

West Suffolk Joint Health and Safety Panel 30 October 2012

Employee Accidents and Accidents Involving Members of the Public 1 April 2012 to 30 September 2013: Summary

1. Summary and reasons for recommendation

- 1.1 Attached to this report as Appendix A are statistics relating to Employee Accidents and Accidents Involving Members of the Public from 1 April 2012 to 30 September 2012 for both Forest Heath District Council and St Edmundsbury Borough Council.
- 1.2 These are submitted for the information of the Panel.

2. Recommendation

2.1 The Panel are requested to **NOTE** the summary of Employee Accidents and Accidents Involving Members of the Public during the period 1 April 2012 to 30 September 2012.

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3. Corporate priorities/Strategic Priorities

- 3.1 The recommendation(s) meet the following, as contained within the Corporate Plan:
 - (a) Corporate priority: *'working together for an efficient council'*; and
 - (b) Strategic priority: 'being an efficient and effective Council'.

4. Key issues

- 4.1 Accident /incident reports are completed every time there is an accident or incident at work involving a member of staff, or a member of the public on our premises.
- 4.2 RIDDOR reports have to be submitted to the Health and Safety Executive (HSE) whenever there is:
 - (i) death;
 - (ii) a serious injury;
 - (iii) amputation;
 - (iv) loss of sight, permanent or temporary;
 - (v) someone is taken to hospital and is admitted for more than 24 hours;
 - (vi) a member of staff is not seriously injured, but spends more than 7 days off work as a result of that injury;
 - (vii) illness that resulted from exposure to a biological agent, or its toxins or infected material; and
 - (viii) acute illness or loss of consciousness arising from absorption of any substance by inhalation, ingestion or through the skin.
- 4.3 These incident reports are read by the Health and Safety Manager to identify accident trends if any, and to put in place measures to mitigate further injury.

5. Other options considered

- 5.1 N/A
- 6. Community impact
- 6.1 **Crime and disorder impact** (including Section 17 of the Crime and Disorder Act 1998)
- 6.1.1 N/A
- 6.2 **Diversity and equality impact** (including the findings of the Equality Impact Assessment)
- 6.2.1 N/A
- 6.3 **Sustainability impact** (including completing a Sustainability Impact Assessment)
- 6.3.1 N/A
- 6.4 **Other impact** (any other impacts affecting this report)
- 6.4.1 N/A

- 7. Consultation (what consultation has been undertaken, and what were the outcomes?)
- 7.1 The accident statistics were discussed at the Joint Health & Safety Group on the 10 May 2012.
- 8. Financial and resource implications (including asset management implications)
- 8.1 N/A
- **9. Risk/opportunity assessment** (potential hazards or opportunities affecting corporate, service or project objectives)

Risk area	Inherent level of risk (before controls)	Controls	Residual risk (after controls)
N/A	High/Medium/Low		High/Medium/Low

10. Legal and policy implications

10.1 It is a legal requirement under health and safety legislation to maintain a safe working environment for all staff and users of our facilities. Reporting of injuries under RIDDOR is a requirement of the Health and Safety at Work etc Act 1974. The main purpose of the regulations is to generate reports to the HSE and to Local Authorities (enforcing authorities) alerting those to serious accidents or incidents, so they can be investigated and action taken to prevent reoccurrence.

11. Ward(s) affected

11.1 All

12. Background papers

12.1 N/A

13. Documents attached

13.1 Appendix A – Statistics relating to Employee Accidents and Accidents involving Members of the Public during the period 1 April 2012 to 30 September 2012.

