

Forest Heath District Council

(This report is not a key decision. This report has been subject to appropriate notice of publication under the Council's Access to Information Rules)

Report of the Scrutiny Officer

**PERFORMANCE AND
AUDIT SCRUTINY
COMMITTEE**

30 JANUARY 2014

PAS14/029

PERFORMANCE & AUDIT SCRUTINY COMMITTEE WORK PROGRAMME UPDATE

1. Summary and reasons for recommendation

- 1.1 Members are asked to consider and note the current status of its Work Programme attached at **Appendix 1**.

2. Recommendation

- 2.1 That Members consider and note the current status of its Work Programme.

Contact details

Name

Title

Telephone

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Chairman

Cllr Colin Noble

Chairman of Performance & Audit
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Lead officer

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Scrutiny Officer

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Performance and Audit Scrutiny Committee Work Programme

Description	Lead Officer
29 May 2014	
Ernst & Young – External Audit Plan and Audit Fee (2013 – 2014)	Head of Resources and Performance
Ernst & Young – Annual Certification Report (2012-2013)	Head of Resources and Performance
Internal Audit Annual Report (2013-2014) and Outline Internal Audit Plan (2014 – 2015)	Internal Audit Manager
Annual Governance Statement (2012-2013) Action Plan Review	Internal Audit Manager
Key Performance Indicators and Quarter 4 Performance Report 2013-2014	Resources and Performance Business Partner
Financial Performance Report (Revenue and Capital) April 2013 – March 2014	Head of Resources and Performance
Biannual Corporate Complaints and Compliments Received (2013-2014)	Head of Policy, Strategy, Communications & Customer Services
Strategic Risk Register (2013-2014) Monitoring Report	Head of Resources and Performance
Joint Risk Management Strategy	Head of Resources and Performance
Performance and Audit Scrutiny Committee Work Programme Update	Scrutiny Officer
July 2014	
Key Performance Indicators and Quarter 1 Performance Report 2014-2015	Resources and Performance Business Partner
Financial Performance Report (Revenue and Capital) (April – June 2014)	Head of Resources and Performance
Strategic Risk Register Monitoring Report (2014-2015) – June 2014	Head of Resources and Performance
Performance and Audit Scrutiny Committee Work Programme Update	Scrutiny Officer
September 2014	
EY – Presentation of Annual Audit and Certification Fee Letter (2014-2015)	Head of Resources and Performance
EY – Presentation of 2013-2014 ISA 260 Annual Governance Report to those Charged with Governance	Head of Resources and Performance
Annual Governance Statement (2013-2014) and Action Plan	Head of Resources and Performance
2013-2014 Statement of Accounts	Head of Resources and Performance
Delivering a Sustainable Budget (2015-2016)	Head of Resources and Performance
Performance and Audit Scrutiny Committee Work Programme Update	Scrutiny Officer

November 2014	
EY – Presentation of 2013-2014 Annual Audit Letter	Head of Resources and Performance
Key Performance Indicators and Quarter 2 Performance Report 2014-2015	Resources and Performance Business Partner
Financial Performance Report (Revenue and Capital) - April–Sept 2014	Head of Resources and Performance
Delivering a Sustainable Budget (2015-2016)	Head of Resources and Performance
Mid-year (2014-2015) Internal Audit Progress Report	Internal Audit Manager
Strategic Risk Register Monitoring Report (2014-2015) – September 2014	Head of Resources and Performance
Biannual Corporate Complaints and Compliments Report	Head of Policy, Communications and Customers
Performance and Audit Scrutiny Committee Work Programme Update	Scrutiny Officer
January 2015	
Key Performance Indicators and Quarter 3 Performance Report	Resources and Performance Business Partner
Financial Performance Report (Revenue and Capital) - April – Dec 2014	Head of Resources and Performance
Delivering a Sustainable Budget (2015-2016)	Head of Resources and Performance
Internal Audit Progress Report	Internal Audit Manager
Strategic Risk Register Monitoring Report (2014-2015) – December 2014	Head of Resources and Performance
Performance and Audit Scrutiny Committee Work Programme Update	Scrutiny Officer
April 2015	
EY – External Audit Plan and Audit Fee (2014-2015)	Head of Resources and Performance
EY – Annual Certification Report (2013-2014)	Head of Resources and Performance
Internal Audit Annual Report (2014-2015) and Outline Internal Audit Plan 2015-2016	Internal Audit Manager
Annual Governance Statement (2013-2014) Action Plan Review	Internal Audit Manager
Key Performance Indicators and Quarter 4 Performance Report	Resources and Performance Business Partner
Financial Performance Report (Revenue and Capital) - April 2014 – March 2015	Head of Resources and Performance
Biannual Corporate Complaints and Compliments Report – 2014 -2015	Head of Policy, Communications and Customers
Strategic Risk Register Monitoring Report (2014-2015) – March 2015	Head of Resources and Performance
Performance and Audit Scrutiny Committee Work Programme Update	Scrutiny Officer