



Grant Working Party 6 September 2011

Rural Initiatives Grant Scheme Application for Project Funding 2011/12: Brockley Village Hall

1. Financial Background

- 1.1 The current Rural Initiatives Grant Scheme budget available for grants of £4,000 or less is £11,001.21 (this figure does not include the additional £60,000 that has been allocated via the Rural Action Plan to this grant for future use) and the budget available for grants of £4,000 or more is £60,447.68.
- 1.2 Financial details of the Rural Initiatives Grant Scheme are attached as Appendix A to this report.

2. Brockley Village Hall Management Committee

- 2.1 Brockley Village Hall Management Committee would like a grant to refurbish and modernise the village hall. This will incorporate a modest extension, which will be subservient to the existing building. The work includes:-
 - (a) existing flat roof to be removed and replaced with a shallow pitched roof supported off trusses that will create a part-vaulted space internally;
 - (b) all existing single panel windows are to be replaced with casement style windows. New openings will also be formed to accommodate additional windows and a large set of sliding folding doors at the east façade will be installed to link the main internal space with the external amenity areas;
 - (c) the front entrance is to be redesigned to create a more functional entrance lobby and a more legible and accessible entry point;
 - (d) new timber style cladding is to be applied around the building's entire perimeter; and
 - (e) in order to facilitate the new entrance lobby, the toilets require re-planning. To accommodate this, a small extension is proposed at the north west corner of the building. The existing meeting room will become a small bar area and a services cupboard. The existing store at the south end of the building will be sub-divided to create a new meeting room.
- 2.2 Planning consent was approved by the Borough Council on 9 May 2011 (planning application reference SE/11/0293).

- 2.3 The village has a population of 281 (2011 Census). The existing hall is used regularly by a number of groups (e.g. carpet bowls, whist nights, coffee mornings and a cinema club) and there are also annual events (fundraising dinners, a harvest supper and the village fete). However, the hall is not used by people from further afield, or by locals for commercial events. This is possibly due to the building being unattractive and does little to enhance the village. The proposed application will improve the facilities available at the hall, and the Management Committee intend to market this new offer widely to support the long-term sustainability of the village amenity.
- 2.4 The application has been approved by the local Ward Member. Borough Councillor Stevens has stated that *'This is a worthy scheme supported by the village and parish council. I fully support the project'*.
- 2.5 The project fits the following corporate priorities, to:-
- (a) improve the safety and well being of the community;
 - (b) promote the development of strong communities; and
 - (c) promote the diversity of cultural provision.
- 2.6 The cost of the project is £118,960 (excluding VAT) and £142,752 (including VAT). The applicant cannot reclaim VAT. Brockley Village Hall Management Committee has £2,000 from their own funds; confirmed match funding of approximately £70,000 from the Village Trust Fund (though this money is yet to be released; see paragraph 2.7 below), £5,000 from Brockley Community Council and £1,000 from Suffolk County Councillor Locality budget; and applied for, but not yet confirmed, funding of £5,000 from Havebury Housing Partnership and £25,000 from The Prince's Countryside Fund. The applicant is also currently looking to apply to other funders to meet the shortfall.
- 2.7 The Village Trust fund was set up in the 1870s to help provide the poor of the village with essential items such as shoes. Its original intention is no longer needed in the village and so the Trustees of the Brockley Town and Poor State Charity (charity number 236989) are in contact with the Charity Commission to close down the Trust and to transfer its assets (which include a field) to the Brockley Community Council Village Hall Charity (charity number 273252) to benefit the whole community. The process of closing down the Trust has the potential to be a lengthy process; a land agent is currently in negotiation with the tenant of the field which the charity owns to see whether he would be willing to purchase it. If he does not want to, it will be sold on the open market (the legal fees will be covered by the Trust Fund and the £70,000 quoted in paragraph 2.6 is exclusive of legal fees).
- 2.8 Should there be a shortfall in the required funding, the Village Hall Management Committee will seek donations and loans from within the village to complete the project in one phase, rather than spread the project over two or three phases which it is felt would be more expensive
- 2.9 Brockley Village Hall Management Committee has applied for £10,000 from the Rural Initiatives Grant Scheme.
- 2.10 The Grant Scoring Matrix for this application is attached as Appendix B to this report.

