

D172

West Suffolk Joint Health and Safety Panel 30 October 2012

Minutes of the Meeting of the Joint Health and Safety Group held 10 May 2012

Attached are the Minutes of the above-mentioned meeting for the information of the Panel.

Joint Health & Safety Group

DATE: 10th May 2012 at West Stow Country Park – 2pm

PRESENT: Martin Hosker, Nigel Dulieu, Tony Edwards, Jason Baldwin, Andrew Catchpole, Damien Parker, David Cowley, Paul Weller, David Green, Phil Clifford, Simon Batey, Lance Alexander

APOLOGIES: Howard Cook, Ian Shipp, Judith Wright, Philip King

ADDITIONAL DISTRIBUTION:

	Item	Points Raised	Action
1.	Minutes of last meeting	1.1 The minutes of the last meeting were accepted.	All
2.	Statistics	2.1 MH went through the statistics for the last 3 years.	All
3.	Matters Arising	<p>3.1 DG said ICT had barred him from putting information directly onto CD's and he had to send them out of the authority to be burned. MH said he would speak to ICT re an alternative.</p> <p>3.2 TE said that the Depot resurfacing had been completed and cages had been erected to stop the gulls feeding on the waste. He said they are looking at ways of controlling the gulls and that one company produces rubber eggs to replace the real ones.</p> <p>3.3 JB said there is a gap in the bunded area where insecticide containers are emptied so rainwater is going down as well. TE to speak to Kev Gaught.</p>	<p>MH</p> <p>TE</p> <p>TE</p>
4.	Policy	4.1 MH handed out copies of Instruction 3 and explained the new RIDDOR reporting requirements. (Now 7 days absence not including day of accident and 15 days to report accident) DP asked about accidents involving members of the public using our land or equipment. MH said we would only be liable if equipment proved to be faulty or land poorly maintained. All incidents should go through MH and he will decide.	MH
5.	West Suffolk Joint Health & Safety Panel	5.1. MH explained that the Safety Working Group and Central Safety Working Panel have been combined and renamed the West Suffolk Joint Health & Safety Panel. The new panel will meet 3 times a year in Bury, West Stow and Forest Heath.	All
6.	Training	<p>6.1 MH said all delegates had passed the IOSH Managing Safely Course held in October 2011 and January 2012. He also outlined the Event Safety Course being held at Nowton Park on May 30th & 31st.</p> <p>6.2 He explained that there had been a problem with Complywise over licences but that had now been resolved and should be rolled out to FHDC in due course.</p>	

7.	Drug & Alcohol testing	<p>7.1 MH said that random and pre employment drug testing had been carried out in SEBC in March and April as follows:</p> <ul style="list-style-type: none"> • 38 individuals tested – weighted towards Waste & Landscapes but also included West Suffolk House. • 15 pre-employment. <p>MH said that swab testing had proved inaccurate and all testers will now be trained in urine testing instead.</p>	
8.	HSE visit	<p>8.1 MH said The HSE inspectors visited SEBC and FHDC depots and raised some concerns. They will return on 20th July to confirm these concerns have been addressed.</p> <p>PW asked if any enforcement notices were issued and MH said no.</p> <p>DP asked if there was a regular bulletin from the HSE showing what is currently under investigation. MH said he gets regular updates.</p> <p>PC said that contractors working in the depot do not follow depot rules and are not following method statements. MH said the contractor should report and sign in at reception, then contact the person in charge of the area they are going to work in. If they are not working safely or not wearing the correct PPE then work is to be stopped. He said the rules should be in the signing in book.</p> <p>TE asked if there could be better liaison between Property Services and Depot staff to make them aware of who and when contractors are likely to be carrying out work.</p>	DG TE
9.	Health & Safety News	<p>MH informed members of the latest health & Safety news.</p> <p>9.1 MH Showed members photographs of the incident at the Lackford Waste site involving an FHDC freighter. PC said the driver was from an agency and he was proposing that FHDC should not employ agency drivers.</p> <p>9.2 RIDDOR reporting regulations have changed. A report is now required after 7 days absence (including weekends), not including the day of the accident.</p> <p>9.3 First aid training providers no longer have to be approved by the HSE.</p> <p>9.4 The rise in HSE fees has been moved back to October 2012.</p> <p>9.5 AC said a man had lost an arm in a wood chipping machine due to wearing incorrect gloves. Also colleagues had picked a man up by a grabber and he was severely injured. A man had his foot broken by a shovel due to lack of safe system of work in place.</p>	All

		<p>9.6 The asbestos regulations changed on 6th April 2012. MH said we should have a register in each building so that contractors can view it. JB asked if there is asbestos in our buildings and MH said it was perfectly safe if it wasn't moved.</p> <p>9.7 MH said a man had fallen to his death from a bridge across the moat at Leeds Castle. There was no side barrier and Leeds Castle is being prosecuted.</p> <p>9.10 AC said that there had been a second corporate manslaughter case and 3 corporate directors had been charged.</p>	
10.	Any other business	10.1 There being no other business the meeting closed at 3.35pm.	

Dates of next meetings:

**Joint Health & Safety Panel
TBA**

**Joint Health & Safety Group – (JHSG)
6th September - The Training Room FHDC at 1.30pm**