

Enquiries regarding this Agenda:
Steven Lincoln (01284) 757108

Cabinet

***Wednesday 15 February 2012 at 5.00 pm
in the Conference Room, West Suffolk House,
Western Way, Bury St Edmunds***

CONSTITUTION: *Leader of the Council: Councillor John Griffiths
Deputy Leader of the Council: Councillor Sara Mildmay-White*

<i>Councillors:</i>		<i>Portfolios:</i>
Terry Clements	-	Planning and Transport
Robert Everitt	-	Tourism and Community Services
Anne Gower	-	Housing, Licensing and Environmental Health
John Griffiths	-	Corporate and Rural Affairs
Sara Mildmay-White	-	Culture and Sport
David Ray	-	Performance and Resources
Peter Stevens	-	Environment and Waste Management

QUORUM: *Three Members*

***Please switch off mobile communication
devices during the meeting, unless exceptional
circumstances require otherwise.***

Agenda

Procedural Matters

- 1. Apologies for Absence**
- 2. Declarations of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda ***no later than when that item is reached*** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

(Forward Plan reference (where applicable) shown in brackets)

Corporate Priority: Raising Corporate Standards and Efficiency

3. Report of the Performance and Audit Scrutiny Committee: 30 January 2012

Chairman – John Hale;

Contact Officer – Adriana Stapleton

Telephone: 01284-757613

e-mail: adriana.stapleton@stedsbc.gov.uk

Report **C349** attached.

Summary and reasons for recommendation:

On 30 January 2012 the Performance and Audit Scrutiny Committee considered the following items:-

- (1) Third Quarter Internal Audit Progress Report;
- (2) Audit Commission: Presentation of 2010/2011 Annual Audit Letter;
- (3) Key Performance Indicators: Third Quarter 2011/2012;
- (4) Budget Monitoring Report: 1 April to 31 December 2011;
- (5) Corporate Risk Register: Quarterly Monitoring Report; and
- (6) Review of the impact on customers and stakeholders of the Council joining the Anglia Revenues Partnership.

Recommendation:

The Cabinet is requested to **NOTE** the report of the Overview and Scrutiny Committee.

4. Report of the Performance and Audit Scrutiny Committee: Annual Treasury Management and Investment Strategy 2012/2013 and April to December 2011 Performance Report

Cabinet Member – David Ray;

Contact Officer – Liz Watts

Telephone: 01284-757252

e-mail: liz.watts@stedsbc.gov.uk

Report **C350** attached.

Summary and reasons for recommendation:

The Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice requires that a Treasury Management and Investment Strategy is approved by the Council prior to the beginning of the financial year to which it relates. The proposed Treasury Management and Investment Strategy Statements for 2012/2013 meets the requirements of the CIPFA Code together with the Department for Communities and Local Government Guidance on Local Government Investment and the statutory requirements of the Local Government Act 2003 relating to the need to set Prudential Indicators to ensure that the Council's capital investment plans are affordable prudent and sustainable.

Recommendation:

The Annual Treasury Management and Investment Strategy Statements for 2012/2013 and Prudential Indicators, as detailed in Appendix 3 to Report C294, be approved.

5. Report of the Performance and Audit Scrutiny Committee: Delivering a Sustainable Budget 2012/2013

Cabinet Member – David Ray;

Contact Officer – Liz Watts

Telephone: 01284-757252

e-mail: liz.watts@stedsbc.gov.uk

Report **C351** attached.

Summary and reasons for recommendations:

The Performance and Audit Scrutiny Committee plays an integral role in delivering a sustainable budget for the Council by scrutinising recommendations for savings and growth. These reports provide the recommendations from the Committee arising from consideration of reports presented at its meetings on 28 November 2011 and 30 January 2012.

Recommendations:

(1) 28 November 2011

- (a) The proposals for savings and additional income, as set out in Table 3 at Section 2.2 of Report C244, be included in the 2012/2013 budget and, where indicated, beyond; and
- (b) the proposed areas of capital growth, as set out in Section 2.3 of Report C244, be included in the 2012/2013 budget.

