on the sale;
- (4) the legal agreements include conditions for the completion of a community use agreement and planning consent for the new facilities being obtained; and

- (5) the Corporate Director for Community, in consultation with the Portfolio Holder for Asset Management, be given delegated powers to enter into the sale to the new company once the company has been created and planning permission obtained.

Corporate Priority: Securing a Sustainable and Attractive Environment

16. Recommendations from Sustainable Development Working Party: 8 November 2011 (Dec11/02)

Cabinet Member – Terry Clements and Peter Stevens *Contact Officer – Sandra Pell*
Telephone: 01284-757302
e-mail: sandra.pell@stedsb.gov.uk

Report **C232** attached.

Summary and reasons for recommendations:

On 8 November 2011 the Sustainable Development Working Party considered the following items:-

- (1) Investigating Decentralised Energy in Bury St Edmunds – study findings and way ahead;
- (2) St Edmundsbury Local Development Framework: Annual Monitoring Report;
- (3) St Edmundsbury Local Development Framework: Joint Forest Heath and St Edmundsbury Development Management Development Plan;
- (4) Babergh Local Development Framework: Core Strategy Submission Document Consultation; and
- (5) Mid Suffolk Core Strategy: Consultation on Focus and Review.

Recommendations:

(a) Investigating Decentralised Energy in Bury St Edmunds – Study findings and way ahead

- (1) further studies be carried out by the Borough Council and its partners to confirm the final choice and configuration of the three District Energy network options set out in Annex A to Report C206;
- (2) the work comprise of detailed technical and financial feasibility studies of the options to confirm their viability, along with the evaluation of the most appropriate delivery structure and their implications for both the Borough Council and other key parties which may be involved in the network;
- (3) prospective stakeholders be invited to participate and provide support;
- (4) unspent funds allocated to the initial study by the Borough Council, in the region of £3,000, be allocated to support the follow-up work;

- (5) the LDA Design/Inventa Partners report be considered as evidence for the development of policy within the emerging Bury St Edmunds Vision 2031, supporting development planning documents and other corporate planning, both for all forms of decentralised energy in the town; and
- (6) the Council establish a low carbon fund or similar delivery model to secure a sustainable energy vision for the town and assist delivery of the network should it be proven viable. In developing the fund, consideration should be given to using the Community Infrastructure Levy, Allowable Solutions, New Homes Bonus, prudential borrowing and other investing and funding options.

(b) St Edmundsbury Local Development Framework: Annual Monitoring Report

- (1) the 2010/2011 Annual Monitoring Report, as detailed in Appendix 1 to Report C207, be approved and published; and
- (2) the Interim Joint Head of Planning, in consultation with the Portfolio Holder for Planning, Transportation and the Built Environment be authorised to incorporate into the Annual Monitoring Report any further minor changes as are necessary to update it and make any spelling, grammatical, factual, formatting and numbering corrections, provided they do not materially affect the substance or meaning of the Report.

(c) St Edmundsbury Local Development Framework: Joint Forest Heath and St Edmundsbury Development Management Development Plan

- (1) the Joint Development Management Policies Development Plan Document, attached as Appendix A to Report C208, together with the Sustainability Appraisal, attached as Appendix B to Report C208, and the Habitat Regulations Assessment Screening document, attached as Appendix C to Report C208, be approved for public consultation;
- (2) the protocol for agreeing draft changes to the document with Forest Heath District Council, to be presented to the Sustainable Development Working Party on 31 January 2012; and
- (3) any minor typographic, factual and grammatical changes to the final document be delegated to the Interim Joint Head of Planning, in consultation with the Portfolio Holder for Planning, Transport and the Built Environment and the Chairman of the Sustainable Development Working Party.

(d) Babergh Local Development Framework: Core Strategy Submission Document Consultation

That, Babergh District Council be thanked for consulting the Borough Council on the Submission Core Strategy and that no objections be raised.

(e) Mid Suffolk Core Strategy: Consultation on Focused Review

That, the Interim Joint Head of Planning be given delegated authority, in consultation with the Portfolio Holder for Planning, Transportation and the Built Environment, and the Chairman of the Sustainable Development Working Party, to prepare a report to Cabinet on 23 November 2011 outlining an overview of the consultation document and propose a response from the Borough Council.