3. Recommendations

- 3.1 It is **RECOMMENDED** that a grant of £6,500 be awarded to Brockley Village Hall Management Committee towards the refurbishment of the Village Hall.
- 3.2 If the Grant Working Party approve this grant, officers suggest that the offer comes with the following condition: Should the Brockley Village Hall refurbishment scheme be revised in terms of costs, St Edmundsbury Borough Council reserves the right to vary the grant amount accordingly taking account of the scale of the revised scheme and other match funding identified.

For further information, please contact:-

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Appendix A – Financial information

Appendix B – Grant scoring matrix

Recreation, Village Hall, and Play Scheme Grants - over £4,000 (pre April 2011 it was £5,000) (QSP code C634)																
Applicants	Approved by Grant Panel			Committed (includes any late adjustments)	Payments 2004/05	Payments 2005/06	Payments 2006/07	Payments 2007/08	Payments 2008/09	Payments 2009/10	Payments 2010/11	Payments 2011/12	Budgets	Balance to pay (committed less all paid to date)	Status @ 20/06/11	
	Maximum	Date	Approved by cabinet date													
Opening budget brought forward													45,000.00			
Approved prior to 2004/05																
Bardwell				8,085.11												
Chevington				12,000.00												
Great Barton				25,000.00												
Total paid in 2004/05				45,085.11												
Budget Balance as at 31/03/05													(85.11)			
2005/06																
Barrow Village Hall	10,000.00	May-04	14/07/2004	10,000.00	4,500.00	5,500.00								0.00	Fully paid	DDA improvements & roof repairs see U610 May-04
Great Livermere Village Hall	5,000.00	Mar-05	06/04/2005	4,903.33	4,903.33									0.00	Fully paid	Refurbishment of the hall see V592
Kedington British Legion	5,000.00	Mar-05	06/04/2005	5,000.00	5,000.00									0.00	Fully paid	DDA improvements see V592
Brockley Cricket Club	4,220.00	Mar-05	06/04/2005	4,220.00	4,220.00									0.00	Fully paid	Energy efficiency improvements see V592
Bradfield St George Village Hall	1,295.00	Apr-05	06/04/2005	1,295.00	1,295.00									0.00	Fully paid	DDA work, see V593 Mar-05
Barham Village Hall	6,000.00	Apr-05	06/04/2005	6,000.00	6,000.00									0.00	Fully paid	Windows & toilets replacement, see V593 Mar-05
Ixworth Village Hall	3,340.00	Aug-05	03/08/2005	3,340.00	3,340.00									0.00	Fully paid	Repairs to roof, see W141
Stanton Community Village Hall	2,100.00	Nov-05	N/A	2,100.00	2,100.00									0.00	Fully paid	Replace boiler, see W398
Fornham All Saints Parish Council	3,500.00	Mar-05	06/04/2005	3,500.00	3,500.00									0.00	Fully paid	Play equipment see V592
Ixworth and Ixworth Thorpe Parish Council	3,500.00	Mar-05	06/04/2005	2,211.35	2,211.35									0.00	Fully paid	Fence replacement match funding see V592
Brockley Village Hall	10,000.00	21/03/2005	06/04/2005	10,000.00	10,000.00									0.00	Fully paid	Car park work, see V593, Mar-05
Great Bradley Village Hall	632.00	02/08/2005	03/08/2005	316.00	316.00									0.00	Fully paid	DDA work, see W141
Total paid in 2005/06					47,385.68											
Budget 2005/06													47,000.00			
Budget Balance as at 31/03/06													(470.79)			
2006/07																
Cavendish Wanderers Cricket Club	3,942.00	Mar-06	22/03/2006	1,315.07		1,315.07								0.00	Fully paid	Equipment, see W616, only £1,315 needed, balance £2,627 cancelled
Thurlow Sports Club	1,500.00	Dec-05	11/01/2006	1,500.00		1,500.00								0.00	Fully paid	Repairs to roof, see W472
Kedington & District Branch of the Royal British Legion	2,500.00	Oct-06	01/11/2006	2,500.00		2,500.00								0.00	Fully paid	Replace heaters, see X262
Lidgate Village Hall Management Committee	20,000.00	Oct-06	01/11/2006	20,000.00		2,000.00	12,200.00	5,800.00						0.00	Fully paid	Modernisation & refurbish hall, see X262
Ickworth Park Children's Centre	1,921.00	Jun-06	21/06/2006	1,921.00		1,921.13								(0.13)	Fully paid	All weather surface, fencing, gate & grass area replacement, see X36
Kedington Parish Council	8,500.00	Jun-06	21/06/2006	8,500.00		8,500.00								0.00	Fully paid	Replace/update play area, see X36

