

D156

West Suffolk Joint Emergency Planning Panel 9 October 2012

Business Continuity

1. Summary and Reasons for Recommendation

- 1.1 No significant Business Continuity incidents or exercises took place during the period since the last Panel meeting was held.
- 1.2 Business Continuity planning, training and exercising will re-commence once the Joint Leadership Team and shared service structures are in place.

2. Recommendation

- 2.1 The Panel is asked to **NOTE** the report.

Contact Details

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3. Corporate Priorities			
3.1 The recommendation meets the following, as contained within St Edmundsbury Borough Council's (SEBC) Corporate Plan and Forest Heath District Council's (FHDC) Strategic Plan:-			
(a) SEBC Corporate Priority: <i>'Working together for an efficient Council'</i> ; and			
(b) FHDC Strategic Priority: <i>'Being an efficient and effective Council'</i> .			
4. Key Issues			
4.1 No major incidents to report during this period.			
4.2 The power to West Suffolk House, Bury St Edmunds was lost on the evening of 12 July 2012 and a full set of Information and Communication Technology (ICT) services was not restored until the following morning but there were limited impacts on service delivery.			
4.3 The College Heath Road Offices, Mildenhall were affected by a flood on the evening of 18 July 2012 and some areas of the office were unusable for a short period. Staff were relocated to alternative areas and service delivery was not affected.			
5. Other Options considered			
5.1 N/A			
6. Community Impact			
6.1 Crime and Disorder Impact N/A			
6.2 Diversity and Equality Impact N/A			
6.3 Sustainability Impact N/A			
7. Consultation <i>(refer to the Consultation and Community Engagement Strategy)</i>			
7.1 N/A			
8. Resource implications <i>(including asset management implications)</i>			
8.1 N/A			
9. Risk/Opportunity Assessment <i>(potential hazards or opportunities affecting corporate, service or project objectives)</i>			
9.1 N/A			
Risk area	Inherent level of Risk (before controls)	Controls	Residual Risk (after controls)
	High/Medium/Low		High/Medium/Low

10. Legal or policy implications
10.1 N/A

Wards affected	All
Background Papers	None

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