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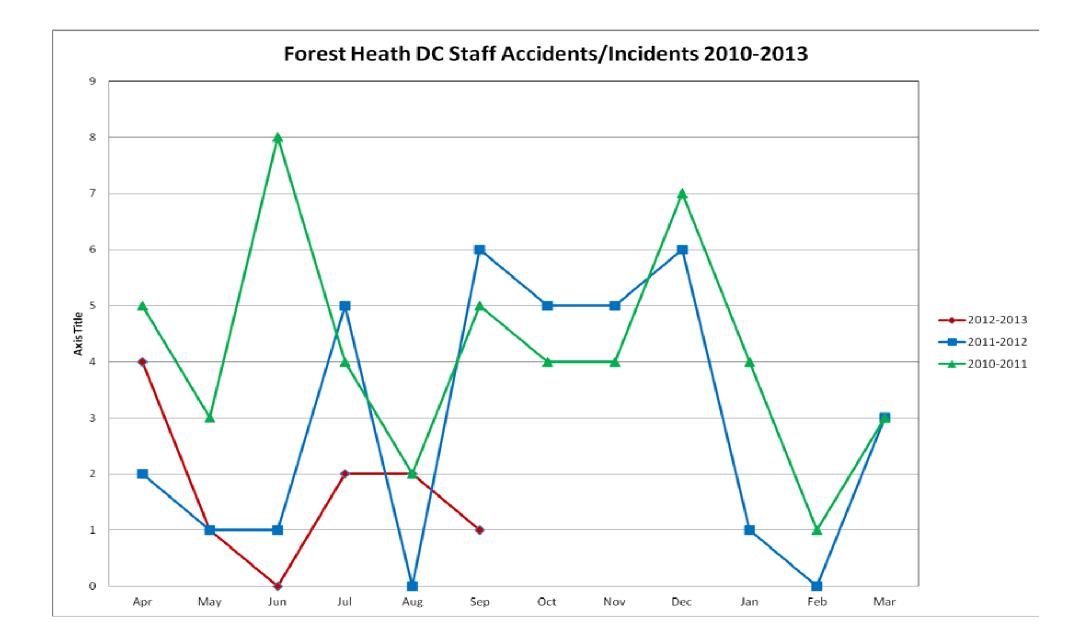
Forest Heath District Council

