

Summary by Head of Service

Appendix A

Head of Service	Budget to Date £	Actual to Date £	Over/(Under) Spend to Date £	Y/E Forecast Variance £
Corporate Expenditure	98,748	70,434	(28,314)	0
Resources & Performance	313,372	135,202	(178,170)	9,000
Human Resources & Organisational Development	44,559	54,682	10,123	0
Legal & Democratic Services	166,888	197,434	30,546	0
Policy, Communications & Customers	174,279	163,342	(10,937)	0
Waste Management & Property Services	366,307	221,168	(145,139)	(23,000)
Leisure, Culture & Communities	398,262	392,037	(6,225)	0
Planning & Regulatory Services	47,692	14,027	(33,665)	(37,000)
Economic Development & Growth	46,921	38,851	(8,070)	0
Housing	134,191	147,150	12,959	0
TOTALS:	1,791,218	1,434,328	(356,890)	(51,000)
Interest Payable	42,400	0	(42,400)	0
Interest Receivable	(93,100)	(114,075)	(20,975)	0
Minimum Revenue Provision	34,500	34,500	0	0
TOTALS:	1,775,018	1,354,753	(420,265)	(51,000)

<u>Forest Heath District Council</u>					<u>2014/15 Q1 Budget Monitoring Report</u>
<u>Detail by Head of Service</u>					<u>Appendix A</u>
<u>CORPORATE EXPENDITURE</u>					
<u>Cost Centre Description</u>	<u>Budget to Date £</u>	<u>Actual to Date £</u>	<u>Variance to Date £</u>	<u>Y/E Forecast Variance £</u>	<u>Year End Variance Notes</u>
Corporate Expenditure	94,203	33,829	-60,374	0	Expected to be on budget at year end.
Non-Distributed Costs	0	19,998	19,998	0	
Corporate Expenditure:	94,203	53,827	-40,376	0	
Emergency Planning	4,544	16,607	12,063	0	
Emergency Planning:	4,544	16,607	12,063	0	
TOTALS: CORPORATE EXPENDITURE:	98,747	70,434	-28,313	0	
<u>RESOURCES & PERFORMANCE</u>					
<u>Cost Centre Description</u>	<u>Budget to Date £</u>	<u>Actual to Date £</u>	<u>Variance to Date £</u>	<u>Y/E Forecast Variance £</u>	<u>Year End Variance Notes</u>
Resources & Performance	89,815	84,128	-5,687	0	
Grants to Organisations	28,214	72,885	44,671	0	Expected to be on budget at year end.
General Fund Adjustments	-29,206	-5,998	23,208	-60,000	£60k additional business rate income.
Resources & Performance:	88,823	151,015	62,192	-60,000	
Internal Audit	14,799	3,061	-11,738	0	
Internal Audit:	14,799	3,061	-11,738	0	
ICT	134,203	27,672	-106,531	0	Expected to be on budget at year end.
ICT:	134,203	27,672	-106,531	0	
Anglia Revenues Partnership	174,898	120,172	-54,726	-4,000	New partner (Fenland Council) joining the partnership.
Council Tax Administration	16,433	-114,880	-131,313	0	Expected to be on budget at year end.
Business Rate Administration	-14,749	-21,282	-6,533	-27,000	Discretionary relief budgeted not required £20k, Court Costs income £7k not budgeted

Forest Heath District Council					2014/15 Q1 Budget Monitoring Report
Detail by Head of Service					Appendix A
Housing Benefits	-101,035	-30,556	70,479	100,000	Based on 2013/14 housing benefit recovery, there will be a shortfall of £100k against budget.
Anglia Revenues Partnership:	75,547	-46,546	-122,093	69,000	
TOTALS: RESOURCES & PERFORMANCE:	313,372	135,202	-178,170	9,000	
HUMAN RESOURCES & ORGANISATIONAL DEVELOPMENT					
Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes
Human Resources & Payroll	16,189	20,952	4,763	0	
Human Resources:	16,189	20,952	4,763	0	
Health & Safety	15,177	14,087	-1,090	0	
Health & Safety:	15,177	14,087	-1,090	0	
Central Training Services	13,192	19,643	6,451	0	
Learning & Development:	13,192	19,643	6,451	0	
TOTALS: HUMAN RESOURCES & ORG.DEVELOPMENT:	44,558	54,682	10,124	0	
LEGAL & DEMOCRATIC SERVICES					
Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes
Legal Services	50,117	69,328	19,211	0	
Legal Services:	50,117	69,328	19,211	0	
Democratic Services	29,569	28,461	-1,108	0	
Members Expenses	55,401	52,610	-2,791	0	
Mayoralty & Civic Functions	750	-690	-1,440	0	
Democratic Services:	85,720	80,381	-5,339	0	
Electoral Registration	20,477	43,505	23,028	0	
Election Expenses	10,574	4,219	-6,355	0	
Elections:	31,051	47,724	16,673	0	
TOTALS: LEGAL & DEMOCRATIC SERVICES:	166,888	197,433	30,545	0	
POLICY, COMMUNICATIONS & CUSTOMERS					
Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes
Policy	33,165	13,834	-19,331	0	
Policy:	33,165	13,834	-19,331	0	