**17. Recommendations from Rural Area Working Party:
9 November 2011 (Dec11/03)**

Cabinet Member – John Griffiths;

Contact Officer – Alex Wilson

Telephone: 01284-757695

e-mail: alex.wilson@stedsbc.gov.uk

Report **C233** attached.

Summary and reasons for recommendations:

On 9 November 2011 the Rural Area Working Party considered the following items:-

- (1) Suffolk School Organisation Review – Restructuring the Thurston Area;
- (2) St Edmundsbury's Rural Work Programme: Update; and
- (3) St Edmundsbury Borough Council's support to Rural Voluntary and Community Groups.

Recommendations:

(a) Suffolk School Organisation Review: Restructuring the Thurston Area

- (1) the comments expressed in Section 4 of Report C210, together with the additional comments attached as Appendix 1 to Report C233, should form the basis of St Edmundsbury Borough Council's (SEBC) response to the consultation on the School Organisation Review in the Thurston Area; and
- (2) Suffolk County Council's Education Department be invited to work with SEBC officers to identify solutions that will mitigate the concerns raised in Report C210.

(b) St Edmundsbury's Rural Youth Work Programme: Update

- (1) Supporting Contemporary Adolescence (SCA) or a similar group continue to be funded from the Rural Youth Work Programme budget and other external funding sources, to deliver a 'WOS UP' Project in the rural areas of St Edmundsbury, as outlined in Sections 6 and 7.1 of Report C211; and
- (2) work be undertaken with Parish Councils with a view to increasing the number of 'WOS UP' sessions in rural villages.

(c) **St Edmundsbury Borough Council's Support to Rural Voluntary and Community Groups**

- (1) Note the production of a leaflet.

18. Report from the West Suffolk Waste and Street Scene Services Joint Committee: 28 October 2011 (Dec11/06)

Cabinet Member – Peter Stevens;

Contact Officer – Mark Walsh

Telephone: 01284-757300

e-mail: mark.walsh@stedsbc.gov.uk

Report **C234** attached.

Summary and reasons for recommendation:

On 28 October 2011 the West Suffolk Waste and Street Scene Services Joint Committee considered the following items:-

- (1) the Procurement of Waste Transfer and Recycling Services;
- (2) Results of the Residual Waste Compostable Analysis 2011;
- (3) Controlled Waste (England and Wales) 2011;
- (4) The Government Review of Waste Policy 2011;
- (5) Progress on Delivering the 2011/2012 Joint Waste Service Plan and Review of Performance; and
- (6) Inter Authority Agreement.

Recommendation:

The Cabinet is required to **NOTE** this report from the West Suffolk Waste and Street Scene Services Joint Committees.

**19. Recommendations from Haverhill Area Working Party:
27 October 2011 (Dec11/07)**

Cabinet Member – Anne Gower;

Contact Officer – Geoff Rivers

Telephone: 01284-757009

e-mail: geoff.rivers@stedsbc.gov.uk

Report **C235** attached.

Summary and reasons for recommendation:

On 27 October 2011 the Haverhill Area Working Party considered the following items:-

- (1) Public Art in the Town Centre of Haverhill (PATCH): Update; and
- (2) Welcome Signs for Haverhill

Recommendation:

That new Welcome Signs for Haverhill be provided within a budget limit of £5,000 allocated from the overall existing Haverhill Masterplan Feasibility budget.

20. Mid Suffolk District Council Core Strategy: Focused Review Consultation

Cabinet Member – Terry Clements;

Contact Officer – Ian Poole

Telephone: 01284-757350

e-mail: ian.poole@stedsbc.gov.uk

Report **C236** attached.

Summary and reasons for recommendation:

Mid Suffolk District Council commenced an early and focused review of its Core Strategy. Consultation commenced on 31 October 2011 and ends on 9 December 2011.

The consultation document was published too late for a full report to be presented for consideration by the Sustainable Development Working Party which met on 8 November 2011. The Working Party recommended that a report on this matter be considered by Cabinet.

This paper provides an overview of the consultation document and sets out a suggested response from the Borough Council.

Recommendation:

Cabinet is **RECOMMENDED** to endorse the comments contained in Report C236, paragraphs 3.4.2 to 3.4.4, and agree that they be submitted in response to the consultation on the focused review of the Mid Suffolk District Council Core Strategy.

Part 2 – Private

None