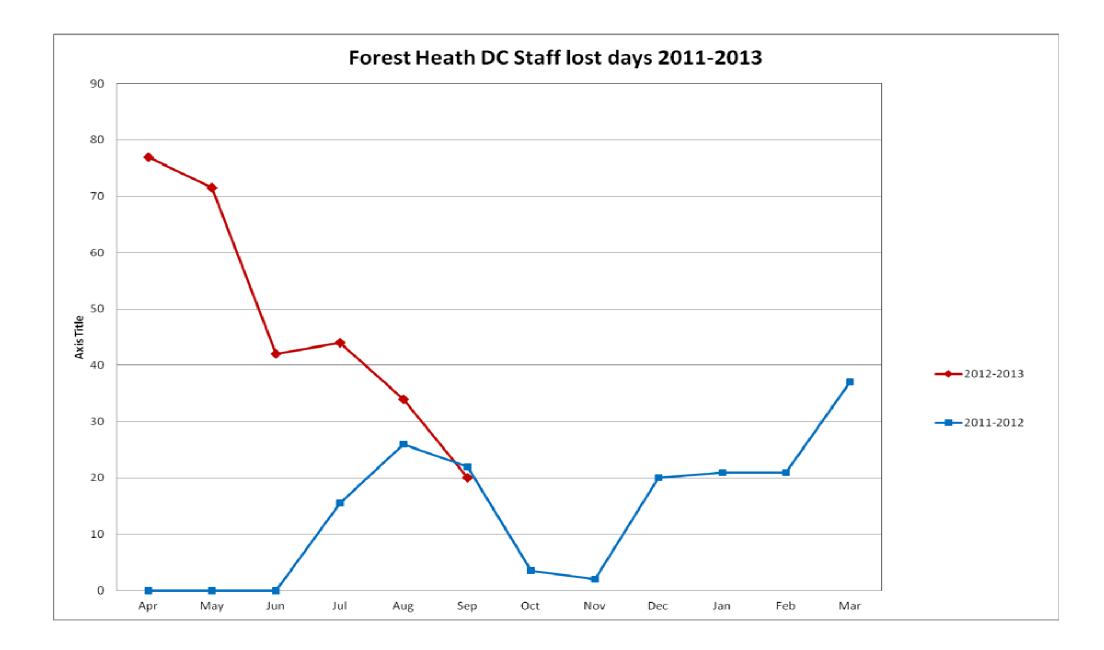
Summary of EMPLOYEE accidents 2012/2013

	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL
Contact with moving machinery													0
Hit by moving object	1			1									2
Hit by moving vehicle													0
Hit something fixed or stationary	1												1
Manual Handling													0
Slipped, Tripped or fell				1									1
Exposed to a harmful substance													0
Injured by an animal					1								1
Violence at work/ verbal abuse against staff					1								1
Another kind of accident						1							1
Technique													0
Dangerous occurrence													0
Disease													0
Near Miss/ Dangerous Condition	1												1
Road Traffic Accident	1	1											2
III health													
Total accidents	4	1	0	2	2	1	0	0	0	0	0	0	10

Total Number of Days Lost for 2012/2013

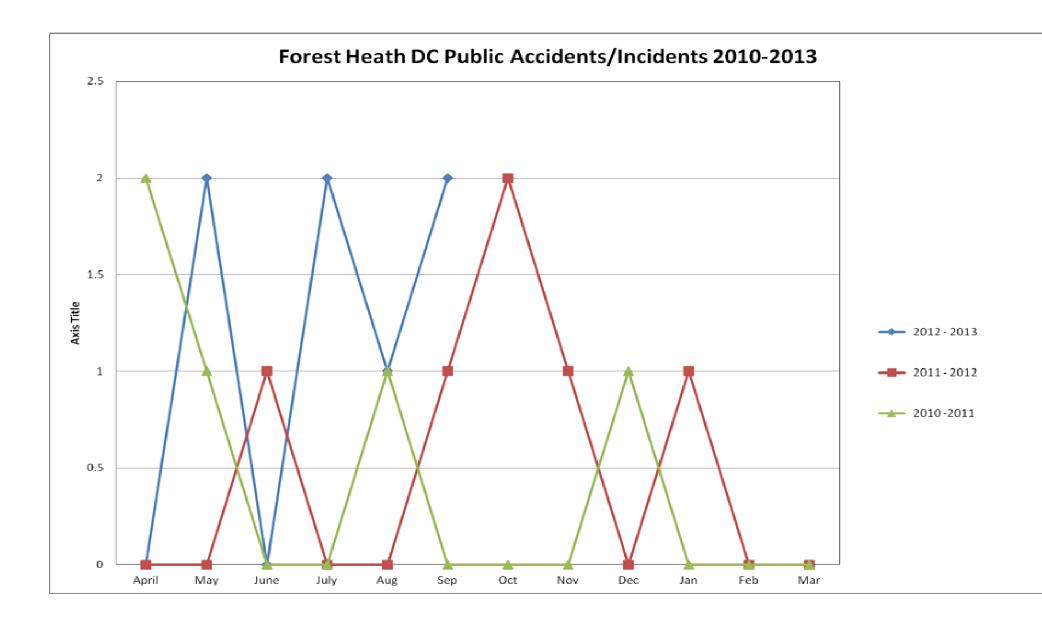
	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL
Contact with moving machinery													0
Hit by moving object													0
Hit by moving vehicle		10.5											10.5
Hit something fixed or stationary													0
Manual Handling													0
Slipped, Tripped or fell	42	38	21	22	23	20							166
Other type of accident	35	23	21	22	11								112
Total days	77	71.5	42	44	34	20	0	0	0	0	0	0	288.5





