

NOTE: All Members are requested to sign, before the Meeting, the Attendance Register which will be placed in the **Conference Chamber**.

ST. EDMUNDSBURY BOROUGH COUNCIL

JOY BOWES
Head of Legal
and Democratic Services

West Suffolk House
Western Way
Bury St Edmunds
Suffolk
IP33 3YU

10 December 2012

To: All Members of the Council

You are hereby summoned to a meeting of the Council to be held in the **Conference Chamber** at **WEST SUFFOLK HOUSE**, Western Way, Bury St Edmunds on **Tuesday 18 December 2012** at **7.00 pm**, when it is proposed to transact the business on the agenda set out below.



Head of Legal and Democratic Services

The Meeting will be opened with Prayers by the Mayor's Chaplain, Reverend Canon Ian Finn, Rural Dean of Clare and Rector of Haverhill.

(Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.)

PART 1 – PUBLIC

1. **To confirm the minutes of the meeting of the Council held on 27 September 2012** (copy herewith).
2. **Mayor's communications**
3. **Announcements (if any) from the Leader of the Council or Members of the Cabinet**
4. **Announcements by the Head of Legal and Democratic Services (including apologies for absence)**
5. **Declarations of Interests**

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

6. **Public Question Time under Section 9 of the Council Procedure Rules**

To hear and answer any questions from members of the public in the public gallery who are residents of the Borough.

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

*Each such person will be allowed up to a total of **five minutes for their question to be put and answered**. One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded**.*

***Written questions** may be submitted by members of the public to the Head of Legal and Democratic Services **no later than 10.00 am on Monday 17 December 2012**. The written notification should **detail the full question** to be asked at the meeting of the Council.)*

7. **Schedule of Referrals from Cabinet and Democratic Renewal Working Party**

Schedule attached as Report **D228**.

8. **Review of Political Balance and Re-Appointment to politically balanced bodies**

Report **D229** attached.

9. **Havebury Housing Partnership Management Board**

Councillor Jeremy Farthing has resigned his position as one of the Council's three representatives on the Havebury Housing Partnership Management Board.

The Council is therefore **RECOMMENDED** to nominate a new representative to this vacancy.

10. **Motion on Notice**

Councillor Nettleton has given notice under paragraph 12.1 of the Council Procedure Rules of the following motion:

'That this council adopts the Living Wage (currently £7.45 an hour) as a minimum standard for its entire payroll.'

Paragraph 12.5 of the Council Procedure Rules states:

'Any motion under paragraph 12.1 of these Rules, on being moved and seconded, will, without discussion, be referred to the appropriate forum for consideration and report except that the Mayor may, if he/she considers it appropriate, allow the motion to be dealt with at the meeting at which it is moved and seconded; provided that the motion, if carried, would not involve the Council in expenditure not included in the Council's approved revenue or capital budget.'

11. Quarterly Report on Special Urgency

Part 4, Access to Information Procedural Rules, of the Constitution (paragraphs 17.3.1 and 17.3.2) requires the Leader of the Council to submit quarterly reports to the Council on the executive decisions taken, if any, in the circumstances set out in Rule 16, Special Urgency, in the preceding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the Constitution.

12. Reports and Questions

(Note: Council Procedure Rule 11.1 of the Constitution requires that:

(a) the time limit for all questions and answers under this item is one and a half hours; and

(b) a maximum of 7 minutes to be initially allocated to each report and questions on that report (to include up to two minutes if necessary for the report writer to present their report). After every report has been received, the Mayor will determine if further questions can be put to the relevant Member(s) in the balance of the hour and a half left available for this session.)

(i) *Report from the Leader of the Council, Cllr. John Griffiths*
(Report **D230** attached)

(ii) *Reports from each Member of the Cabinet, namely:-*

	<u>Portfolio</u>	<u>Cabinet Member</u>	<u>Report No</u>
(a)	Culture and Sport	Cllr Sara Mildmay-White	(D231 attached)
(b)	Environment and Waste Management	Cllr Peter Stevens	(D232 attached)
(c)	Housing, Licensing and Environmental Health	Cllr Anne Gower	(D233 attached)
(d)	Performance and Resources	Cllr David Ray	(D234 attached)
(e)	Planning and Transport	Cllr Terry Clements	(D235 attached)
(f)	Tourism and Community Services	Cllr Robert Everitt	(D236 attached)

(iii) *Report from the Chairman of the Overview and Scrutiny Committee, Councillor David Nettleton.*

Report **D237** attached.

(iv) *Report from the Chairman of the Performance and Audit Scrutiny Committee, Cllr John Hale.*

Report **D238** attached.

(v) *Questions to Chairmen of other Committees (No reports or minutes attached)*

Under this item, Members may ask the relevant Chairman questions relating to meetings of the following Committees on the dates indicated: -

- Development Control - 4 October;
1 November; and
6 December 2012
- Licensing and Regulatory - 15 October 2012.

EXEMPT INFORMATION – EXCLUSION OF PUBLIC TERMS OF FORMAL RESOLUTION

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

PART 2 - PRIVATE

13. Exempt Appendix: Schedule of Referrals from Cabinet

Exempt Appendix B to Report **D228** attached.