

NOTE: All Members are requested to sign, before the Meeting, the Attendance Register which will be placed in the **Conference Chamber**.

ST. EDMUNDSBURY BOROUGH COUNCIL

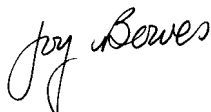
JOY BOWES
Head of Legal
and Democratic Services

West Suffolk House
Western Way
Bury St Edmunds
Suffolk
IP33 3YU

20 June 2011

To: All Members of the Council

You are hereby summoned to a meeting of the Council to be held in the **Conference Chamber** at **WEST SUFFOLK HOUSE**, Western Way, Bury St Edmunds on **Tuesday 28 June 2011** at **7.00 pm**, when it is proposed to transact the business on the agenda set out below.



Head of Legal and Democratic Services

The Meeting will be opened with Prayers by the Mayor's Chaplain, Reverend Katherine Valentine of St Mary's Church, Pakenham.

(Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.)

PART 1 – PUBLIC

1. **To confirm the minutes of the meetings of the Council held on 5 April and 19 May 2011** (copies herewith).
2. **Mayor's communications**
3. **Announcements (if any) from the Leader of the Council or Members of the Cabinet**
4. **Announcements by the Head of Legal and Democratic Services *(including apologies for absence)***
5. **Declarations of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

6. **Public Question Time under Section 9 of the Council Procedure Rules**

To hear and answer any questions from members of the public in the public gallery who are residents of the Borough.

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

*Each such person will be allowed up to a total of **five minutes for their question to be put and answered**. One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded**.*

***Written questions** may be submitted by members of the public to the Head of Legal and Democratic Services **no later than 10.00 am on Monday 27 June 2011**. The written notification should **detail the full question** to be asked at the meeting of the Council.)*

7. **Items Referred to full Council by Cabinet and Democratic Renewal Working Party**

Schedule attached as Report **C33**.

8. **Ninth Annual Scrutiny Report: 2010/2011**

Article 7 of the Council's Constitution required that 'The Overview and Scrutiny Committee, Performance and Audit Scrutiny Committee and Policy Development Committee must report annually to the full Council on their workings and make recommendations for future work programmes and amended working methods if appropriate'

On 14 December 2010, full Council approved that the Policy Development Committee be disbanded and its responsibilities transferred to the Overview and Scrutiny, and Performance and Audit Scrutiny Committees (minute 73(B)(2) refers). The Annual Scrutiny Report includes a review of the work of the Policy Development Committee to December 2010.

Attached as Report **C34** is the ninth Annual Scrutiny Report to be considered by the Council.

9. **Appointment of a Trustee to Southgate Community Partnership**

The Southgate Community Partnership (SCP) is in advanced negotiations with the Borough Council to transfer the freehold of Southgate Community Centre to SCP. SCP is now registered as a company and is currently seeking Charity Commission registration. The governing documents state the need for a total of 12 trustees/directors, one of which will be nominated by the Borough Council and one by Suffolk County Council.

Council is requested to **APPOINT** a Trustee to the Southgate Community Partnership.

10. **Council's Constitution: Revenues and Benefits Service**

Report **C35** attached.

11. **Quarterly Report on Special Urgency**

Part 4, Access to Information Procedural Rules, of the Constitution (paragraphs 17.3.1 and 17.3.2) requires the Leader of the Council to submit quarterly reports to the Council on the executive decisions taken, if any, in the circumstances set out in Rule 16, Special Urgency, in the proceeding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the Constitution.

12. **Reports and Questions**

(Note: Council Procedure Rule 11.1 of the Constitution requires that:-

(a) the time limit for all questions and answers under this item is one and a half hours; and

(b) a maximum of 7 minutes to be initially allocated to each report and questions on that report (to include up to two minutes if necessary for the report writer to present their report). After every report has been received, the Mayor will determine if further questions can be put to the relevant Member(s) in the balance of the hour and a half left available for this session.)

(i) *Report from the Leader of the Council, Cllr. John Griffiths* (Report **C36** attached)

(ii) *Reports from each Member of the Cabinet, namely:-*

	<u>Portfolio</u>	<u>Cabinet Member</u>	<u>Report No</u>
(a)	Bury St Edmunds and Community Safety	Cllr. Robert Everitt	(C37 attached)
(b)	Culture and Sport	Cllr. Sara Mildmay-White	(C38 attached)
(c)	Economy & Asset Management	Cllr. Sara Mildmay-White	(C39 attached)
(d)	Environment & Street Scene	Cllr. Peter Stevens	(C40 attached)
(e)	Haverhill and Housing	Cllr. Anne Gower	(C41 attached)
(f)	Performance & Organisational Development	Cllr. David Ray	(C42 attached)
(g)	Resources & Efficiency	Cllr. David Ray	(C43 attached)
(h)	Transport & Planning	Cllr. Terry Clements	(C44 attached)

(iii) *Report from the former Chairman of the Overview & Scrutiny Committee, David Lockwood, and Vice-Chairman, Councillor Stefan Oliver.*

Report **C45** attached.

- (iv) *Report from the Chairman of the Performance & Audit Scrutiny Committee, Cllr. John Hale.*

Report **C46** attached.

- (v) *Questions to Chairmen of other Committees **(No reports or minutes attached)***

Under this item, Members may ask the relevant Chairman questions relating to meetings of the following Committees on the dates indicated:-

Development Control - 7 and 28 April and
2 and 16 June 2011.

Licensing and Regulatory Committee - 13 June 2011.