Forest Heath District Council				2014/15 Q1 Budget Monitoring Report	
Detail by Head of Service				Appendix A	
Communications	24,779	23,441	-1,338	0	
Communications:	24,779	23,441	-1,338	0	
Customer Services	94,636	120,260	25,624	0	
Bus Stations	21,699	5,807	-15,892	0	
Customer Services:	116,335	126,067	9,732	0	
TOTALS: POLICY, COMMUNICATIONS & CUSTOMERS:	174,279	163,342	-10,937	0	
WASTE MANAGEMENT & PROPERTY SERVICES					
Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes
Pool Cars	0	2,536	2,536	0	
Fleet Management:	0	2,536	2,536	0	
Depots	20,632	19,268	-1,364	0	
Waste & Cleansing Operatives	291,739	248,013	-43,726	-25,000	Vehicle expenditure expected to be less than budgeted.
Markets	-1,519	567	2,086	0	
Operational:	310,852	267,848	-43,004	-25,000	
Street Cleansing	23,837	17,680	-6,157	0	
Refuse Collection (Black Bin)	42,386	35,911	-6,475	0	
Recycling Collection (Blue Bin)	-12,314	-27,029	-14,715	-65,000	6 month rebate for previously paid gate fee expenditure for dry recyclables, not budgeted for.
Compostable Collection (Brown Bin)	-7,054	-4,508	2,546	0	
Bulky, Fridges, Metal & Scrap Collection	3,042	-2,379	-5,421	0	
Clinical & Hazardous Waste Collection	321	418	97	0	
Multi-Bank Recycling Sites	2,376	13,995	11,619	0	
Trade Waste	-17,446	-47,791	-30,345	0	
Waste - Business & Commercial	35,148	-13,703	-48,851	-65,000	
Property Services	48,481	35,735	-12,746	-10,000	Under spend expected on professional fees.
Property Maintenance:	48,481	35,735	-12,746	-10,000	
Estates Management	16,875	3,660	-13,215	0	
Industrial & Business Units	-72,769	-132,849	-60,080	60,000	Budget includes £64,400 rent income for properties which are now being refurbished. It is anticipated that they will not get any rental income until 2015/16.
Town Centres & Shops	-200,267	-209,920	-9,653	17,000	The rent expected from The Guineas was £450,000. The latest forecast from Ashdown Phillips was £425,000.
Property Management:	-256,161	-339,109	-82,948	77,000	
Offices: College Heath Road	138,923	127,068	-11,855	0	
Offices: Brandon & Newmarket Guineas	0	3,848	3,848	0	
Courier & Postal Service	16,407	2,767	-13,640	0	
Printing & Copying Service	11,960	3,551	-8,409	0	

