



# Council 19 May 2011

## Representation on Outside Bodies

### A. Anglia Revenues Partnership (ARP)

1. On 28 September 2010 Council resolved (minute 53 refers) that *'the Borough Council's Revenues and Benefits Service join the Anglia Revenues Partnership as a full partner from 1 April 2011'*.
2. In addition to the Borough Council, the Partnership consists of Breckland, East Cambridgeshire and Forest Heath District Councils.
3. The approved Governance arrangements for the Partnership were that:-
  - (a) the Revenues and Benefits Service undertaken by the Borough Council would be delegated to the Anglia Revenues Partnership Joint Committee;
  - (b) the existing ARP Joint Committee would be disbanded and a new Joint Committee would be established, with representation from all four councils; and
  - (c) each Council would have two members on the new Joint Committee.
4. It has now been suggested, and agreed in principle, that each of the four councils appoints two full members to the Joint Committee, and nominate two substitute members. In accordance with Article 10, Joint Arrangements, of the Borough Council's Constitution members of joint committees should be appointed from the Cabinet.
5. It is **RECOMMENDED** that the Head of Legal and Democratic Services, in consultation with the Leader of the Council, be authorised to appoint two full and two substitute members of the Cabinet to the Anglia Revenues Partnership Joint Committee.

### B. Representation on Outside Bodies: Review

#### 1. Background

- 1.1 One of the functions exercised by the Council is to appoint representatives on outside bodies.
- 1.2 Following each election Council undertakes a full review to decide whether to continue with representation on an outside body and if so appoint the representative(s).
- 1.3 Attached as Appendix A to this report is the list of outside bodies for the last civic year, 2010/2011. This list provides the name of the organisations and the number of representatives in that year.

## 2. Considerations

- 2.1 The attached list of Representation on Outside Bodies has been annotated to indicate whether the Council should continue with its representation or not.
- 2.2 The Council is requested to consider each representation on the list in order to determine whether it wishes to continue or not with representation. In particular, attention is drawn to the following:-
  - (a) where the Borough Council may send observers it is recommended that Cabinet and not Council makes these appointments if considered necessary, as the appointee is not actively representing the Council;
  - (b) it is suggested that in appropriate cases the Borough Council explores the possibility of 'passing' the nomination to a town/parish council; and
  - (c) where the Borough Council has the right to nominate a representative but the nominee will not be automatically appointed by the outside body then the nomination be made by the Cabinet.

## 3. Options

- 3.1 The Council determine to approve or reject the principles outlined in 2.2 above.
- 3.2 For the remaining appointments, the Council has two alternatives in conducting the review of the representation on outside bodies:-
  - (a) that the Head of Legal and Democratic Services be given delegated authority to appoint the Borough Council's representatives on outside bodies in accordance with nominations put forward by the relevant Group Leaders; or
  - (b) the Council consider each appointment in detail at its next ordinary meeting of the Council, scheduled for 28 June 2011.
- 3.3 The first alternative has been used successfully in previous years and has the advantage that nominations can be received piecemeal. There is seldom any controversy about the nominations. The second alternative will require all nominations to be received more than a week before full Council on 28 June and will be administratively cumbersome.

## 4. Recommendations

- 4.1 It is **RECOMMENDED** that:-
  - (1) where the Council may send observers to meetings of outside bodies these will be appointed by the Cabinet;
  - (2) the Council explores the passing of nominations to other organisations as detailed in Appendix A to Report C2;

- (3) where the Council may make a nomination but the nominee is not automatically appointed by the organisation, the nomination be made by the Cabinet; and
- (4) the Head of Legal and Democratic Services be given delegated authority to appoint the Borough Council's representatives on outside bodies not covered by (1) (2) and (3) above in accordance with nominations put forward by the relevant Group Leaders.

For further information please contact:-

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## Representation on Outside Bodies 2010/2011

