



Cabinet 11 February 2014

Recommendation from the West Suffolk Joint Growth Steering Group: 20 January 2014: Terms of Reference (Feb14/26)

1. Summary and reasons for recommendations

- 1.1 On 20 January 2014 the West Suffolk Joint Growth Steering Group considered the following substantive items:
- (1) Refining the Terms of Reference for the West Suffolk Joint Growth Steering Group;
 - (2) To agree the following in relation to the meetings of the Steering Group:
 - (a) Frequency of meetings;
 - (b) Time of meetings; and
 - (c) Format/Content of meetings;
 - (3) Planning Policy Update – Presentation;
 - (4) Introduction to Economic Development and Growth – Presentation;
 - (5) The importance of Local Enterprise Partnerships (LEPs) and the Strategic Economic Plans – Presentation;
 - (6) Economic Development and Growth: Local Context – Presentation; and
 - (7) West Suffolk Six Point Plan for Jobs and Growth – Presentation.

2. Recommendation

Refining the Terms of Reference for the West Suffolk Joint Growth Steering Group

- 2.1 It is **RECOMMENDED** that '*Monitoring the delivery of the West Suffolk Six Point Plan for Jobs and Growth*' be an additional term of reference for the West Suffolk Joint Growth Steering Group, as set out in Section 4 of Report E281.

Contact details

	Portfolio holder and Chairman	Lead officer
Name	Councillor Alaric Pugh	Andrea Mayley
Title	Portfolio Holder for Economic Growth	Head of Economic Development and Growth
Telephone	07930 460899	01284 757343
E-mail	alaric.pugh@stedsbc.gov.uk	andrea.mayley@westsuffolk.gov.uk
Name	Portfolio holder	Lead officer
Title	Councillor Terry Clements	Ian Poole
	Portfolio Holder for Planning and Regulation	Place Shaping Manager
Telephone	01284 827161	01284 757350
E-mail	terry.clements@stedsbc.gov.uk	ian.poole@westsuffolk.gov.uk

3. Corporate priorities

3.1 The recommendations meet the following, as contained within the Corporate Plan:

- (a) Corporate priority 2: *'Working together for prosperous and environmentally-responsible communities.'*

4. Key issues

Refining the Terms of Reference for the West Suffolk Joint Growth Steering Group (Agenda Item 5)

4.1 The terms of reference for the Steering Group, previously approved by both Forest Heath District Council and St Edmundsbury Borough Council's Cabinets are as follows:

To advise the Cabinets of Forest Heath District Council (FHDC) and St Edmundsbury Borough Council (SEBC) on:

- (a) *Creating the conditions to encourage and support sustainable growth across the whole of the West Suffolk area; and*
(b) *Common planning policy affecting both districts.*

4.2 The Steering Group has proposed the following additional term of reference:

- (c) *Monitoring the delivery of the West Suffolk Six Point Plan for Jobs and Growth.*

4.3 Approval is sought by the Cabinet for the West Suffolk Six Point Plan for Jobs and Growth, which is contained elsewhere on this Cabinet agenda as Report E282.

5. Other options considered

5.1 Not applicable.

6. Community impact

6.1 Not applicable.

7. Consultation

7.1 Not applicable.

8. Financial and resource implications (*including asset management implications*)

8.1 Not applicable.

9. Risk/opportunity assessment (*potential hazards or opportunities affecting corporate, service or project objectives*)

9.1 Not applicable.

10. Legal and policy implications

10.1 Not applicable.

11. Wards affected

11.1 Not applicable.

12. Background papers

12.1 Report E6 to Cabinet: 22 May 2013: Annual Review of Cabinet Working Parties and Other Groups

Report E282 to Cabinet: 11 February 2014: Economic Development and Growth – West Suffolk Six Point Plan for Jobs and Growth

13. Documents attached

13.1 None.