

NOTE: All Members are requested to sign, before the Meeting, the Attendance Register which will be placed in the **Conference Chamber**.

**ST. EDMUNDSBURY BOROUGH COUNCIL**

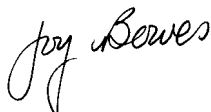
JOY BOWES  
Head of Legal  
and Democratic Services

West Suffolk House  
Western Way  
Bury St Edmunds  
Suffolk  
IP33 3YU

11 June 2012

To: All Members of the Council

You are hereby summoned to a meeting of the Council to be held in the **Conference Chamber** at **WEST SUFFOLK HOUSE**, Western Way, Bury St Edmunds on **Tuesday 19 June 2012** at **7.00 pm**, when it is proposed to transact the business on the agenda set out below.



Head of Legal and Democratic Services

The Meeting will be opened with Prayers by the Mayor's Chaplain, Reverend Canon Ian Finn, Rural Dean of Clare and Rector of Haverhill.

*(Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.)*

**PART 1 – PUBLIC**

1. **To confirm the minutes of the meetings of the Council held on 28 February, 17 May (Special Meeting) and 17 May 2012 (Annual Meeting)**  
(copies herewith).
2. **Mayor's communications**
3. **Announcements (if any) from the Leader of the Council or Members of the Cabinet**
4. **Announcements by the Head of Legal and Democratic Services (including apologies for absence)**
5. **Declarations of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

6. **Public Question Time under Section 9 of the Council Procedure Rules**

To hear and answer any questions from members of the public in the public gallery who are residents of the Borough.

*(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.*

*Each such person will be allowed up to a total of **five minutes for their question to be put and answered**. One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded**.*

***Written questions** may be submitted by members of the public to the Head of Legal and Democratic Services **no later than 10.00 am on Monday 18 June 2012**. The written notification should **detail the full question** to be asked at the meeting of the Council.)*

7. **Items Referred to full Council by Cabinet, Licensing and Regulatory Committee and Democratic Renewal Working Party**

Schedule attached as Report **D36**.

8. **New Standards Regime**

The New Standards Regime Report (D32 attached) is to be considered by the Standards Committee on 13 June 2012. Recommendations emanating from this meeting of the Committee **will follow** as Report **D37**.

9. **Tenth Annual Scrutiny Report: 2011/2012**

Paragraph 7.5.1 of Article 7 of the Council's Constitution requires that '*The Overview and Scrutiny Committee and Performance and Audit Scrutiny Committee must report annually to the full Council on their workings and make recommendations for future work programmes and amended working methods if appropriate*'

Attached as Report **D38** is the tenth Annual Scrutiny Report to be considered by the Council.

10. **Representation on Outside Bodies: Appointments**

**(a) Havebury Housing Partnership (Havebury) Board**

On 14 September 2011, Cabinet approved in principle changes to the Articles of Association of Havebury Housing Association in line with national good practice (minute 34 refers). Under these changes, the number of Havebury Board directors will reduce in September 2012 from 15 to 12, and the Borough Council's nomination rights for these directorships from 5 to 3. Tenants will nominate 4 directors and there will be 5 'independent' directors.

In view of the magnitude of the changes to the Articles of Association, it has been agreed that the Borough Council will carry out a full review of its places on the Board at this time, and advise Havebury of its nominations at a special general meeting on 25 June.

It has, however, already been indicated to Havebury that the Council's three remaining directorships will be taken by Borough Councillors from September 2012 onwards. Non-councillors who are currently serving as 'local authority' directors will be able to be considered for appointment as independent directors if they meet the skills and experience sought by the Board.

Under the current (and proposed) Articles of Association, the Borough Council's collective vote at special or annual general meetings of the Havebury Board is exercised by a single member of the Cabinet, rather than individually by the Council's appointed directors. This 'block vote' is usually exercised by the Portfolio Holder responsible for housing, which in this case is Councillor Mrs Gower. However, due a prior commitment, Councillor Mrs Gower is unable to attend the special general meeting on 25 June, and a substitute is required.

It is **RECOMMENDED** that the Council:-

- (1) nominates three Borough Councillors to serve as its appointed directors on the Havebury Housing Association Board from September 2012 onwards; and
- (2) appoints a member of the Cabinet to exercise its vote at the special general meeting of the Havebury Board on 25 June 2012.

**(b) Suffolk Health Overview and Scrutiny Committee**

The Council is asked to nominate one Member and, if required, one substitute Member to serve on the County's Health Overview and Scrutiny Committee. This Member should ideally be from the Borough Council's Overview and Scrutiny Committee, although this is not essential as the necessary training will be given by the County.

Given the years of experience Councillor Beckwith has on this joint body, the Committee has re-nominated him for 2012/2013.

The Council is **RECOMMENDED** that Councillor Beckwith be nominated as the Borough Council's representative on the Suffolk Health Overview and Scrutiny Committee.

**11. Quarterly Report on Special Urgency**

Part 4, Access to Information Procedural Rules, of the Constitution (paragraphs 17.3.1 and 17.3.2) requires the Leader of the Council to submit quarterly reports to the Council on the executive decisions taken, if any, in the circumstances set out in Rule 16, Special Urgency, in the proceeding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the Constitution.

**12. Reports and Questions**

***(Note: Council Procedure Rule 11.1 of the Constitution requires that:-***

- (a) the time limit for all questions and answers under this item is one and a half hours; and***

**(b) a maximum of 7 minutes to be initially allocated to each report and questions on that report (to include up to two minutes if necessary for the report writer to present their report). After every report has been received, the Mayor will determine if further questions can be put to the relevant Member(s) in the balance of the hour and a half left available for this session.)**

(i) *Report from the Leader of the Council, Cllr. John Griffiths (Report D39 attached)*

(ii) *Reports from each Member of the Cabinet, namely:-*

	<u>Portfolio</u>	<u>Cabinet Member</u>	<u>Report No</u>
(a)	Culture and Sport	Cllr. Sara Mildmay-White	(D40 attached)
(b)	Environment and Waste Management	Cllr. Peter Stevens	(D41 attached)
(c)	Housing, Licensing and Environment Health	Cllr. Anne Gower	(D42 attached)
(d)	Performance and Resources	Cllr. David Ray	(D43 attached)
(e)	Planning and Transport	Cllr. Terry Clements	(D44 attached)
(f)	Tourism and Community Services	Cllr. Robert Everitt	(D45 attached)

(iii) *Report from the Chairman of the Overview & Scrutiny Committee, Cllr. David Nettleton.*

Report **D46** attached.

(iv) *Report from the Chairman of the Performance & Audit Scrutiny Committee, Cllr. John Hale.*

Report **D47** attached.

(v) *Questions to Chairmen of other Committees (No reports or minutes attached)*

Under this item, Members may ask the relevant Chairman questions relating to meetings of the following Committees on the dates indicated:-

Development Control	- 1 March; 5, 19 April; 3 May; and 7 and 21 June 2012
Licensing and Regulatory	- 2 April; and 11 June 2012.
Standards	- 9 May; and 13 June 2012.

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**EXEMPT INFORMATION – EXCLUSION OF PUBLIC  
TERMS OF FORMAL RESOLUTION**

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

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13. **Item Referred to Council from Cabinet: Environmental Efficiency of the Council's Leisure Centres**

Exempt Report **D48** attached.