

MINUTES OF ST EDMUNDSBURY BOROUGH COUNCIL

Minutes of the Annual Meeting of the Council held on Thursday 15 May 2014 at 2.12pm in the Apex, Charter Square, Bury St Edmunds.

PRESENT:

Councillors:

Mrs Broughton	McManus
Brown	Mrs Mildmay-White
Ms Byrne	Nettleton (<i>for Part II Procedural Business</i>)
Buckle	Oliver
Chung	Pugh
Clements	Ray
Clifton-Brown	Mrs Rayner
Mr Cox (<i>for Part II Procedural Business</i>)	Mrs Rushbrook
Everitt	Mrs Rushen
Farmer	Simner
Farthing	Spicer
French (<i>for Part II Procedural Business</i>)	Springett
Gower	Mrs Stamp
Griffiths	Thorndyke (<i>for Part II Procedural Business</i>)
Mrs Hind	Mrs Wade
P J Hopfensperger (<i>for Part I Ceremonial Business</i>)	Mrs Wakelam
Mrs R V Hopfensperger	F J Warby
Houlder	Mrs P A Warby
Marks	Mrs D A Whittaker (<i>for Part I Ceremonial Business</i>)

1. **Prayers**

The Mayor's Chaplain, Reverend Canon Jonathan Alderton-Ford of Christ Church, Moreton Hall, Bury St Edmunds, opened the meeting with prayers.

2. **Apologies for Absence**

Apologies for absence were received from Councillors Cockle, Mrs Levack, Redhead, Mrs Richardson, Stevens, A Whittaker.

Councillor Beckwith was also unable to attend the meeting.

(Councillor P Hopfensperger left the meeting at this point)

3. **Election of Mayor**

On the motion of Councillor C Springett, seconded by Councillor Mrs J Rayner, and duly carried, it was

RESOLVED:-

That Robert Dale Everitt, a Councillor of the Borough, be and is hereby elected Mayor for the ensuing year.

The Mayor took the Chair, signed the Declaration of Acceptance of Office and acknowledged his election.

4. **Appointment of Mayor's Chaplain**

The Mayor announced that he would be appointing as his Chaplain the Reverend Canon Matthew Vernon, Sub-Dean of St Edmundsbury Cathedral.

5. **Civic Service**

The Mayor announced that he had arranged for the Civic Service to be held at St Edmundsbury Cathedral, on Sunday, 15 June 2014 at 3.30 pm.

6. **Vote of Thanks to the Retired Mayor and Mayoress**

On the motion of Councillor Mrs P A Warby, seconded by Councillor P Chung, and duly carried, it was

RESOLVED:-

That the Council, in recognising the most able and diligent manner in which the retired Mayor, Councillor Terence Leonard Buckle, has carried out the duties of Mayor of the Borough during the past year, record its thanks and deep appreciation of his services as Mayor, and the Council further record its appreciation of the gracious work of the retired Mayoress, Mrs Pamela Buckle; and

Having been presented with his Past Mayor's badge, Councillor Buckle replied to the Vote of Thanks.

7. **Election of Deputy Mayor and Mayoress**

On the motion of Councillor Mrs S Stamp, seconded by Councillor J H M Griffiths, and duly carried, it was

RESOLVED:-

That Councillor Patrick Chung be and is hereby elected Deputy Mayor for the ensuing year.

The Deputy Mayor signed the Declaration of Acceptance of Office, and acknowledged his election.

(Councillor P Hopfensperger returned to the meeting.)

8. **Vote of Thanks to Retired Deputy Mayor and Deputy Mayoress**

On the motion of Councillor Mrs S Stamp, seconded by Councillor C J E Spicer, and duly carried, it was

RESOLVED:-

That the Council record its sincere and deep appreciation of the services of Councillor Timothy Godfrey Marks, as Deputy Mayor of the Borough, and of the help and support given by the Deputy Mayoress, Mrs Margaret Marks.

The retired Deputy Mayor acknowledged the Vote of Thanks.

ADJOURNMENT

The Mayor then announced the conclusion of the ceremonial business of the Council and an adjournment for a civic reception. The procedural business in Part II of the Agenda commenced at 4.00 pm.

