

# HAVERHILL

Area Working Party



## Haverhill Area Working Party

Enquiries regarding this Agenda:  
Claire Skoyles (01284) 757176

**DATE:** Thursday 22 April 2010

**TIME:** 4.15 pm (or at the conclusion of the tour of the Haverhill Community Football Project, whichever is the later.)

**VENUE:** Conference Room, Samuel Ward Arts and Technology College, Chalkstone Way, Haverhill

**\*\* PLEASE NOTE THAT IMMEDIATELY PRIOR TO THE MEETING AT 3.00 PM, MEMBERS ARE INVITED TO UNDERTAKE A TOUR OF THE HAVERHILL COMMUNITY FOOTBALL PROJECT AT CHALKSTONE PLAYING FIELDS. PLEASE MEET ON SITE AND NOTE THAT APPROPRIATE FOOTWEAR MAY BE REQUIRED, ESPECIALLY IF INCLEMENT WEATHER HAS PRECEDED THE TOUR. \*\***

**CONSTITUTION:** Chairman: *Councillor A Whittaker*  
Vice-Chairman: *Councillor Mrs K D Richardson*

Conservative Members (8)

Ager  
Aitkens  
Cox  
Mrs Gower  
McManus  
Mrs Richardson  
Mrs Rushbrook  
A Whittaker

Labour Member (1)

Vacancy

LLINK (1)

Redhead

**SUBSTITUTES:** Conservative Members (3)

Anderson  
Marks  
Price

Labour Member (1)

Vacancy

LLINK (1)

Vacancy

**QUORUM:** Four Members

**BY INVITATION:** Ms T Hanks (Haverhill Town Centre Management)  
Mr G Mussett (Clerk to Haverhill Town Council)  
Councillor Mrs E McManus (Haverhill Town Council)

• Please switch off mobile communication devices during the meeting, unless exceptional circumstances require otherwise.

# *Agenda*

***This Panel is not covered by the Local Government (Access to Information) Act 1985 or the Access to Information Rules in the Council's Constitution. Therefore, there is no automatic right of access for the press or public to its meetings.***

**1. Substitutes**

Any Member who is substituting for another Member should so indicate together with the name of the relevant absent Member.

**2. Apologies for Absence**

**3. Minutes**

To confirm the minutes of the meeting held on 11 March 2010 (copy attached).

**4. Declaration of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda ***no later than when that item is reached*** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

**5. Development Brief: Chantry Mills, Former Gurteen's Factory Site, Haverhill**

Report **A645** attached.

**6. Haverhill Town Centre Management: Update and Proposed Activities to December 2010**

Report **A646** attached.

**7. Public Art in Queen Street, Haverhill: Update**

Report **A647** attached.

**8. Haverhill Community Football Project: Update**

The officers will provide an oral report at the meeting in respect of this item. In addition, an updated project status report is attached as Report **A648**.

The Working Party is asked to **NOTE** the current position as contained within Report A648.

## 9. Haverhill Bus Station: Update

Simon Barnett, Passenger Transport Senior Infrastructure Officer, Suffolk County Council (SCC) has provided the following update on the present position regarding the replacement shelters for Haverhill Bus Station:-

*'Following the recent meetings undertaken with Haverhill Town Council and other bodies I thought you should all be updated with the current state of play.*

**Bus shelter locations:** *All parties have agreed to the proposal that shelters at stands 1, 2 and 3 will be moved to the rear of the footway and the new ones will have front entrances only. Stands 4, 5 and 6 will retain shelters at the front of the footway (although slightly further back than at present with the current staggered entry/exit arrangement.*

**Bus shelter size:** *All shelters will be 2m wide rather than the current 1.3m. Stands 1, 2 and 3 will have more than the current four bays, the exact number is still to be determined using passenger numbers to be supplied by Stagecoach and observed by SCC surveyors. Stands 4, 5 and 6 will retain the four bay size as present.*

**Seating:** *All shelters will have perch seating. We are also looking at some form of flat seating but have yet to reach a conclusion due to shelter supply issues (See below).*

**Timetable displays:** *All shelters will retain the three-part display cases as on the current ones. These are designed to be read from outside the shelter to enable passengers to identify which stand to wait at without having to go in and out of each shelter. Information for passengers already inside the shelter will come from the real time information screens when these are fitted.*

**Real Time Passenger Information (RTPI):** *The contract with the existing suppliers is still being reviewed on the basis of their changed ownership, but we are a couple more stages along in the process since the last Haverhill meeting I attended. We are still intending to install screens in all six shelters, a summary display near Premier Travel as well as screens at other points around the town.*

*Unfortunately there is a delay in our ability to order the new shelters. The supplier we have been using for the last five years, Garrick Outdoor Ltd, has gone into liquidation following financial difficulties with some of their other customers. Their parent company, Garrick Engineering Ltd, is still solvent and is willing to undertake the work on three outstanding orders for shelters in rural locations. We are now working with SCC procurement to transfer these orders so that Garrick Engineering can be thus employed. Until we have seen their quality of workmanship on the three rural shelters we are not prepared to commit to placing more work with them. As such, we are also inviting other shelter manufacturers to speak to us regarding their product range, ability to incorporate RTPI screens into their designs, delivery times and prices etc. Hopefully we will be in a position to confirm who our supplier will be in the next month or so.'*

Members are requested to **NOTE** the current position.

**10. Dates of Future Meetings**

The Working Party has already determined that its next meeting will be held on Thursday 10 June 2010 at Castle Manor Business and Enterprise College, at 4.15 pm.

The Working Party is also requested to confirm the following dates and venues for meetings in 2010:-

- 22 July : Samuel Ward Arts and Technology College;
- 9 September : Haverhill Arts Centre;
- 21 October : Samuel Ward Arts and Technology College; and
- 9 December : Castle Manor Business and Enterprise College.

All dates are Thursdays and the meetings will commence at 4.15 pm.

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**EXEMPT INFORMATION – EXCLUSION OF PUBLIC  
TERMS OF FORMAL RESOLUTION**

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12(A) of the Act.

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**Private**

**11. Development Brief: Chantry Mills, Former Gurteen's Factory Site, Haverhill:  
Attendees to Public Exhibition and Public Consultation Responses**

**Exempt Appendix 3 to Report A645** attached.