



St Edmundsbury
BOROUGH COUNCIL

C318

Cabinet 1 February 2012

Shared Offices Joint Committee (formerly West Suffolk House Joint Committee): 20 January 2012 (Feb12/04)

Cabinet Member: Cllr John Griffiths

*Vice Chairman of the Joint
Committee: Cllr David Ray*

1. Terms of Reference (Report C294 Amended)

RECOMMENDED:- That

- (1) the amended Terms of Reference for the West Suffolk House Joint Committee, attached as Appendix 2 to Report C294 as amended, be approved as the Terms of Reference for the Shared Offices Joint Committee;***
- (2) the West Suffolk House Joint Committee be renamed the Shared Offices Joint Committee; and***
- (3) delegated authority be granted to the Head of Legal Services of Suffolk County Council and the Head of Legal and Democratic Services of the Borough Council to amend the Joint Committee Constitutional Agreement in line with the amended Terms of Reference for the Joint Committee.***

On 9 November 2007 the West Suffolk House Joint Committee considered Report Y333, Joint Committee Constitutional Agreement. Included within this document under Section 3 was a list of the functions of the Joint Committee.

St Edmundsbury Borough and Suffolk County Councils have agreed to share the Borough Council's Haverhill Offices in a way similar to West Suffolk House in Bury St Edmunds. The building will be jointly owned by Suffolk County Council and St Edmundsbury Borough Council.

The integrated approach to the delivery of services by the County Council and Borough Council is extended at the Haverhill Council Offices to include shared occupation of the building with four voluntary organisations, designed to improve the quality of service for visitors, to enhance the work environment for all office based and peripatetic employees, to meet Government aspirations for localism and to make efficiency savings on property occupation costs.

It is recognised that the most efficient way to undertake the management functions required for the Haverhill Council Offices is to extend the terms of reference of the West Suffolk House Joint Committee. It is also recognised that any changes to the Terms of Reference will result in similar changes being required to the Joint Committee Constitutional Agreement to ensure there is no conflict between the two.

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