

NOTE: All Members are requested to sign, before the Meeting, the Attendance Register which will be placed in the **Conference Chamber**.

**ST. EDMUNDSBURY BOROUGH COUNCIL**

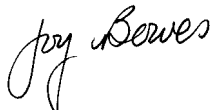
JOY BOWES  
Head of Legal  
and Democratic Services

West Suffolk House  
Western Way  
Bury St Edmunds  
Suffolk  
IP33 3YU

10 June 2013

To: All Members of the Council

You are hereby summoned to a meeting of the Council to be held in the **Conference Chamber** at **WEST SUFFOLK HOUSE**, Western Way, Bury St Edmunds on **Tuesday 18 June 2013** at **7.00 pm**, when it is proposed to transact the business on the agenda set out below.



Head of Legal and Democratic Services

The Meeting will be opened with Prayers by the Mayor's Chaplain, Reverend Canon Jonathan Alderton-Ford of Christ Church, Moreton Hall, Bury St Edmunds.

*(Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.)*

**PART 1 – PUBLIC**

1. **To confirm the minutes of the meetings of the Council held on 26 February 2013 and 16 May 2013 (Annual Meeting)** (copies herewith).
2. **Mayor's communications**
3. **Announcements (if any) from the Leader of the Council or Members of the Cabinet**
4. **Announcements by the Head of Legal and Democratic Services (including apologies for absence)**
5. **Declarations of Interests**

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

6. **Public Question Time under Section 9 of the Council Procedure Rules**

To hear and answer any questions from members of the public in the public gallery who are residents of the Borough.

*(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.)*

*Each such person will be allowed up to a total of **five minutes for their question to be put and answered**. One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded**.*

***Written questions** may be submitted by members of the public to the Head of Legal and Democratic Services **no later than 10.00 am on Monday 17 June 2013**. The written notification should **detail the full question** to be asked at the meeting of the Council.)*

7. **Video: "23 and a half hours: What is the single best thing we can do for our health?" By Dr Mike Evans**

At the request of Councillor Mrs Mildmay-White, and with the permission of the Mayor, Members will be played the above video, which was shown at the last meeting of the Health and Wellbeing Board.

8. **Schedule of Referrals from Cabinet and Democratic Renewal Working Party**

Schedule attached as Report **E30**.

9. **Annual Scrutiny Report: 2012/2013**

Paragraph 7.5.1 of Article 7 of the Council's Constitution requires that '*The Overview and Scrutiny Committee and Performance and Audit Scrutiny Committee must report annually to the full Council on their workings and make recommendations for future work programmes and amended working methods if appropriate*'.

Attached as Report **E31** is the Annual Scrutiny Report 2012/13 to be considered by the Council.

10. **Representation on Suffolk Health Overview and Scrutiny Committee**

The Council is asked to nominate one Member and, if required, one substitute Member to serve on the County's Health Overview and Scrutiny Committee. This Member should ideally be from the Borough Council's Overview and Scrutiny Committee, although this is not essential as the necessary training will be given by the County Council.

Given the years of experience Councillor Beckwith has on this joint body, and his willingness to continue, the Committee has re-nominated him for 2013/2014.

The Council is **RECOMMENDED** that Councillor Beckwith be nominated as the Borough Council's representative on the Suffolk Health Overview and Scrutiny Committee.

## 11. Quarterly Report on Special Urgency

Part 4, Access to Information Procedural Rules, of the Constitution (paragraphs 17.3.1 and 17.3.2) requires the Leader of the Council to submit quarterly reports to the Council on the executive decisions taken, if any, in the circumstances set out in Rule 16, Special Urgency, in the preceding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the Constitution.

## 12. Reports and Questions

***(Note: Council Procedure Rule 11.1 of the Constitution requires that:***

***(a) the time limit for all questions and answers under this item is one and a half hours; and***

***(b) a maximum of 7 minutes to be initially allocated to each report and questions on that report (to include up to two minutes if necessary for the report writer to present their report). After every report has been received, the Mayor will determine if further questions can be put to the relevant Member(s) in the balance of the hour and a half left available for this session.)***

(i) *Report from the Leader of the Council, Cllr John Griffiths*  
(Report **E32** attached)

(ii) *Reports from each Member of the Cabinet, namely:-*

	<u>Portfolio</u>	<u>Cabinet Member</u>	<u>Report No</u>
(a)	Deputy Leader	Cllr Sara Mildmay-White	<b>(E33</b> attached)
(b)	Waste and Property	Cllr Peter Stevens	<b>(E34</b> attached)
(c)	Housing	Cllr Anne Gower	<b>(E35</b> attached)
(d)	Resources and Performance	Cllr David Ray	<b>(E36</b> attached)
(e)	Economic Growth	Cllr Alaric Pugh	<b>(E37</b> attached)
(f)	Planning and Regulation	Cllr Terry Clements	<b>(E38</b> attached)
(g)	Communities	Cllr Robert Everitt	<b>(E39</b> attached)
(h)	Heritage, Arts and Culture	Cllr Sarah Stamp	<b>(E40</b> attached)

(iii) *Report from the Chairman of the Overview and Scrutiny Committee, Councillor Ian Houlder.*

Report **E41** attached.

- (iv) *Report from the Chairman of the Performance and Audit Scrutiny Committee, Councillor John Hale.*

Report **E42** attached.

- (v) *Questions to Chairmen of other Committees (No reports or minutes attached)*

Under this item, Members may ask the relevant Chairman questions relating to meetings of the following Committees on the dates indicated: -

Development Control - 7 March;  
4 April; and  
1 May 2013

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**EXEMPT INFORMATION – EXCLUSION OF PUBLIC  
TERMS OF FORMAL RESOLUTION**

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

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**PART 2 - PRIVATE**

**13. Exempt Appendix A: Schedule of Referrals from Cabinet**

Exempt Appendix A to Report **E30** attached.