

NOTE: All Members are requested to sign, before the Meeting, the Attendance Register which will be placed in the **Conference Chamber**.

ST. EDMUNDSBURY BOROUGH COUNCIL

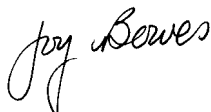
JOY BOWES
Head of Legal
and Democratic Services

West Suffolk House
Western Way
Bury St Edmunds
Suffolk
IP33 3YU

24 July 2012

To: All Members of the Council

You are hereby summoned to a Special Meeting of the Council to be held in the **Conference Chamber** at **WEST SUFFOLK HOUSE**, Western Way, Bury St Edmunds on **Wednesday 1 August 2012 at 7.00 pm**, when it is proposed to transact the business on the agenda set out below.



Head of Legal and Democratic Services

The meeting will be opened with Prayers by the Mayor's Chaplain, Reverend Canon Ian Finn, Rural Dean of Clare and Rector of Haverhill.

(Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.)

PART 1 – PUBLIC

1. **Announcements by the Head of Legal and Democratic Services *(including apologies for absence)***

2. **Declarations of Interests**

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

3. **Public Question Time under Section 9 of the Council Procedure Rules**

To hear and answer any questions from members of the public in the public gallery who are residents of the Borough. In accordance with Section 3.2 of the Council Procedure Rules in Part 4 of the Council's Constitution, the questions must *'be limited to the subject matter of the business to be transacted'*.

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

*Each such person will be allowed up to a total of **five minutes for their question to be put and answered**. One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded**.*

***Written questions** may be submitted by members of the public to the Head of Legal and Democratic Services **no later than 10.00 am on Tuesday 31 July 2012**. The written notification should **detail the full question** to be asked at the meeting of the Council.)*

4. **Joint Senior Management Team Restructure Proposals**

It is custom and practice for Members to present all reports to full Council. However, under Article 11, Paragraph 11.2.1 of the Council's Constitution, "the Head of Paid Service will report to full Council on the manner in which the discharge of the Council's functions is co-ordinated, the number and grades of officers required for the discharge of functions and the organisation of these officers".

Further, Section 4 of the Local Government and Housing Act 1989 allows the Chief Executive to present his report to full Council.

Report **D101 TO FOLLOW**.

5. **Chief Executive's Urgency Powers: Appointment of Members to Village of the Year Judging Panel**

On 12 June 2012 the Chief Executive exercised his urgency powers in accordance with Part 3, Responsibility for Functions, of the Council's Constitution, and the urgency powers detailed in the Scheme of Delegation to Officers Section C(a), to appoint Councillors Cockle, Redhead, Mrs Rushen and Thorndyke to the Village of the Year Judging Panel. The urgent decision was necessary in order that the judging panel could take place within the necessary timescales.

Council is asked to **NOTE** the exercise by the Chief Executive of his urgency powers.

PART 2 - PRIVATE

NONE