

HAVERHILL

Area Working Party



Haverhill Area Working Party

Enquiries regarding this Agenda:
Claire Skoyles (01284) 757176

DATE: Thursday 22 October 2009

TIME: 4.15 pm

VENUE: Conference Room, Samuel Ward Arts and Technology College, Chalkstone Way, Haverhill

**** PLEASE NOTE THE VENUE AND START TIME ****

CONSTITUTION: Chairman: *Councillor A Whittaker*
Vice-Chairman: *Councillor Mrs K D Richardson*

<u>Conservative Members (8)</u>	<u>Labour Member (1)</u>	<u>LLINK (1)</u>
Ager	Vacancy	Redhead
Aitkens		
Cox		
Mrs Gower		
McManus		
Mrs Richardson		
Mrs Rushbrook		
A Whittaker		

SUBSTITUTES:	<u>Conservative Members (3)</u>	<u>Labour Member (1)</u>	<u>LLINK (1)</u>
	Anderson		
	Marks	Vacancy	Vacancy
	Price		

QUORUM: Four Members

BY INVITATION: Ms T Hanks (Haverhill Town Centre Management)
Mr G Mussett (Clerk to Haverhill Town Council)
Councillor Mrs E McManus (Haverhill Town Council)

• Please switch off mobile phones during the meeting, unless exceptional circumstances require otherwise.

Agenda

This Panel is not covered by the Local Government (Access to Information) Act 1985 or the Access to Information Rules in the Council's Constitution. Therefore, there is no automatic right of access for the press or public to its meetings.

1. Substitutes

Any Member who is substituting for another Member should so indicate together with the name of the relevant absent Member.

2. Apologies for Absence

3. Minutes

To confirm the minutes of the meeting held on 10 September 2009 (copy attached).

4. Declaration of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda ***no later than when that item is reached*** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

5. Land at Millfields Way, Haverhill

The Working Party will receive a short presentation from Mr Paul Scarlett, Brown & Scarlett Architects, in respect of the planning design brief for the land to the north of Millfields Way, Haverhill, together with an explanation of the proposed sustainability feature that will be incorporated in the design.

6. Friday Market Extension into the High Street, Haverhill: Update

Report **A267** attached.

7. Draft Development Brief: Chantry Mills, Gurteens Factory Site, Haverhill

Report **A268** attached.

8. Queen Street Shop Front Grant Scheme: Process for Assessment of Applicants and Approving Grant Funding

Report **A269** attached.

9. Queen Street Enhancement Scheme: Update

The officers will provide an oral report at the meeting in respect of current progress of the Queen Street Enhancement Scheme. In addition, attached as Report **A270** is an updated project status report.

The Working Party is asked to **NOTE** the current position as contained within Report A270.

10. Haverhill Community Football Project: Update

The officers will provide an oral report at the meeting in respect of this item. In addition, an updated project status report is attached as Report **A271**.

The Working Party is asked to **NOTE** the current position as contained within Report A271.

11. Haverhill Town Centre Street Furniture: Notice Boards/Information Signs

On 23 April 2009, the design for the Notice Board/Information Sign for Haverhill town centre was approved by the Working Party. Three boards have now been manufactured, one of which should have been installed in Queen Street by 22 October 2009. A second board is to be installed at the bus station and it is proposed that this board should include a 'wayfinder' map and business directory for visitors arriving in Haverhill town centre. Members approval of the map/directory, which will be presented at the meeting, is sought.

It is **RECOMMENDED** that the map/directory for inclusion on one of the Notice Board/Information Signs at Haverhill Bus Station, as presented to the Working Party on 22 October 2009, be approved.

12. Haverhill Schemes: Update

The officers will provide oral reports at the meeting in respect of the following items:-

- (a) Haverhill Bus Station Refurbishment;
- (b) Haverhill Leisure Centre Refurbishment;
- (c) Town Centre Management; and
- (d) Queen Street: Italian Market and Opening Event.

13. Dates of Future Meetings

The Working Party has already determined that its next meeting will be held on Thursday 10 December 2009 at 4.00 pm.

With the agreement of the Chairman, Members are requested to **APPROVE** the following dates for meetings for 2010:-

14 January;
Monday 8 March;
22 April;
10 June;
22 July;
9 September;
21 October; and
9 December.

All dates are Thursdays unless indicated, and the Working Party is also requested to **DETERMINE** appropriate start times for the meetings.

**EXEMPT INFORMATION – EXCLUSION OF PUBLIC
TERMS OF FORMAL RESOLUTION**

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12(A) of the Act.

Private

14. Friday Market Extension into the High Street, Haverhill: Update

Exempt Appendix E to Report **A267** attached.