



## PROJECT STATUS REPORT (PSR)

Project: **Haverhill Community Football Project** Date: **13th Aug 2009**  
 Project Manager: **Howard Cook**  
**Ivan Sams**

### SCHEDULE METRICS

	Original Plan	Current Plan	
Funding Bid submission	Nov-08	12/2008A	GREEN
Tender preparations	Mar-08	1/2009A	GREEN
Tenders out	Mar-08	2/2009A	GREEN
Football Foundation Panel assessment	Mar-09	5/2009A	GREEN
Tenders returned	Mar-09	3/2009A	GREEN
Tenders assessed	Mar-09	3/2009A	GREEN
Value Engineering - and retender items	Apr-09	5/2009A	GREEN
FA grant confirmation	Apr-08	5/2009A	GREEN
FSIF grant confirmation	Mar-09	5/2009A	GREEN
Technical meeting FA/Foundation/Architect/QS/HC/IS	Jun-09	6/2009A	GREEN
Secure additional funding (HAWP 11th Jun/Cabinet 24th June)	Jun-09	6/2009A	GREEN
Sign off of scheme by Football Foundation	Jun-09	6/2009A	GREEN
Preparation of legal agreements; funding etc	Jul-09	7/2009A	GREEN
Acceptance of grant offer	Jul-09	7/2009A	GREEN
Funding agreement signature by HRFC/HCSA	Aug-09	Aug-09	AMBER
Contract with successful building tenderer	Jul-09	Aug-09	GREEN
Contract with successful groundwork tenderer	Jul-09	Aug-09	GREEN
Groundworks commencement	Aug-09	Sep-09	AMBER
Building commencement	Aug-09	Sep-09	AMBER
Building completion	Mar-10	Mar-10	AMBER

### FINANCIAL METRICS

	Original	Last	Current
Budget Code	C747		
Budget Amount	£1.4 million + Football Foundation/FSIF		
Expenditure to Date			£156,000
Est Final Cost	£1.95 million (following VE exercise)		

SEBC capital £1,000,000  
 Additional Capital approved £300,000 (Cabinet 19th Sept 2007)  
 £100,000 (Cabinet 24th June 2009)

External Funding	Requested	Awarded	
Football Foundation	£709,915	£450,000	
Football Stadia Improvement Fund	£100,000	£100,000	
Revenue		£70,000	GREEN

### RISK METRICS

Football Foundation may consider reallocating their funding to another project	GREEN
LGR Capital expenditure Embargo	GREEN
Project budget increase (delay due to not agreeing building design)	GREEN
Rovers completion of Development Plan, Business Plan and Funding bid	GREEN
"Rovers Development Plan is critical to bid success" Chris Pringle FA County Development Officer -	GREEN
Football Foundation Funding - if not approved project cannot proceed	GREEN
Completion of Funding bid to Football Foundation & Football Stadia Improvement Fund in time for LGR	GREEN
Funding agreement to be signed by Haverhill Rovers/Haverhill Community Sports Association	AMBER

### KEY ACCOMPLISHMENTS

HAWP, Sports and Leisure Panel abd Cabinet recommend approval and additional funding for scheme. Sept 07  
 Feb 08 - Revision of programme with FA/Football Foundation and Haverhill Rovers - Feb 2008. Complete May 08  
 Building plans signed off by all partners; HRFC, FA, SEBC. February 2008  
 Partnership Group meeting - 23rd October  
 Planning Permission granted - 6th November 2008  
 FA approval of Football Development Plan - 12th November  
 Football Foundation site project assessment - 25th November  
 Football Foundation funding bid submitted - 22nd December  
 Football Stadia Improvement Fund bid submitted - 22nd December  
 Football Foundation Panel - through first Panel (£500K) April 09  
 Value Engineering - and retender 17th April, return 1st May.  
 Football Foundation - £450K - and Football Stadia Improvement Fund - £100K - grant offer received 19th May  
 Haverhill Rovers agreed to revised scheme incorporating VE items 2nd June 2009  
**Grant acceptance from Football Foundation - w/c 13th July 2009**  
 Groundworks retender - £10,000 saved (into contingencies)

### NOTES

Football Foundation assessment in 2 stages - £500K and above goes to second Panel  
 SEBC/Haverhill Rovers/FA meeting to discuss Grant offer - 29th May  
**Protracted negotiations FA/Suffolk FA/Foundation/Rovers ref: body appointing Football Development post - critical to Foundation approval**  
**Meeting with Haverhill Rovers - 13th August ref project start HCSA appointing development post**

### ISSUES FOR NEXT PERIOD

Football Foundation approval to start on site  
 Groundworks/building contractors pre-contract meeting  
 Groundworks time critical - on standby to start  
 Funding agreement to be signed by Haverhill Rovers/Haverhill Community Sports Association  
 launch event for start on site - Football Foundation/FA/Maro/Sally - 1st week September