

# Forest Heath District Council

**PERFORMANCE AND  
AUDIT SCRUTINY  
COMMITTEE**

**29 MAY 2014**

**PAS14/033**

(This report is not a key decision. This report has been subject to appropriate notice of publication under the Council's Access to Information Rules)

## **Report of the Cabinet Member for Resources, Governance and Performance**

### **ANNUAL GOVERNANCE STATEMENT ACTION PLAN FOR 2012-2013 – UPDATE**

#### **1. Summary and reasons for recommendation**

- 1.1 The Committee asked to receive an update on progress in connection with the 2012/13 Action Plan for the Annual Governance Statement.
- 1.2 The Updated Plan is attached as **Appendix A** to this report.

#### **2. Recommendation**

- 2.1 The Committee notes the position in respect of progress under the 2012/13 Action Plan for the Annual Governance Statement.

#### **Contact details**

Name  
Title

#### **Portfolio Holder**

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### **3. How will the recommendations help us meet our strategic priorities?**

3.1 Good governance, as evidenced by the Annual Governance Statement is essential for any organisation pursuing its vision effectively, underpinning that vision with effective control mechanisms and risk management.

### **4. Key issues**

4.1 The Annual Governance Statement for 2012/13 was approved by Performance and Audit Scrutiny Committee 24 September 2013.

4.2 The Committee also approved an Action Plan for strengthening governance arrangements.

4.3 An update on progress against the agreed actions is attached as **Appendix A**.

### **5. Other options considered**

5.1 N/A

### **6. Community impact**

6.1 **Crime and disorder impact** *(including Section 17 of the Crime and Disorder Act 1998)*

6.1.1 None arising directly from this report

6.2 **Diversity and equality impact** *(including the findings of the Equality Impact Assessment)*

6.2.1 None arising directly from this report.

6.3 **Sustainability impact** *(including completing a Sustainability Impact Assessment)*

6.3.1 None arising directly from this report.

6.4 **Other impact** *(any other impacts affecting this report)*

6.4.1 This report impacts those areas with responsibilities under the Action Plan by imposing a requirement on them to progress actions.

**7. Consultation** *(what consultation has been undertaken, and what were the outcomes?)*

7.1 Appropriate consultation with those holding actions under the Plan has resulted in the information in the Plan being updated.

**8. Financial and resource implications** *(including asset management implications)*

8.1 There are no direct financial or resource implications arising from this report.

**9. Risk/opportunity assessment** *(potential hazards or opportunities affecting corporate, service or project objectives)*

<b>Risk area</b>	<b>Inherent level of risk</b> <i>(before controls)</i>	<b>Controls</b>	<b>Residual risk</b> <i>(after controls)</i>
Actions not concluded	Medium	Monitor the Action Plan and take necessary remedial action.	Low

**10. Legal and policy implications**

10.1 There are no legal implications arising from this report.

**11. Ward(s) affected**

11.1 All

**12. Background papers**

12.1 Annual Governance Statement 2012/13

**13. Documents attached**

13.1 Appendix A – Action Plan for the Annual Governance Statement 2012/13