

NOTE: All Members are requested to sign, before the Meeting, the Attendance Register which will be placed in the **Conference Chamber**.

**ST. EDMUNDSBURY BOROUGH COUNCIL**

JOY BOWES  
Head of Legal  
and Democratic Services

West Suffolk House  
Western Way  
Bury St Edmunds  
Suffolk  
IP33 3YU

18 February 2013

To: All Members of the Council

You are hereby summoned to a meeting of the Council to be held in the **Conference Chamber** at **WEST SUFFOLK HOUSE**, Western Way, Bury St Edmunds on **Tuesday 26 February 2013** at **7.00 pm**, when it is proposed to transact the business on the agenda set out below.



Head of Legal and Democratic Services

The Meeting will be opened with Prayers by the Mayor's Chaplain, Reverend Canon Ian Finn, Rural Dean of Clare and Rector of Haverhill.

*(Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.)*

**PART 1 – PUBLIC**

1. **To confirm the minutes of the meeting of the Council held on 18 December 2012** (copy herewith).
2. **Mayor's communications**
3. **Announcements (if any) from the Leader of the Council or Members of the Cabinet**
4. **Announcements by the Head of Legal and Democratic Services (including apologies for absence)**
5. **Declarations of Interests**

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

6. **Public Question Time under Section 9 of the Council Procedure Rules**

To hear and answer any questions from members of the public in the public gallery who are residents of the Borough.

*(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.*

*Each such person will be allowed up to a total of **five minutes for their question to be put and answered**. One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded**.*

***Written questions** may be submitted by members of the public to the Head of Legal and Democratic Services **no later than 10.00 am on Monday 25 February 2013**. The written notification should **detail the full question** to be asked at the meeting of the Council.)*

7. **Mayoralty 2013/2014**

To receive the informal report of the Chairman of the Mayoral Advisory Committee.

8. **Schedule of Referrals from Cabinet, Standards Committee and Democratic Renewal Working Party**

Schedule attached as Report **D301**.

9. **Budget and Council Tax Setting: 2013/2014**

Report **D302** attached.

10. **Collaboration between the Theatre Royal and The Apex**

Report **D303** attached.

11. **Proposed Change to Date of Development Control Committee Site Inspection Meeting**

Paragraph 1.1.2 (k) of the Council Procedure Rules detailed in Part 4, Rules of Procedure, of the Council's Constitution, states:

*'At the Annual Meeting, the Council will approve a programme of ordinary meetings of the Council and Committees for the year.'*

On 17 May 2012, the Council approved the Schedule of Meetings for Council, Cabinet and the main Committees for 2012/2013 (Minute 16 refers), which included dates for Development Control Committee (DCC) Site Inspection meetings.

One such approved date was 18 April 2013. It has transpired that this date coincides with the issuing of Postal Votes for the forthcoming Suffolk County Council Elections on 2 May 2013. Electoral Services require the whole Conference Chamber on this day to undertake this task and therefore,

unless the Council holds the DCC Site Inspection meeting at an external venue, which will incur associated costs, suitably-sized accommodation for this meeting is unavailable on the presently arranged date.

With the agreement of the Chairman of the Development Control Committee, it is **RECOMMENDED** that the date for the DCC Site Inspection meeting currently arranged for Thursday 18 April 2013 be re-arranged to **Tuesday 16 April 2013** to enable the meeting to be held at West Suffolk House, and therefore prevent unnecessary expenditure being incurred as a result of an external venue being hired to accommodate the meeting on the previously arranged date.

As per standard practice, the re-arranged meeting will be held immediately following the site inspections have taken place that morning from 9.30 am.

12. **Dispensation: Councillor Ager**

Owing to illness, Councillor Les Ager has been unable to attend Council meetings since 27 September 2012. Section 85(1) of the Local Government Act 1972 provides that failure to attend for six consecutive months will lead to a Councillor ceasing to be a member of the authority unless, before the end of that six-month period, the authority approves the reason for non-attendance.

Councillor Ager hopes to attend this meeting of full Council, however, should he be unable to do so, Council is **RECOMMENDED** to approve the non-attendance of Councillor Les Ager at meetings for a period in excess of six consecutive months by reason of ill health, in accordance with Section 85(1) of the Local Government Act 1972.

13. **Quarterly Report on Special Urgency**

Part 4, Access to Information Procedural Rules, of the Constitution (paragraphs 17.3.1 and 17.3.2) requires the Leader of the Council to submit quarterly reports to the Council on the executive decisions taken, if any, in the circumstances set out in Rule 16, Special Urgency, in the preceding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the Constitution.

14. **Reports and Questions**

***(Note: Council Procedure Rule 11.1 of the Constitution requires that:***

***(a) the time limit for all questions and answers under this item is one and a half hours; and***

***(b) a maximum of 7 minutes to be initially allocated to each report and questions on that report (to include up to two minutes if necessary for the report writer to present their report). After every report has been received, the Mayor will determine if further questions can be put to the relevant Member(s) in the balance of the hour and a half left available for this session.)***

(i) *Report from the Leader of the Council, Cllr John Griffiths*  
(Report **D304** attached)

(ii) *Reports from each Member of the Cabinet, namely: -*

	<u>Portfolio</u>	<u>Cabinet Member</u>	<u>Report No</u>
(a)	Culture and Sport	Cllr Sara Mildmay-White	( <b>D305</b> attached)
(b)	Environment and Waste Management	Cllr Peter Stevens	( <b>D306</b> attached)
(c)	Housing, Licensing and Environmental Health	Cllr Anne Gower	( <b>D307</b> attached)
(d)	Performance and Resources	Cllr David Ray	( <b>D308</b> attached)
(e)	Planning and Transport	Cllr Terry Clements	( <b>D309</b> attached)
(f)	Tourism and Community Services	Cllr Robert Everitt	( <b>D310</b> attached)

(iii) *Report from the Chairman of the Overview and Scrutiny Committee, Councillor David Nettleton.*

Report **D311** attached.

(iv) *Report from the Chairman of the Performance and Audit Scrutiny Committee, Cllr John Hale.*

Report **D312** attached.

(v) *Questions to Chairmen of other Committees (**No reports or minutes attached**)*

Under this item, Members may ask the relevant Chairman questions relating to meetings of the following Committees on the dates indicated: -

Development Control	-	3 January; and 7 February 2013
Licensing and Regulatory	-	21 January 2013
Standards	-	23 January 2013

## **PART 2 - PRIVATE**

**NONE**