

Enquiries regarding this Agenda:
Adriana Stapleton (01284) 757613

Performance and Audit Scrutiny Committee

***Monday 30 April 2012 at 4.30 pm
in Conference Chamber West (F1R09), West Suffolk House,
Western Way, Bury St Edmunds***

CONSTITUTION

*Chairman: Councillor J R Hale
Vice-Chairman: Councillor C J E Spicer*

MEMBERS

<u><i>Conservative Members (8)</i></u>	<u><i>Independent Group Member (1)</i></u>	<u><i>Labour Member (1)</i></u>
<i>Mrs Broughton Cox Farmer Hale Mrs R V Hopfensperger Mrs Richardson Simner Spicer</i>	<i>Redhead</i>	<i>Mrs Hind</i>

SUBSTITUTE MEMBERS

<u><i>Conservative Members (3)</i></u>	<u><i>Independent Group Member (1)</i></u>	<u><i>Labour Member (1)</i></u>
<i>Farthing Pugh A Whittaker</i>	<i>Nettleton</i>	<i>Cockle</i>

QUORUM: *Four Members*

***Please switch off all mobile communication devices
during the meeting, unless exceptional circumstances
require otherwise.***

Agenda

Procedural Matters

1. Apologies for Absence

2. Substitutions

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

3. Minutes

To confirm the minutes of the meeting held 30 January 2012 (attached).

4. Declarations of interest

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the Agenda ***no later than when that item is reached*** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

Audit Responsibilities

5. Internal Audit Charter

Report C450 attached.

6. Internal Audit Strategy

Report C451 attached.

7. Internal Audit Annual Report 2011/12, Review of the Effectiveness of Internal Audit, and Outline Audit Plan 2012/13

Report C452 attached.

8. Audit Commission – Presentation of Audit Plan – Audit 2011/12

Report C453 attached.

9. Audit Commission – Presentation of Certification of Claims and Returns Annual Report

Report C454 attached.

10. External Audit Fees for 2012/13

Report C455 attached.

Performance Management

11. Key Performance Indicators – Fourth Quarter 2011/2012

Report **C456** attached.

12. Biannual Corporate Complaints and Compliments Digest

Report **C457** attached.

Budget and Risk Management

13. Budget Monitoring Report – 1 April 2011 to 29 February 2012

Report **C458** attached.

14. Corporate Risk Register – Quarterly Monitoring Report

Report **C459** attached.

15. Annual Procurement Report 2011/12

Report **C460** attached.

Part 2 – Private

NONE