(2) 30 January 2012

- (a) The proposals for savings and additional income, as set out in Table 2 of Report C302, be included in the 2012/2013 budget and, where indicated, beyond; and
- (b) the proposed areas of revenue growth, as set out in Section 2.2 of Report C302, be included in the 2012/2013 budget and beyond.

6. Report of the Performance and Audit Scrutiny Committee: Review of the Capital Programme

Cabinet Member – David Ray;

Contact Officer – Liz Watts

Telephone: 01284-757252

e-mail: liz.watts@stedsbc.gov.uk

Report **C352** attached.

Summary and reasons for recommendation:

A formal review of the Council's capital programme is undertaken annually as part of the budget setting process, and the resulting rescheduled and updated programme helps to determine the extent and timing of associated revenue implications.

Recommendation:

The updated and rescheduled capital programme, detailed in Appendix A to Report C303, and the revised capital strategy set out in Section 3 of Report C303, be approved as part of the 2012/2013 budget setting process.

7. Budget and Council Tax Setting: 2012/2013

Cabinet Member – David Ray;

Contact Officer – Liz Watts

Telephone: 01284-757252

e-mail: liz.watts@stedsbc.gov.uk

Report **C353** attached.

Summary and reasons for recommendations:

The Cabinet is required to consider the budget for the Authority and recommend to Council the level of Council Tax required to fund this budget.

Setting the budget for 2012/2013 has been a challenging process, due to the public sector funding cuts, the broader economic climate, and the resulting pressures placed on the Council.

The proposed 2012/2013 budget is £11.740m compared to the 2011/2012 budget of £12.229m. Efficiency savings and increased income of £2.15m are being proposed, as well as growth of £0.418m.

The Council is approaching completion of a major programme of capital investment across the Borough, and it is estimated that £3.737m will be spent on this programme during 2012/2013.

Recommendations:

That, subject to the approval of full Council, :-

- (i) the revenue budget attached as Appendix A, together with the additional revenue requirements ('growth bids') summarised as Appendix C and the efficiency (Dynamic Review – Innovation, Value and Enterprise ('DR-IVE')) savings and new income detailed at Appendix D be approved;

- (ii) the revised capital programme, attached as Appendix B, be approved;
- (iii) having taken into account the conclusions of the Chief Finance Officer's report attached at Appendix F, including the Risk Assessment, together with the Medium Term Financial Strategy (MTFS) attached at Appendix E and all the other information contained in this report, Cabinet establish the level of council tax for 2012/2013; and
- (iv) the Chief Finance Officer, in consultation with the Portfolio Holder for Performance and Resources, be authorised to transfer any surplus on the 2011/2012 revenue budget to the General Fund, and to vire funds between existing Earmarked Reserves (as set out at Appendix G) as deemed appropriate throughout the year.

**EXEMPT INFORMATION – EXCLUSION OF PUBLIC
TERMS OF FORMAL RESOLUTION**

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 4 of Part 1 of Schedule 12(A) of the Act.

Part 2 – Private

8. Appointment of Joint Chief Executive: Report of the Joint Appointments Committee

*Cabinet Member – John Griffiths; Contact Officer – Louise Hammond
Telephone: 01284-757008
e-mail: louise.hammond@stedsbc.gov.uk*

Summary and reasons for recommendation:

In accordance with the resolution of full Council on 14 December 2011 (Minute 72(b) refers), the Joint Appointments Committee will recommend to full Council the appointment of a Joint Chief Executive with Forest Heath District Council. However, in accordance with the Officer Employment Procedure Rules, contained within Part 4, Rules of Procedure, of the Borough Council's Constitution, "An offer of employment as a Chief Officer shall only be made where no well-founded objections from any Member of the Cabinet has been received."

Recommendation:

The Cabinet is requested to **ENDORSE** the recommendation of the Joint Appointments Committee for the Joint Chief Executive.