

Forest Heath District Council

(This report is not a key decision. This report has been subject to appropriate notice of publication under the Council's Access to Information Rules)

Report of the Scrutiny Officer

OVERVIEW & SCRUTINY COMMITTEE

24 OCTOBER 2013

OAS13/441

WORK PROGRAMME UPDATE

1. Summary and reasons for recommendation

- 1.1 The Committee has a rolling work programme, whereby Members are encouraged to submit suggestions for scrutiny reviews by completing a Work Programme Suggestion Form, which will be brought to each meeting for its consideration and if accepted, will be timetabled to report to a future meeting.
- 1.2 The work programme also leaves space for Call-ins and Councillor Calls for Action.
- 1.3 The current position of the Work Programme is attached at Appendix 1 for information.

Task and Finish Groups

- 1.4 The current position of Task and Finish Groups appointed to by the Committee is attached at Appendix 2 for Members reference.

2. Recommendation

- 2.1 That Members note the current status of the work programme, any Task and Finish Groups running, and the items expected at the next meeting.

Contact details

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Overview and Scrutiny Committee Rolling Work Programme

The Committee has a rolling work programme, whereby suggestions for scrutiny reviews submitted by Members completing a Work Programme Suggestion Form are brought to each meeting, and if accepted, are timetabled to report to a future meeting. The work programme also leaves space for Call-ins and Councillor Calls for Action.

Description	Lead Officer	Details
19 December 2013		
Presentation from Cabinet Member	Cabinet Member for Environment and Waste	Invited to discuss his Portfolio & current work projects with particular emphasis on household waste recycling relating to a previous work programme suggestion.
Corporate Plan & Medium Term Financial Strategy (Key Decision)	Head of Policy, Strategy, Communications and Customer Services	(Key Decision Ref: Feb14/04) To provide input into this important document, which sets out progress against the Council's Corporate Priorities & commitments & details the Cabinet's plans for 2014-2015.
West Suffolk Families and Communities Strategy (Key Decision)	Head of Policy, Strategy, Communications and Customer Services	(Key Decision Ref: Nov13/02) To provide input into the draft Families and Communities Strategy which sets out how the Council will focus on building stronger communities and resilient families.
Tree Preservation Orders	Principal Planner	To receive a report on how the Council manages tree preservation orders.
Cabinet Decision Plan	Scrutiny Officer	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement
Work Programme	Scrutiny Officer	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
23 January 2014		
Directed Surveillance (Quarter 3)	Legal Executive	The Regulation of Investigatory Powers (Directed Surveillance and Covert Human Intelligence Sources) Order 2010 requires that Members scrutinise the authority's use of its surveillance powers on a quarterly basis.
Cabinet Decision Plan	Scrutiny Officer	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme	Scrutiny Officer	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.

Description	Lead Officer	Details
20 March 2014		
West Suffolk Consultation Statement and Guidance <i>(Key Decision)</i>	Head of Policy, Strategy, Communications and Customer Services	<i>(Key Decision Ref: Apr14/02)</i> To receive a report on how the Council will consult with people living and working in West Suffolk.
West Suffolk Housing Strategy <i>(Key Decision)</i>	Head of Housing	<i>(Key Decision Ref: Apr14/01)</i> The Committee on 18 April 2013, requested sight of the Draft Strategy prior to being approved by Cabinet.
Cabinet Decision Plan	Scrutiny Officer	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme	Scrutiny Officer	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
24 April 2014		
Locality Budget Scheme	Culture and Community Services Manager	Annual update on the locality budget scheme.
Directed Surveillance (Quarter 4)	Legal Executive	The Regulation of Investigatory Powers (Directed Surveillance and Covert Human Intelligence Sources) Order 2010 requires that Members scrutinise the authority's use of its surveillance powers on a quarterly basis.
Cabinet Decision Plan	Scrutiny Officer	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme	Scrutiny Officer	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.

Futures items to be programmed at a later date

1. Draft Tree Management Strategy
2. Regular Updates on the Implementation of the Findings of the Educational Attainment Scrutiny Review
3. Scoping to be developed for "Improving Healthy Lifestyles"
4. Presentation on educational achievements and future plans from the Head Teachers/Principals from IES Breckland, Mildenhall College Academy and Newmarket College.

Current position of Overview and Scrutiny Task and Finish Groups

	Title	Purpose	Start date	Members appointed	Estimated End date
1.	New Housing Development Sites (Joint Scrutiny Review)	To jointly review with St Edmundsbury Borough Council the unacceptable length of time taken by housing developers to bring highways, footpaths, landscaping and open space up to adoption standards on new developments.	August 2013	<u>St Edmundsbury</u> Beckwith Ms Byrne Thorndyke <u>Forest Heath</u> Bimson Hood Huggan	TBA