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Coney Weston Parish Council	500.00	Jun-06	21/06/2006	500.00		187.00	313.00						0.00	Fully paid	Replace play area and goal posts, see X36
Pakenham Water Mill	25,000.00	08/01/2004	12/02/2004	25,000.00		25,000.00							0.00	Fully paid	
Whepstead Community Centre	20,000.00	21/03/2005	06/04/2005	20,000.00		6,702.00	13,298.00						0.00	Fully paid	DDA work, see V593 Mar-05
Clare Management Committee	4,000.00	02/08/2005	03/08/2005	4,000.00		4,000.00							0.00	Fully paid	Windows in Town Hall see W141
Stanton Football Club	1,000.00	02/08/2005	03/08/2005	1,000.00		1,000.00							0.00	Fully paid	Contribution towards new stand, see W141
Total paid in 2006/07						60,125.20									
Budget 2006/07															60,000.00
Budget Balance as at 31/03/07															(595.99)
2007/08															
Hundon Village Hall & Playing Field Committee	3,913.00	Oct-06	01/11/2006	3,913.00			3,913.00						0.00	Fully paid	Contribution towards new kitchen, see X262
Brockley Community Council	8,000.00	Mar-07	21/03/2007	8,000.00			7,628.38						0.00	Part Paid	Play area equipment & audio/visual & induction loop, see X550
Great Thurlow Parish Council	2,834.00	Oct-06	01/11/2006	2,834.00			2,834.00						0.00	Fully paid	upgrade equipment & fencing, see X262
Stansfield Village Hall and Playing Field	2,500.00	Dec-06	16/01/2007	2,500.00			2,500.00						0.00	Fully paid	Resurface play area, see
Hawstead Village Hall	25,000.00	08/01/2004	12/02/2004	25,000.00			25,000.00						0.00	Fully paid	
Risby Village Hall Charity Trust	6,140.00	Mar-07	21/03/2007	5,225.00			5,225.00						0.00	Fully paid	New windows, see X550
Whepstead Community Association	525.00	Jun-07	20/06/2007	500.00			500.00						0.00	Fully paid	Y66 cavity insulation in walls of Community Centre
Cavedish Wanderers Cricket Club	1,170.00	Jun-07	20/06/2007	1,075.00			1,075.00						0.00	Fully paid	Y66 new site screens, approval reduced by £95, not req'd per Paul Rounce 26/07/07
Hawstead Village Hall	10,000.00	Nov-07	05/12/2007	10,000.00			10,000.00						0.00	Fully paid	Y343/Y396 completion of village hall
Horringer cum Ickworth Parish Council	6,870.00	Sep-07	19/09/2007	6,570.00			6,570.00						0.00	Fully paid	Y217/Y229 resite play equipment
Stoke by Clare Playground Committee	10,000.00	Sep-07	19/09/2007	10,000.00			10,000.00						0.00	Fully paid	Y229 construction and equipping new village play area
Victory Ground Tennis Club	6,000.00	Dec-07	23/01/2008	6,000.00			6,000.00						0.00	Fully paid	Y510 resurface 2 hard tennis courts
Total paid in 2007/08							107,056.38								
Budget 2007/08															100,000.00
Budget Balance as at 31/03/08															(7,652.37)
Culford Village Hall Committee	9,000.00	Oct-06	01/11/2006	0.00									0.00	Cancelled	Storage extension, see X262 cancelled 12/6/08 per Paul
Pakenham Village Hall and Playing Field Ass	5,000.00	Oct-06	01/11/2006	5,000.00				5,000.00					0.00	Fully paid	Contribution towards new play area, see X262
Great Barton Parish Council	10,000.00	Dec-07	23/01/2008	10,000.00					10,000.00				0.00	Fully paid	Y510 improve village play area
Great Barton Pathway	10,000.00	Jun-08	25/06/2008	10,000.00				10,000.00					0.00	Fully paid	Z41 fixture, fittings & landscaping of the exterior of new nursery
Rougham Acorns and Woodlands Limited	7,500.00	Jun-08	25/06/2008	7,500.00					7,500.00				0.00	Fully paid	Z41 new pre-school
Barrow cum Denham Parish Council	10,000.00	Sep-08	17/09/2008	10,000.00						10,000.00			0.00	Fully paid	Z214 New skate park and BMX park

