

NOTE: All Members are requested to sign, before the Meeting, the Attendance Register which will be placed in the **Conference Chamber**.

**ST. EDMUNDSBURY BOROUGH COUNCIL**

JOY BOWES  
Head of Legal  
and Democratic Services

West Suffolk House  
Western Way  
Bury St Edmunds  
Suffolk  
IP33 3YU

6 December 2010

To: All Members of the Council

You are hereby summoned to a Special Meeting of the Council to be held in the **Conference Chamber** at **WEST SUFFOLK HOUSE**, Western Way, Bury St Edmunds on **Tuesday 14 December 2010 at 7.00 pm**. when it is proposed to transact the business on the agenda set out below.



Head of Legal and Democratic Services

The Meeting will be opened with Prayers by the Mayor's Chaplain, Reverend John Parr of All Saints Church, Bury St Edmunds.

*(Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.)*

**PART 1 – PUBLIC**

1. **Announcements by the Head of Legal and Democratic Services (*including apologies for absence*)**
2. **Declarations of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

3. **Public Question Time under Section 9 of the Council Procedure Rules**

To hear and answer any questions from members of the public in the public gallery who are residents of the Borough. In accordance with Section 3.2 of the Council Procedure Rules in Part 4 of the Council's Constitution, the questions must *'be limited to the subject matter of the business to be transacted'*.

*(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.*

*Each such person will be allowed up to a total of **five minutes for their question to be put and answered**. One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded**.*

***Written questions** may be submitted by members of the public to the Head of Legal and Democratic Services **no later than 10.00 am on Monday 13 December 2010**. The written notification should **detail the full question** to be asked at the meeting of the Council.)*

4. **Adoption of New Executive Arrangements**

Report **B321** attached.

Report B321 was considered by the Democratic Renewal Working Party on 25 November 2010 and the Working Party endorsed the recommendations contained within the Report, which Council is now asked to consider.