Forest Heath District Council				2014/15 Q1 Budget Monitoring Report	
Detail by Head of Service					Appendix A
Public Conveniences	17,844	13,703	-4,141	0	
District Highways Services	0	242	242	0	
Land Drainage & Associated Works	17,449	74,500	57,051	0	Expected to be on budget at year end.
Facilities & Highways Services:	202,583	225,679	23,096	0	
CCTV & Support	5,712	6,014	302	0	
CCTV	21,588	23,914	2,326	0	
CCTV & Support:	27,300	29,928	2,628	0	
Off Street Car Parks	-1,896	12,254	14,150	0	
Car Parking:	-1,896	12,254	14,150	0	
TOTALS: WASTE MANAGEMENT & PROPERTY SERVICES:	366,307	221,168	-145,139	-23,000	
LEISURE, CULTURE & COMMUNITIES					
Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes
Leisure Services Management & Support	0	15,508	15,508	0	
Arboriculture (Tree Maintenance Works)	73,376	40,861	-32,515	0	Expected to be on budget at year end.
Other Parks and Play Provision	71,745	30	-71,715	0	Expected to be on budget at year end.
Children's Play Areas	-609	11,051	11,660	0	
Leisure & Cultural - Parks	144,512	67,450	-77,062	0	
Arts, Heritage & Cultural Services	-19,487	4,948	24,435	0	
Heritage Sites & Monuments	0	237	237	0	
Palace House and Stables	-127	17,040	17,167	0	
Leisure & Cultural - TIC & Heritage:	-19,614	22,225	41,839	0	
The Pavilion - Lady Wolverton Playingfield	-1,367	-2,490	-1,123	0	
Leisure & Cultural - Public Halls:	-1,367	-2,490	-1,123	0	
Sports & Leisure Centres	191,501	188,937	-2,564	0	
Commercial - Marketing:	191,501	188,937	-2,564	0	
Sports Development & Community Recreation	5,147	1,586	-3,561	0	
Community Development	70,548	93,352	22,804	0	
Community Centres	2,027	3,091	1,064	0	
Concessionary Transport	5,508	17,886	12,378	0	
Families & Communities:	83,230	115,915	32,685	0	
TOTALS: LEISURE, CULTURE & COMMUNITIES:	398,262	392,037	-6,225	0	
PLANNING & REGULATORY SERVICES					
Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes

Forest Heath District Council				2014/15 Q1 Budget Monitoring Report	
Detail by Head of Service				Appendix A	
Development Control	-25,516	-26,835	-1,319	0	Additional activity could generate more income. However, this is uncertain and could be negated by appeal costs.
Development Control:	-25,516	-26,835	-1,319	0	
Planning Policy	25,937	23,087	-2,850	0	
Local Plan	1,750	0	-1,750	0	Reserve funded.
Place Shaping:	27,687	23,087	-4,600	0	
Land Charges	-27,707	-38,421	-10,714	-20,000	Additional income due to volume of work expected, and harmonisation of fees with SEBC.
Building Control	-15,380	-16,837	-1,457	40,000	Fees income shortfall of £60k, offset by £20k of salary savings.
Planning & Regulatory Support	43,473	42,857	-616	0	
Business (BC & Support):	386	-12,401	-12,787	20,000	
Prevention of Pollution	6,714	3,584	-3,130	0	
Environmental Management	7,851	6,704	-1,147	0	
Drinking Water Quality	6,750	6,596	-154	0	
Climate Change	542	458	-84	0	
Home Energy Conservation	4,581	-1,150	-5,731	0	
Environment:	26,438	16,192	-10,246	0	
Licensing	-3,108	4,122	7,230	-12,000	Additional fee income
Hackney Carriage & Private Hire Licensing	-12,048	-15,621	-3,573	-5,000	3 Year Licences will save on admin and generate additional income, as will the harmonisation of charges with SEBC.
Food Safety	16,805	12,716	-4,089	-20,000	Under spend expected on professional fees.
Health & Safety at Work Act/Enforcement	17,046	12,766	-4,280	-20,000	Under spend expected on professional fees.
Business Reg & Licensing:	18,695	13,983	-4,712	-57,000	
TOTALS: PLANNING & REGULATORY SERVICES:	47,690	14,026	-33,664	-37,000	
ECONOMIC DEVELOPMENT & GROWTH					
Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes
Economic Development & Growth	25,624	40,634	15,010	0	
Strategic Tourism & Markets	6,503	650	-5,853	0	
Vibrant Town Centres	14,793	-2,434	-17,227	0	
Economic Development & Growth:	46,920	38,850	-8,070	0	
TOTALS: CORPORATE EXPENDITURE:	46,920	38,850	-8,070	0	
HOUSING					
Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes
Housing Renewals	21,195	15,821	-5,374	0	
Burial of the Dead	2,271	2,209	-62	0	

Forest Heath District Council					2014/15 Q1 Budget Monitoring Report
Detail by Head of Service					Appendix A
Gypsies & Travellers	2,271	2,209	-62	0	
Other Public Health Services	32,356	40,748	8,392	0	
Public Health & Housing:	58,093	60,987	2,894	0	
Housing Development & Strategy	9,935	19,720	9,785	0	
Housing Development & Strategy:	9,935	19,720	9,785	0	
Homelessness	18,751	21,492	2,741	0	
Housing Advice & Choice Based Lettings	46,590	46,418	-172	0	
Non-HRA Housing Properties	822	-1,765	-2,587	0	
Housing Options:	66,163	66,145	-18	0	
Housing Business & Partnerships	0	296	296	0	
Housing Business & Partnerships:	0	296	296	0	
TOTALS: HOUSING:	134,191	147,148	12,957	0	