



Democratic Renewal Panel 19 June 2008

Members' Attendance Statistics: 2007/2008

1. Background

1.1 Following a detailed discussion by the Democratic Renewal Panel, the Panel recommended and Council endorsed on 4 April 2006 (Minute 113 refers), that:-

- (1) *an annual report, for the period 1 April to 31 March each year, be compiled on the same basis as Appendices A to E of Report W603, and presented to the Democratic Renewal Panel; and*
- (2) *the report to detail the basis for the production of the statistics and clearly state those meetings and activities undertaken by Councillors that are not recorded in the statistics.*

1.2 Following a review or the presentation of these statistics by the Panel, the Panel recommendations and Council endorsed on 2 October 2007 (Minute 53 (D) (3) refers) the following amendments:-

- (1) *with effect from the 2007/2008 reporting year, the Members' Attendance Statistics be presented only in percentage order showing possible attendance, actual attendance and percentage plus, with another column recording additional attendances in respect of substitutions and 'by invitation'; and*
- (2) *the statistics be preceded by a full explanation of how they had been compiled as detailed in Appendix F to Report Y242, including detailing those activities undertaken by the Councillors but not taken into consideration when producing the statistics.*

2. Attendance Statistics

2.1 Members' Attendance statistics are usually recorded for the period 1 April to 31 March each year. However, because elections were held on 3 May 2007 and there was a significant change in the membership of the Council the statistics for this reporting year have been compiled for the period 17 May 2007 (the first meeting of the new Council) to 31 March 2008.

2.2 Attached as Appendix A are the details of the basis for the compilation of the statistics, which includes details of all the activities that Councillors undertake to perform their duties that are not recorded in the statistics.

2.3 Attached as Appendix B are statistics for 2007/2008 in the format approved by Council on 2 October 2007. The 'Addit Attend' column records when a Councillor

has attended a formal meeting either as a substitute, or by invitation or Licensing Sub-Committee meetings.

3. Recommendation

- 3.1 It is **RECOMMENDED** that the Members' Attendance Statistics for 2007/2008, attached as Appendix B to Report Z48 be noted.

For further information, please contact:-

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St Edmundsbury Borough Council Members' Attendance Statistics: 2007/2008

1. Members' Attendance Statistics are usually recorded for period 1 April to the following 31 March each year. However, because elections were held on 3 May 2007 and the composition of the Council changed significantly for this reporting year the statistics relate to the period from 17 May 2007, the first meeting of the new Council, to 31 March 2008.
2. The attached attendance statistics record where a Councillor has attended formal meetings of the Council, Cabinet, Committees, Working Parties, Panels etc to which he or she has been specifically appointed as **a full Member** of that forum. The Council operates a Substitute System whereby when a full member of the Committee cannot attend a meeting they arrange for a designated substitute member to attend in their place, thereby, helping to ensure full representation at that meeting. In addition, Members may attend a meeting by "invitation" in which they have a special interest or make representations in respect of their Ward. The occasions when a Member has attended as a substitute or by "invitation" are recorded in the "Addit Attend" column.
3. The statistics do **not** record the following activities undertaken by Councillors in carrying out their roles:-
 - (1) has attended workshops on specific topics and internal meetings where there is no formal publication of the agendas, papers and minutes;
 - (2) representing the interest of the Ward for which the Councillor was elected and dealing with constituents' enquiries and representations;
 - (3) representing the Council on outside bodies, such as on a board, trust or multi-agency groups;
 - (4) assisting in the civic life of the Borough;
 - (5) representing the authority to the community and the community to the authority, through the various forums available, including liaison with Parish and Town Councils; and
 - (6) participating in Councillor training and development programmes, including those relating to statutory requirements.

ST EDMUNDSBURY BOROUGH COUNCIL					
MEMBERS' ATTENDANCE: 2007/2008					
OVERVIEW: PERCENTAGE ORDER					
	POSSIBLE ATTEND	ACTUAL ATTEND	%	ADDIT ATTEND	
CLLR NETTLETON	26	26	100	19	
CLLR BRADBURY	27	27	100	9	
CLLR CLEMENTS	27	27	100	6	
CLLR THORNDYKE	45	44	98	21	
CLLR FARMER	37	36	97	26	
CLLR MRS MILDAY-WHITE	28	27	96	19	
CLLR RAY	27	26	96	13	
CLLR JONES	21	20	95	15	
CLLR MRS P A WARBY (DEPUTY MAYORESS)	32	30	94	9	
CLLR AITKENS	41	38	93	15	
CLLR MRS D WHITTAKER	30	28	93	2	
CLLR MRS ALEXANDER	25	23	92	3	
CLLR CLIFTON-BROWN	39	36	92	2	
CLLR MRS BONE	33	30	91	7	
CLLR MRS RICHARDSON	20	18	90	7	
CLLR COX	30	27	90	6	
CLLR RUSHBROOK	21	19	90	1	
CLLR OLIVER	43	38	88	3	
CLLR MRS LEVACK	44	39	87	5	
CLLR MRS GOWER	22	19	86	5	
CLLR EVERITT	37	31	84	19	
CLLR REDHEAD	38	32	84	17	
CLLR MRS CHARLESWORTH (MAYOR)	32	27	84	16	
CLLR HOULDER	37	31	84	5	
CLLR CHAPPELL	25	21	84	-	
CLLR AGER	23	19	83	1	
CLLR BECKWITH	33	27	82	6	
CLLR EREIRA-GUYER	22	18	82	3	
CLLR GRIFFITHS	26	21	81	3	
CLLR F J WARBY (DEPUTY MAYOR)	33	26	79	10	
CLLR BUCKLE	38	30	79	8	
CLLR STEVENS	39	31	79	3	
CLLR LOCKWOOD	43	34	79	2	
CLLR PRICE	17	13	76	1	
CLLR COCKLE	24	18	75	10	
CLLR A WHITTAKER	12	9	75	-	
CLLR MRS BROUGHTON	23	17	74	9	
CLLR ROUT	30	22	73	5	
CLLR SPICER	38	26	68	14	
CLLR MCMANUS	19	13	68	-	
CLLR HALE	36	24	67	-	
CLLR FARTHING	18	9	50	1	
CLLR ANDERSON	34	15	44	-	
CLLR TURNER	30	13	43	2	
	AVERAGE	30	25	83	7