Forest Heath District Council Public Accidents 2011 - 2012

LOCATION	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL
Newmarket		1											1
FHDC Offices													0
Greville Starkey Newmarket													0
Mildenhall Bus station		2											2
Newmarket Market Place				1									1
Field Road Brandon				1									1
Grosvenor Yard Car park						1							1
Jubilee Centre Mildenhall						1							1
													0
													0
													0
													0
													0
													0
													0
													0
													0
													0
													0
													0
													0
TOTAL	0	3	0	2	0	2	0	0	0	0	0	0	7
			r		1		T	1				1	1
Children - Non Sporting	0	0	0	0	0	0	0	0	0	0	0	0	0
General Accidents	0	0	0	1	0	0	0	0	0	0	0	0	1
Slips, Trips, Falls, Bumps	0	2	0	1	0	1	0	0	0	0	0	0	3
Sub-Contractor Accidents	0	0	0	0	0	0	0	0	0	0	0	0	0
Dangerous Occurrence	0	0	0	0	0	0	0	0	0	0	0	0	0
Near Miss	0	1	0	0	0	1	0	0	0	0	0	0	1
Ill health	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	3	0	2	0	2	0	0	0	0	0	0	7



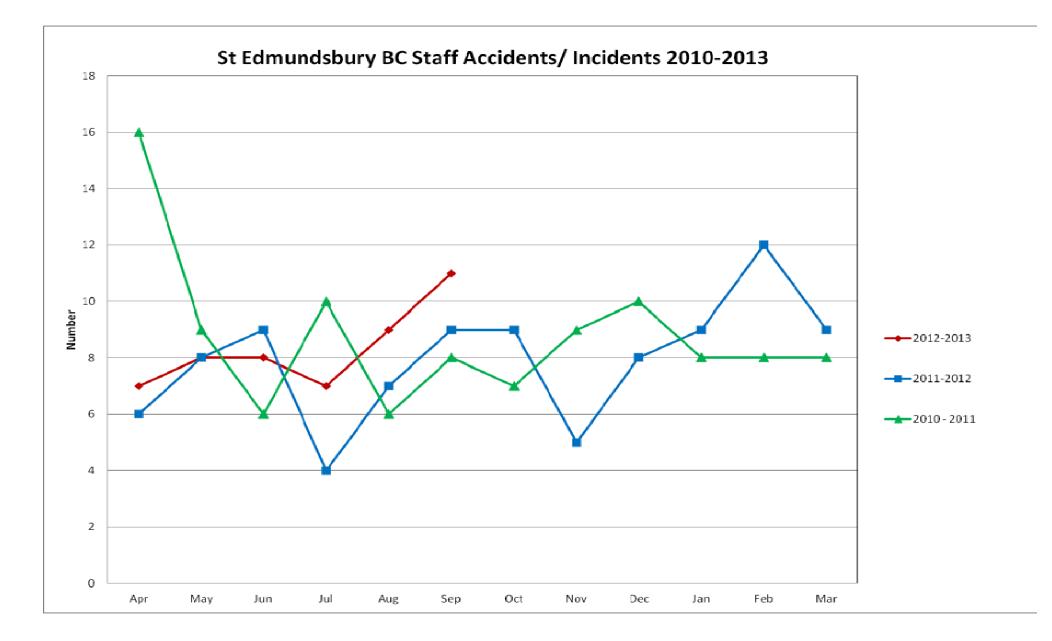
St Edmundsbury Borough Council

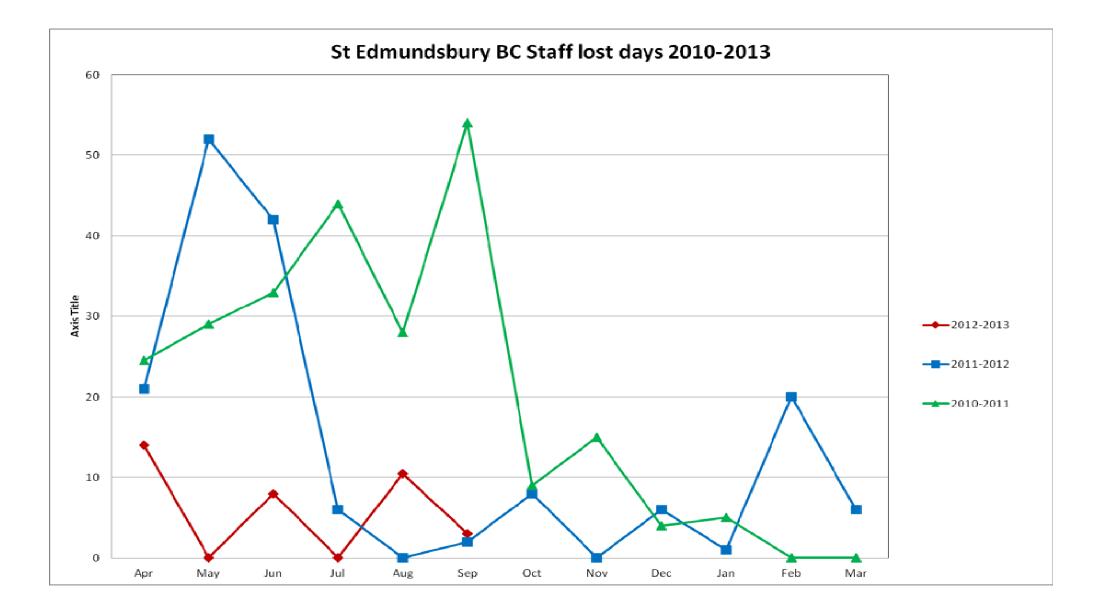
Summary of EMPLOYEE accidents 2012/2013

	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL
Contact with moving machinery													
Hit by moving object	1		3	1	1								6
Hit by moving vehicle	1	0			1	1							6
Hit something fixed or stationary		1		1		1							3
Manual Handling	1			1	2	1							5
Slipped, Tripped or fell	2	3	2	2	2	1							12
Exposed to a harmful substance													
Injured by an animal													
Violence at work/ verbal abuse against staff		2	1	4	1	1							9
Another kind of accident	3	2	6	2	2	2							17
Technique													
Dangerous occurrence													