9. **Appointment of Cabinet Members**

Councillor Griffiths, Leader of the Council, informed the Council that there would be one less Portfolio Holder as Robert Everitt had been elected Mayor. His Portfolio of Families and Communities would be taken on by Councillor Mrs Mildmay-White, whilst Sport would be added to the Portfolio of Councillor Mrs Stamp. Therefore, the Portfolios and the full responsibilities for the coming year would be as follows:-

Councillor Clements	Planning and Regulation
Councillor Mrs Gower	Housing
Councillor Mrs Mildmay-White	Health and Communities
Councillor Pugh	Economic Growth
Councillor Ray	Resources and Performance
Councillor Mrs Stamp	Leisure, Culture and Heritage
Councillor Stevens	Waste and Property

Councillor Griffiths also informed the Council that Councillor Mrs Mildmay-White would continue to act as Deputy Leader of the Council.

10. **Review of Political Balance and Re-Appointment to Politically Balanced Bodies**

The Council considered Report F1 (previously circulated) which detailed the results of a Political Balance Review.

The Council was required by law to allocate seats to the following Committees based on political balance:-

Development Control	16 Members
Licensing & Regulatory	13 Members
Overview & Scrutiny	16 Members
Performance & Audit Scrutiny	10 Members
Joint Officer Appointment	3 Members
Joint Staffing Appeals	3 Members
Mayoral Advisory	7 Members
Treasury Management	3 Members

The report also dealt with the allocation of seats on the Joint Standards Committee and Democratic Renewal Working Party.

On the motion of Councillor Ray, seconded by Councillor Mrs Mildmay-White, and duly carried, it was

RESOLVED:- That

(1) the formula for the allocation of seats to the political groups on those Committees which are required by law to be politically balanced, as set out in paragraph 4.1.1 of Report F1, be approved;

(2) the allocation of seats on the Committees which are required by law to be politically balanced of the political groups and non-grouped Members of the Council, as indicated in Appendix 1 (amended) of Report F1, and whilst maintaining the political balance requirements and entitlements to seats set out in Section 4 of Report F1, be approved;

(3) the allocation of seats on the Joint Standards Committee, as indicated in Section 4.2.2 of Report F1, be approved;

(4) the allocation of seats on the Democratic Renewal Working Party, as indicated in Section 4.2.2 of Report F1, whilst maintaining the political balance requirement, be approved;

(5) the Head of Legal and Democratic Services be given delegated authority to appoint Members and substitute Members to those bodies set out in recommendations (2), (3), and (4) above on the

basis of nominations from the relevant Group Leaders.

11. **Appointment of Chairman of the Overview and Scrutiny Committee**

On the motion of Councillor Griffiths, seconded by Councillor Ray, and duly carried, it was

RESOLVED:-

That Councillor Houlder be appointed as Chairman of the Overview and Scrutiny Committee.

12. **Appointment of Vice-Chairman of the Overview and Scrutiny Committee**

On the motion of Councillor Griffiths, seconded by Councillor Houlder, and duly carried, it was

RESOLVED:-

That Councillor Mrs Hind be appointed as Vice-Chairman of the Overview and Scrutiny Committee.

13. **Appointment of Chairman of the Performance and Audit Scrutiny Committee**

On the motion of Councillor Griffiths, seconded by Councillor Mrs R Hopfensperger, and duly carried, it was

RESOLVED:-

That Councillor Mrs Broughton be appointed as Chairman of the Performance and Audit Scrutiny Committee.

14. **Appointment of Vice-Chairman of the Performance and Audit Scrutiny Committee**

On the motion of Councillor Griffiths, seconded by Councillor McManus, and duly carried, it was

RESOLVED:-

That Councillor Mrs P Warby be appointed as Vice-Chairman of the Performance and Audit Scrutiny Committee.

15. **Schedule of Meetings: 2014/2015**

The Council considered Report F2 (previously circulated) which detailed the proposed dates for meetings of the Council, Cabinet and Committees for the period May 2014 to May 2015.

Councillor Ray brought Members attention to note (i) which referred to the date in 2015 for Annual Council. The Constitution stipulates that this should take place on the third Thursday in May (in an election year), the date for 2015 being 21 May. Unfortunately this date conflicts with Suffolk County Council's Annual Council and confirmation had recently been received that they would be unable to change this date.

It was therefore proposed that the Schedule of Meetings for 2014/15 be approved with the exception of the date of Annual Council in 2015. An alternative date would be proposed, together with the required change to the constitution to allow an alternative date, and both of these would be considered by Full Council on 30 June 2014.

On the motion of Councillor Ray, seconded by Councillor Farthing, and duly carried, it was

RESOLVED:-

That the dates of the meetings of the Council, Cabinet and Committees, with the exception of the date for Annual Council in 2015, as detailed in Report F2, be approved.

16. **Conclusion of Business**

The meeting concluded at 4.25 pm.

MAYOR