

NOTE: All Members are requested to sign, before the Meeting, the Attendance Register which will be placed in the **Conference Chamber**.

ST. EDMUNDSBURY BOROUGH COUNCIL

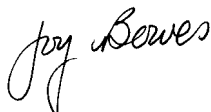
JOY BOWES
Head of Legal
and Democratic Services

West Suffolk House
Western Way
Bury St Edmunds
Suffolk
IP33 3YU

21 February 2011

To: All Members of the Council

You are hereby summoned to a meeting of the Council to be held in the **Conference Chamber** at **WEST SUFFOLK HOUSE**, Western Way, Bury St Edmunds on **Tuesday 1 March 2011 at 7.00 pm**, when it is proposed to transact the business on the agenda set out below.



Head of Legal and Democratic Services

PART 1 – PUBLIC

1. **To confirm the minutes of the Ordinary and Special meetings of the Council held on 14 December 2010** (copies herewith).
2. **Mayor's communications**
3. **Announcements (if any) from the Leader of the Council or Members of the Cabinet**
4. **Announcements by the Head of Legal and Democratic Services (*including apologies for absence*)**
5. **Declarations of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

6. **Public Question Time under Section 9 of the Council Procedure Rules**

To hear and answer any questions from members of the public in the public gallery who are residents of the Borough.

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

*Each such person will be allowed up to a total of **five minutes for their question to be put and answered**. One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded**.*

***Written questions** may be submitted by members of the public to the Head of Legal and Democratic Services **no later than 10.00 am on Monday 28 February 2011**. The written notification should **detail the full question to be asked at the meeting of the Council**.)*

7. **Mayoralty 2011/2012**

To receive the informal report of the Mayoral Advisory Committee.

8. **Items Referred to full Council by Cabinet and Democratic Renewal Working Party**

Schedule attached as Report **B467**.

9. **Budget and Council Tax: 2011/2012**

To approve the budget and set the Council Tax for 2011/2012, Report **B468** attached.

10. **Appointment of Parish Council Representative to the Standards Committee**

In accordance with Part 3 of the Council's Constitution, Responsibilities and Functions, the Council is requested to **ENDORSE** the appointment of Mr Robert Williams as a Member of the Standards Committee representing medium sized parishes. Mr Williams is a Councillor on Honington cum Sapiston Parish Council. His appointment is recommended following consideration by the Standards Committee on 26 January 2011.

11. **Quarterly Report on Special Urgency**

Part 4, Access to Information Procedural Rules, of the Constitution (paragraphs 17.3.1 and 17.3.2) requires the Leader of the Council to submit quarterly reports to the Council on the executive decisions taken, if any, in the circumstances set out in Rule 16, Special Urgency, in the preceding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the Constitution.

12. Reports and Questions

(Note: Council Procedure Rule 11.1 of the Constitution requires that:-

(a) the time limit for all questions and answers under this item is one and a half hours; and

(b) a maximum of 7 minutes to be initially allocated to each report and questions on that report (to include up to two minutes if necessary for the report writer to present their report). After every report has been received, the Mayor will determine if further questions can be put to the relevant Member(s) in the balance of the hour and a half left available for this session.)

(i) *Report from the Leader of the Council, Cllr. John Griffiths (Report **B469** attached)*

(ii) *Reports from each Member of the Cabinet, namely:-*

	<u>Portfolio</u>	<u>Cabinet Member</u>	<u>Report No</u>
(a)	Bury St Edmunds and Community Safety	Cllr. Robert Everitt	(B470 attached)
(b)	Culture and Sport	Cllr. Lynsey Alexander	(B471 attached)
(c)	Economy & Asset Management	Cllr. Sara Mildmay-White	(B472 attached)
(d)	Environment & Street Scene	Cllr. Peter Stevens	(B473 attached)
(e)	Haverhill and Housing	Cllr. Anne Gower	(B474 attached)
(f)	Performance & Organisational Development	Cllr. David Ray	(B475 attached)
(g)	Resources & Efficiency	Cllr. John Griffiths	(B476 attached)
(h)	Transport & Planning	Cllr. Terry Clements	(B477 attached)

(iii) *Report from the Chairman of the Overview & Scrutiny Committee, Councillor David Lockwood.*

Report **B478** attached.

(iv) *Report from the Chairman of the Performance & Audit Scrutiny Committee, Cllr. John Hale.*

Report **B479** attached.

(v) *Questions to Chairmen of other Committees (No reports or minutes attached)*

Under this item, Members may ask the relevant Chairman questions relating to meetings of the following Committees on the dates indicated:-

Development Control	-	16 December 2010, 6 January and 3 and 17 February (Special Meeting and Site Inspection) 2011.
Licensing and Regulatory Committee	-	10 January 2011.
Standards	-	26 January 2011.

EXEMPT INFORMATION – EXCLUSION OF PUBLIC TERMS OF FORMAL RESOLUTION

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12(A) of the Act.

13. **Items Referred to Council by Cabinet**

Schedule attached as Exempt Report **B480**