Disease													
Near Miss/ Dangerous Condition													
Trapped						2							2
Cut						2							2
Road Traffic Accident													
Total accidents	8	8	12	11	9	11							62

Total Number of Days Lost for 2012/2013

	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL
Contact with moving machinery													
Hit by moving object			8		10.5								
Hit by moving vehicle													
Hit something fixed or stationary													
Manual Handling	14					2							
Slipped, Tripped or fell													
Another kind of accident						1							
Total days	14	0	8		10.5	3							35.5





Public Accidents St Edmundsbury 2012

2012 - 2013

LOCATION	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL
Abbey Gardens		1		3	1	2							7
Abbey Gardens Toilets													0
East Town Park					3								3
Corn Exchange													0
West Stow Country Park			3										3
West Suffolk House													0
All Car Parks		1	1		2	2							6
Athenaeum													0
Moyses Hall													0
WSH Car parks													0
Great Churchyard													0
Nowton Park			3	1	1								5
Chalkstone Centre HH													0
Bury Depot													0
Haverhill Town Centre													0
Parkway													0
Bury Town Centre													0
The Apex	1	1											2
Angel Hill													0
Bus Station					1								1
Haverhill Offices													0
Hardwick Heath													0
Street													0
TOTAL	1	3	7	4	8	4	0	0	0	0	0	0	27
Animal				1	1								2
Children - Non Sporting					3								3
General Accidents			3			1							4
Slips, Trips, Falls, Bumps		3	1	3	2	2							11
Sub-Contractor Accidents													0
Dangerous Occurrence			3										3
Near Miss					1	1							2
Ill health	1				1								2
TOTAL	1	3	7	4	8	4	0	0	0	0	0	0	27