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2010/11														
Great Thurlow Parish Council	4,810.00	08/06/10	23/06/10	4,810.00							4,810.00	outstanding	To resurface the sports field car park, and a new swing for the play area	
Chedburgh Parish Council	7,500.00	08/06/10	23/06/10	7,500.00							7,500.00	outstanding	Towards renovation and modernisation of village play area	
Whelnhem Community Centre Management Com	8,000.00	08/06/10	23/06/10	8,000.00					8,000.00		0.00	outstanding	To assist with new ECO heating system plus solar panels and roof/walls insulation.	
Suffolk Hunt Pony Club	5,200.00	07/09/10	15/09/10	5,200.00							5,200.00	outstanding	New portable timber teaching/meeting/club room building	
Stansfield Village Hall	7,500.00	07/09/10	15/09/10	7,500.00					7,500.00		0.00	fully paid	Towards the cost of refurbishing village hall kitchen	
Fornham All Saints	5,000.00	07/09/10	15/09/10	5,000.00	38,010.00				5,000.00		0.00	outstanding	Towards the cost of replacing the community centre kitchen	
Great Barton Scout Group	4,000.00	07/12/10	19/01/11	4,000.00							4,000.00	outstanding	Towards the cost of renovating and upgrading the scout hut	
1st Horringer Scout Group	5,000.00	07/12/10	19/01/11	5,000.00							5,000.00	outstanding	Towards the cost of a new eco-friendly scout hut in Horringer	
Total paid in 2010/11									60,750.00					
Budget 2010/11											25,000.00			
Budget Balance											56,957.55			
2011/12														
Total paid in 2011/12										7,500.00				
Budget 2011/12											45,000.00			
Budget Balance											94,457.55			
Total committed												34,009.87		
Budget Balance uncommitted funds C634												60,447.68		
Total all grants				417,838.83	45,085.11	47,385.68	60,125.20	107,056.38	20,800.00	79,840.08	60,750.00	7,500.00		
update when agreed at cabinet														
Fund Summary														
Capital Funding		523,000.00												
Less Actuals														
2004/05		45,085.11												
2005/06		47,385.68												
2006/07		60,125.20												
2007/08		107,056.38												
2008/09		20,800.00												
2009/10		79,840.08												
2010/11		60,750.00												
2011/12		7,500.00												
				(428,542.45)										
Less committed				(34,009.87)										
Capital uncommitted balance @ 17/08/11				60,447.68										

Grants Scoring Matrix

Applicant: Brockley Village Hall Management Committee
Date: 6 September 2011
Summary of project: To refurbish and modernise Brockley Village Hall
Amount requested: £10,000
Amount recommended: £6,500
Total project cost: £118,960 (ex. VAT) and £142,752 (inc. VAT)

Criteria	Available points	Score
Matched Funding Sources	1 point = up to 50% external funding 3 points = 50% external funding and over Plus out of the matched funding element the local contribution: 2 points = if over 10% but under 20% 3 points = over 20%	6 (out of 6)
Council's priorities	Priorities that apply from Corporate Plan - 1 point per priority	3 (out of 4)
Risk to the Council	Low (1 point), Medium (3 points) or High (5 points) - an example of a low priority is something that does not cause a loss of service to the Council.	3 (out of 5)
Risk to the Applicant	Low (1 point), Medium (2 points) or High (3 points) - an example of a high priority is the loss of a facility such as a village hall that is well used.	2 (out of 3)
Community Impact	Low (1 point), Medium (3 points) or High (5 points) - high priority will generate increased usage, increased social inclusion and benefit others.	3 (out of 5)
Number of beneficiaries	1 point = exclusive group 2 points = groups open to all 3 points = village groups and Parish Councils	3 (out of 3)

Total Score (maximum score = 26 points): 20