



Democratic Renewal Panel 16 June 2009

Members' Attendance Statistics: 2008/2009

1. Background

1.1 Following a detailed discussion by the Democratic Renewal Panel, the Panel recommended and Council endorsed on 4 April 2006 (Minute 113 refers), that:-

- (1) *an annual report, for the period 1 April to 31 March each year, be compiled on the same basis as Appendices A to E of Report W603, and presented to the Democratic Renewal Panel; and*
- (2) *the report to detail the basis for the production of the statistics and clearly state those meetings and activities undertaken by Councillors that are not recorded in the statistics.*

1.2 Following a review or the presentation of these statistics by the Panel, the Panel recommended and Council endorsed on 2 October 2007 (Minute 53 (D) (3) refers) the following amendments:-

- (1) *with effect from the 2007/2008 reporting year, the Members' Attendance Statistics be presented only in percentage order showing possible attendance, actual attendance and percentage plus, with another column recording additional attendances in respect of substitutions and 'by invitation'; and*
- (2) *the statistics be preceded by a full explanation of how they had been compiled as detailed in Appendix F to Report Y242, including detailing those activities undertaken by the Councillors but not taken into consideration when producing the statistics.*

2. Attendance Statistics

2.1 Attached as Appendix A are the details of the basis for the compilation of the statistics, which includes details of all the activities that Councillors undertake to perform their duties that are not recorded in the statistics.

2.2 Attached as Appendix B are statistics for 2008/2009 in the format approved by Council on 2 October 2007. The 'Addit Attend' column records when a Councillor has attended a formal meeting either as a substitute, or by invitation or Licensing Sub-Committee meetings.

3. Recommendation

- 3.1 It is **RECOMMENDED** that the Members' Attendance Statistics for 2008/2009, attached as Appendix B to Report A42 be noted.

For further information, please contact:-

Steven Lincoln, Committee and Members' Services Manager

Telephone: (01284) 757108, or email: steven.lincoln@stedsbc.gov.uk

W:\Democratic WP Services\Committee\Reports\Democratic Renewal Panel\2009\09.06.16\Members Attendance Statistics 2008-2009.doc

St Edmundsbury Borough Council Members' Attendance Statistics: 2008/2009

1. Members' Attendance Statistics are usually recorded for period 1 April to the following 31 March each year.
2. The attached attendance statistics record where a Councillor has attended formal meetings of the Council, Cabinet, Committees, Working Parties, Panels etc to which he or she has been specifically appointed as **a full Member** of that forum. The Council operates a Substitute System whereby when a full member of the Committee cannot attend a meeting they arrange for a designated substitute member to attend in their place, thereby, helping to ensure full representation at that meeting. In addition, Members may attend a meeting by "invitation" in which they have a special interest or make representations in respect of their Ward. The occasions when a Member has attended as a substitute or by "invitation" are recorded in the "Addit Attend" column.
3. The statistics do **not** record the following activities undertaken by Councillors in carrying out their roles:-
 - (1) attending workshops on specific topics and internal meetings where there is no formal publication of the agendas, papers and minutes;
 - (2) representing the interest of the Ward for which the Councillor was elected and dealing with constituents' enquiries and representations;
 - (3) representing the Council on outside bodies, such as on a board, trust or multi-agency groups;
 - (4) assisting in the civic life of the Borough;
 - (5) representing the authority to the community and the community to the authority, through the various forums available, including liaison with Parish and Town Councils; and
 - (6) participating in Councillor training and development programmes, including those relating to statutory requirements.

| ST EDMUNDSBURY BOROUGH COUNCIL | | | | |
|--------------------------------------|--------------------|------------------|-----------|------------------|
| MEMBERS' ATTENDANCE: 2008/2009 | | | | |
| OVERVIEW: PERCENTAGE ORDER | | | | |
| | POSSIBLE ATTEND | ACTUAL ATTEND | % | ADDIT. ATTEND |
| CLLR RAY | 24 | 24 | 100 | 29 |
| CLLR NETTLETON | 33 | 33 | 100 | 25 |
| CLLR BRADBURY | 36 | 36 | 100 | 12 |
| CLLR THORNDYKE | 53 | 53 | 100 | 9 |
| CLLR FARMER | 49 | 46 | 94 | 17 |
| CLLR MRS BONE | 32 | 30 | 94 | 8 |
| CLLR JONES | 31 | 29 | 94 | 8 |
| CLLR REDHEAD | 45 | 42 | 93 | 9 |
| CLLR A WHITTAKER | 12 | 11 | 92 | - |
| CLLR CHAPPELL | 23 | 21 | 91 | 2 |
| CLLR MRS LEVACK | 50 | 45 | 90 | 5 |
| CLLR MRS ALEXANDER | 28 | 25 | 89 | 7 |
| CLLR FARTHING | 18 | 16 | 89 | - |
| CLLR MRS P A WARBY | 32 | 28 | 88 | 10 |
| CLLR CLEMENTS | 32 | 28 | 88 | 5 |
| CLLR BUCKLE | 38 | 33 | 87 | 11 |
| CLLR AITKENS | 52 | 45 | 87 | 7 |
| CLLR GRIFFITHS | 38 | 33 | 87 | 3 |
| CLLR MRS BROUGHTON | 21 | 18 | 86 | 5 |
| CLLR ROUT | 40 | 34 | 85 | 6 |
| CLLR HOULDER | 41 | 35 | 85 | 5 |
| CLLR CLIFTON-BROWN | 41 | 35 | 85 | - |
| CLLR STEVENS | 44 | 37 | 84 | 8 |
| CLLR BECKWITH | 33 | 27 | 82 | 2 |
| CLLR MRS RICHARDSON | 33 | 27 | 82 | 2 |
| CLLR MRS GOWER | 43 | 35 | 81 | 5 |
| CLLR MRS D WHITTAKER | 36 | 29 | 81 | 1 |
| CLLR COX | 30 | 24 | 80 | 8 |
| CLLR OLIVER | 46 | 37 | 80 | 6 |
| CLLR MRS MILD MAY-WHITE | 52 | 41 | 79 | 13 |
| CLLR MRS CHARLESWORTH (DEPUTY MAYOR) | 39 | 31 | 79 | 9 |
| CLLR EVERITT | 49 | 38 | 78 | 6 |
| CLLR SPICER | 35 | 27 | 77 | 18 |
| CLLR McMANUS | 21 | 16 | 76 | - |
| CLLR COCKLE (MAYOR) | 24 | 18 | 75 | 7 |
| CLLR F J WARBY | 34 | 25 | 74 | 3 |
| CLLR LOCKWOOD | 45 | 33 | 73 | - |
| CLLR MRS RUSHBROOK | 18 | 13 | 72 | 2 |
| CLLR MARKS | 25 | 17 | 68 | 3 |
| CLLR TURNER | 31 | 21 | 68 | - |
| CLLR EREIRA-GUYER | 29 | 19 | 66 | 3 |
| CLLR HALE | 32 | 21 | 66 | - |
| CLLR AGER | 22 | 13 | 59 | 4 |
| CLLR PRICE | 14 | 8 | 57 | 1 |
| CLLR ANDERSON | 16 | 9 | 56 | 3 |
| AVERAGE | 34 | 28 | 82 | 6 |