Enquiries regarding this Agenda: Adriana Stapleton (01284) 757613

# Performance and Audit Scrutiny Committee

Tuesday 26 April 2011 at 4.30 pm\* in <u>Room GFR-12</u>, West Suffolk House, Western Way, Bury St Edmunds <u>(\*please note start time and venue)</u>

CONSTITUTION:	Chairman: Vice-Chairman:	<i>Councillor J R Hale Councillor C J E Spicer</i>
	<u>Conservative</u> <u>Members</u> (8)	<u>Independent</u> <u>Members</u> (2)
	<i>Mrs Broughton Cox Hale Mrs Levack Mrs Richardson Rout Mrs Rushbrook Spicer</i>	Nettleton Redhead
SUBSTITUTES:	<u>Conservative</u> <u>Members</u> (4)	<u>Independent</u> <u>Member</u> (1)
	Aitkens Mrs Bone Farmer Vacancy	Beckwith
QUORUM:	Four Members	

Please switch off all mobile communication devices during the meeting, unless exceptional circumstances require otherwise.

Agenda

#### Procedural Matters

#### 1. Apologies for Absence

#### 2. Substitutions

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

#### 3. Minutes

To confirm the minutes of the meeting held 11 January 2011 (attached).

#### 4. Declarations of interest

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda *no later than when that item is reached* and, when appropriate, to leave the meeting prior to discussion and voting on the item.

# Part 1 – Public

#### Performance Management

- Key Performance Indicators Fourth Quarter 2010/11 Report B566 attached.
- 6. Council Improvement Plan

Report **B567** attached.

## 7. Biannual Corporate Complaints and Compliments Digest

Report **B568** attached.

#### Audit Responsibilities

- Audit Commission Presentation of Audit Plan Audit 2010/11 Report B569 attached.
- Annual Internal Audit Report 2010/11 and Outline Audit Plan 2011/12 Report B570 attached.

## Budget and Risk Management

Budget Monitoring Report – 1 April 2010 to 28 February 2011
Report B571 attached.

- International Financial Reporting Standards (IFRS) Preparations Report B572 attached.
- Corporate Risk Register Quarterly Monitoring Report Report B573 attached.

## <u>Procurement</u>

Annual Procurement Report 2010-11
Report B574 attached.

## Part 2 – Private

NONE