NAME OF ORGANISATION	PRESENT REPRESENTATIVE	SUPPORT OFFICER	CONTINUE YES/NO
Abbeycroft Leisure Trust Board	One full Member and one Member designate	Neil Anthony	Yes
Association for Suffolk Museums Management Committee	One Member	Alan Baxter	Yes
Bid 4 Bury Board Directors	One Member	Andrea Mayley	Yes
Brecks Partnership – Core Management Group	One Member and one Substitute	Damien Parker	Yes
Bury St. Edmunds Art Gallery Trust	One Member	Neil Anthony	Yes
Bury St. Edmunds and District Citizens' Advice Bureau – Management Committee	Two Members	Cathy Manning	(Note 1)
Bury St. Edmunds and District Volunteer Centre – Management Committee	One Member	Jane Chance	Yes
Bury St. Edmunds YMCA Limited	One Member	Carole Herries	Yes
Choose Suffolk	One Member	Andrea Mayley	Possibly to be disbanded.
Clare Country Park Joint Advisory Panel	Two Members	Damien Parker	Under review
Dedham Vale and Stour Valley Advisory Committee	Two Members	Damien Parker	Yes
East of England Local Government Association	One Member	Geoff Rivers	Yes
George Savage Trust	One Member	Alex Wilson	Explore passing the nomination to Cavendish Parish Council.
Greater Cambridge Partnership	One Member	Andrea Mayley	Disbanded
Greater Cambridge and Greater Peterborough Local Enterprise Partnership			(Note 2)
Guildhall Feoffment Trust	Three Members	Niki Hollingworth	Yes
Havebury Housing Partnership Management Board	Five Members	Alex Wilson	Yes
Havebury Housing Partnership Performance Panel	Two Members	Carole Herries	No. HHP make appointments direct.
Havebury Housing Partnership Community Investment Fund Focus Group	One Member	Carole Herries/ Cathy Manning	No. HHP make appointments direct.
Havebury Housing Partnership: Exercise of Borough Council's Voting Rights	One Member	Alex Wilson	Yes
Haverhill Community Reference Group (Suffolk PCT)	One Member	Cathy Manning	Disbanded
Haverhill 16-18 Stakeholder Panel	One Member	Cathy Manning	Disbanded

Haverhill and District Citizens' Advice Bureau Management Committee	Two Members	Cathy Manning	(Note 1)
Haverhill Partnership Forum	One Member	Geoff Rivers	Disbanded
Haverhill Town Council Leisure & Arts Committee	Four Members	Neil Anthony	No longer required.
Haverhill Volunteer Centre Management Board	One Member	Jane Chance	Yes
King Edward VI Grammar School Bury St. Edmunds Foundation	Three Members	Cathy Manning	Explore passing two nominations to Bury St Edmunds Town Council. The Borough Council to retain one.
Local Government Association	One Member	Geoff Rivers	Yes
Local Government Association General Assembly	One Member	Geoff Rivers	Yes
Local Government Association Rural Commission	Two Members	Andrea Mayley	Chairman of the Rural Area Working Party to represent the Borough Council.
New Anglia Local Enterprise Partnership			(Note 2)
ONE Haverhill	Three Members	Geoff Rivers	Yes
St John's Centre Trustees Bury St Edmunds	One Member	Cathy Manning	Explore passing the nominations to Bury St Edmunds Town Council.
Stiff's Almshouses Charity Trustees, Rougham	One Member	Niki Hollingworth	Explore passing the nomination to Rougham Parish Council.
Suffolk County Council: Health Overview & Scrutiny Committee	One Member and one Substitute	Carole Herries	(Note 3)
Suffolk County Council: Suffolk Flood Risk Management Joint Scrutiny Committee	One Member and one Substitute	Sandra Pell/ Adriana Stapleton	Yes: Preferably Members of the Overview and Scrutiny Committee.

Suffolk Joint Emergency Planning Policy Panel	One Member and one Substitute	Geoff Rivers	Yes
Suffolk Joint Municipal Waste Management Members' and Directors' Group	One Member	Sandra Pell	Yes
Suffolk Leaders Board	One Member	Geoff Rivers	Yes
Suffolk Local Government Association	Three Members	Geoff Rivers	Yes
Suffolk Local Stakeholder Forum	Three Members	Alex Wilson	Disbanded
Suffolk Rail Policy Group	One Member	Ivan Sams	Yes
Suffolk Sport	One Member	Howard Cook	Yes
Suffolk Strategic Partnership	One Member	Geoff Rivers	Disbanded
Theatre Royal Board of Management	One Member	Neil Anthony	Yes
West Stow Anglo Saxon Village Trust	Five Members	Alan Baxter	Yes
Western Suffolk Crime Reduction Partnership	One Member	Cathy Manning	Yes
West Suffolk Local Strategic Partnership	One Member	Cathy Manning	Yes
Suffolk Association of Local Councils (SALC) Village of the Year Competition	One Member	Steven Lincoln	Delete – no longer applicable.
St Edmundsbury Village of the Year Competition Panel	Three Members	Steven Lincoln	Delete – not requiring Council approval.

25 March 2011

## NOTES

- (1) Once the Haverhill and Bury St Edmunds Citizens' Advice Bureaux are merged a representative of the Borough Council may attend as an observer only. The observer to be appointed by Cabinet?
- (2) New Anglia Local Enterprise Partnership and the Greater Cambridge and Greater Peterborough Local Enterprise Partnership. The Council will have the right to nominate but the nominee will not be automatically appointed.
- (3) The Committee is to be disbanded. Health topics will now be considered at Scrutiny meetings once/twice a year. Instead of nominating to the Committee the Council can send a delegate to the appropriate Committee meeting. Delegate to be nominated by the Chairman and Vice Chairman of the Overview and Scrutiny Committee?