

Legal and Democratic Services

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BOROUGH COUNCIL

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Cabinet

**Tuesday 20 May 2014 at 5.00 pm
in the Conference Chamber West (F1R09), West Suffolk House,
Western Way, Bury St Edmunds**

CONSTITUTION: *Leader of the Council:* Councillor John Griffiths
Deputy Leader of the Council: Councillor Sara Mildmay-White

Councillors:

Terry Clements

To be confirmed

Anne Gower

John Griffiths

Sara Mildmay-White

Alaric Pugh

David Ray

Sarah Stamp

Peter Stevens

Portfolios:

- Planning and Regulation

- Communities

- Housing

- Leader

- Deputy Leader

- Economic Growth

- Resources and Performance

- Heritage, Arts and Culture

- Waste and Property

QUORUM: *Three Members*

The Constitution of the Cabinet is to be announced under Item 7 on the Agenda for the Annual Meeting of the Council to be held on 15 May 2014. As this Cabinet Agenda was prepared prior to the Annual Meeting of the Council it reflects the Portfolio Holders and the Portfolios held immediately prior to the Annual Meeting.

Please switch off mobile communication devices during the meeting, unless exceptional circumstances require otherwise.

FIRE SAFETY

In the event of a fire during this meeting the Fire Warden responsible for the evacuation of the Meeting Room is the Democratic Services Representative who is normally the person indicated above.

Agenda

Procedural Matters

1. Apologies for Absence

2. Minutes

To confirm the minutes of the meeting held on 25 March 2014
(Page 1) (copy attached).

3. Declarations of Interests

Members are reminded of their responsibility to declare any pecuniary or local non-pecuniary interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

(Decisions Plan reference (where applicable) shown in brackets)

4. Petition: Closure of Tourist Information Office on Angel Hill

Cabinet Member – Sarah Stamp; Lead Officer – Neil Anthony

Mr Arthur Debenham of St Andrews Street North, Bury St Edmunds wishes to present a petition on behalf of residents in St Edmundsbury, containing in excess of 550 signatures, against the closure of the Tourist Information Office on Angel Hill, Bury St Edmunds.

In accordance with the Council's Constitution, 'if petitioners so wish, a petition containing not less than 20 signatures may, instead, be presented to the Leader of the Council or to the Chairman of the appropriate Committee or the relevant Chief Officer, for consideration by the Cabinet or the appropriate Committee(s), provided seven working days' notice in writing has been given to the Proper Officer before the relevant meeting. When a petition is considered by the Cabinet or the appropriate Committee, a representative of the petitioners may speak at that meeting for not more than three minutes.'

The Cabinet is asked to consider the petition and respond accordingly.

- 5. Annual Review and Appointment of Cabinet Working Parties, Panels and Other Groups ((Mar14/04) and (May14/02))**

Cabinet Member – John Griffiths; Lead Officer – Joy Bowes

Report **F3** attached. **(Page 9)**
- 6. Report of the Anglia Revenues and Benefits Partnership Joint Committee: 13 March 2014**

Cabinet Member – David Ray Lead Officer – Rachael Mann

Report **F4** attached. **(Page 45)**
- 7. Recommendations from the Rural Area Working Party: 26 March 2014**

(a) Rural Action Plan Monitoring Report (May14/04)

Cabinet Member – Peter Stevens Lead Officer – Alex Wilson

Report **F5** attached. **(Page 51)**
- 8. Recommendation from the Haverhill Area Working Party: 17 April 2014**

(a) Amendment of the Article 4 Direction in Haverhill (May14/01)

Cabinet Member – Terry Clements; Lead Officer – Steven Wood

Report **F6** attached. **(Page 55)**
- 9. Recommendations from the Sustainable Development Working Party: 7 May 2014**

(a) Vision 2031: Planning Inspector’s Recommended Main Modifications

Cabinet Member – Terry Clements Lead Officer – Ian Poole

Report **F7** attached. **(Page 59)**
- 10. Revenues Collection Performance and Write-Offs (May14/06)**

Cabinet Member – David Ray Lead Officer – Rachael Mann

Report **F8** attached. **(Page 65)**

11. Business Case for Investing in the CCTV Service (May14/03) and (May14/01P)

Cabinet Member – To be confirmed; Lead Officer – Mark Walsh

Report **F9** attached. **(Page 69)**

EXEMPT INFORMATION – EXCLUSION OF PUBLIC TERMS OF FORMAL RESOLUTION

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12(A) of the Act, as indicated against each item of business to be transacted in private. It is considered the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

As detailed on the Notice of an intended Key Decision published on 16 April 2014, it invited members of the public to submit representations in relation to why meetings to consider items listed in the agenda intended for consideration in private should be open to the public.

Details of representations received	Borough Council’s response
None received	Not required

Part 2 – Private

12. Business Case for Investing in the CCTV Service (May14/03) and (May14/01P)

Cabinet Member – To be confirmed; Lead Officer – Mark Walsh

Exempt Appendices A, B and C to Report **F9** attached. **(Page 77)**

(This exempt report is to be considered in private under paragraphs 3 and 4 of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial and business affairs of a particular organisation and information relating to consultations or negotiations, or in connection with any labour relations matter arising between the authority and employees of the authority.)

13. Revenues Collection Performance and Write-Offs (May14/06)

Cabinet Member – David Ray; Lead Officer – Rachael Mann

Exempt Appendices 1 and 2 to Report **F8** attached. **(Page 83)**

(These exempt appendices are to be considered in private under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as they contain information relating to an individual and information which is likely to reveal the identify of an individual.)

