

NOTE: All Members are requested to sign, before the Meeting, the Attendance Register which will be placed in the **Conference Chamber**.

ST. EDMUNDSBURY BOROUGH COUNCIL

JOY BOWES
Head of Legal
and Democratic Services

West Suffolk House
Western Way
Bury St Edmunds
Suffolk
IP33 3YU

20 February 2012

To: All Members of the Council

You are hereby summoned to a meeting of the Council to be held in the **Conference Chamber** at **WEST SUFFOLK HOUSE**, Western Way, Bury St Edmunds on **Tuesday 28 February 2012 at 7.00 pm**, when it is proposed to transact the business on the agenda set out below.



Head of Legal and Democratic Services

Prior to the meeting, Prayers will be said by the Mayor's Chaplain, Reverend Katherine Valentine of St Mary's Church, Pakenham.

(Note: Those Members wishing to be present for prayers should take their seats in the Chamber by 6.55 pm.)

PART 1 – PUBLIC

1. **To confirm the minutes of the meetings of the Council held on 13 December 2011 and 15 February 2012 (copies herewith).**
2. **Mayor's communications**
3. **Announcements (if any) from the Leader of the Council or Members of the Cabinet**
4. **Announcements by the Head of Legal and Democratic Services *(including apologies for absence)***
5. **Declarations of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

6. **Public Question Time under Section 9 of the Council Procedure Rules**

To hear and answer any questions from members of the public in the public gallery who are residents of the Borough.

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

*Each such person will be allowed up to a total of **five minutes for their question to be put and answered**. One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded**.*

***Written questions** may be submitted by members of the public to the Head of Legal and Democratic Services **no later than 10.00 am on Monday 27 February 2012**. The written notification should **detail the full question to be asked at the meeting of the Council.**)*

7. **Mayoralty 2012/2013**

To receive the informal report from the Chairman of the Mayoral Advisory Committee.

8. **Items Referred to full Council by Cabinet and Democratic Renewal Working Party**

Schedule attached as Report **C370**.

9. **Budget and Council Tax: 2012/2013**

To approve the budget and set the Council Tax for 2012/2013, Report **C371** attached.

10. **Representation on Outside Bodies: Rural Services Network (SPARSE Rural)**

The Rural Services Network comprises SPARSE Rural, a local authority grouping, Rural Services Partnership and the Rural Services Network Community Group. The Network seeks to represent rural services in England, to network between rural service organisations and to establish and broadcast best practice in rural service provision.

As members of SPARSE, the Borough Council is entitled to send representatives free of charge to the main meetings, usually 3 a year, and one is the Annual General Meeting (AGM). At the AGM the Executive Board is elected. As a member there is no need for the Borough Council to specifically nominate a representative. However, it has been advised that this is done, not only to ensure a copy of the relevant paperwork is received by the most appropriate person but regular attendees will become fully conversant with the (continuing) issues and get the most from the network. In addition a nominated representative has the opportunity to be elected to the Board.

Councillor Stevens is currently the Borough Council's representative on the Local Government Association Rural Commission and it would seem appropriate that he also becomes the Borough Council's representative on SPARSE as the subject matter is related.

RECOMMENDATION

It is recommended that Councillor Stevens represent the Borough Council at SPARSE Rural and the Rural Services Network.

11. Quarterly Report on Special Urgency

Part 4, Access to Information Procedural Rules, of the Constitution (paragraphs 17.3.1 and 17.3.2) requires the Leader of the Council to submit quarterly reports to the Council on the executive decisions taken, if any, in the circumstances set out in Rule 16, Special Urgency, in the proceeding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the Constitution.

12. Reports and Questions

(Note: Council Procedure Rule 11.1 of the Constitution requires that:-

(a) the time limit for all questions and answers under this item is one and a half hours; and

(b) a maximum of 7 minutes to be initially allocated to each report and questions on that report (to include up to two minutes if necessary for the report writer to present their report). After every report has been received, the Mayor will determine if further questions can be put to the relevant Member(s) in the balance of the hour and a half left available for this session.)

(i) *Report from the Leader of the Council, Cllr. John Griffiths (Report C372 attached)*

(ii) *Reports from each Member of the Cabinet, namely:-*

	<u>Portfolio</u>	<u>Cabinet Member</u>	<u>Report No</u>
(a)	Culture and Sport	Cllr. Sara Mildmay-White	(C373 attached)
(b)	Environment and Waste Management	Cllr. Peter Stevens	(C374 attached)
(c)	Housing, Licensing and Environmental Health	Cllr. Anne Gower	(C375 attached)
(d)	Performance and Resources	Cllr. David Ray	(C376 attached)
(e)	Planning and Transport	Cllr. Terry Clements	(C377 attached)
(f)	Tourism and Community Services	Cllr. Robert Everitt	(C378 attached)

(iii) *Report from the Chairman of the Overview & Scrutiny Committee, Councillor David Nettleton.*

Report **C379** attached.

(iv) *Report from the Chairman of the Performance & Audit Scrutiny Committee, Cllr. John Hale.*

Report **C380** attached.

(v) ***Questions to Chairmen of other Committees (No reports or minutes attached)***

Under this item, Members may ask the relevant Chairman questions relating to meetings of the following Committees on the dates indicated:-

- | | | |
|--------------------------|---|--------------------------------------------------------|
| Development Control | - | 16 December 2011;
5 January; and
2 February 2012 |
| Licensing and Regulatory | - | 16 January 2012 |
| Standards | - | 14 December 2011; and
25 January 2012 |

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