

Enquiries regarding this Agenda:-  
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# ***Democratic Renewal Working Party***

***Thursday 9 February 2012 at 5.00 pm in Room GFR12,  
West Suffolk House, Western Way, Bury St Edmunds***

**CONSTITUTION:**      *Chairman:            Councillor Mrs P A Warby*  
                                 *Vice-Chairman:    Councillor J Thorndyke*

*Conservative*                      *Independent Group*  
*Members (6)*                      *Member (1)*

*Clifton-Brown                      Redhead*  
*Cox*  
*Farmer*  
*Mrs Levack*  
*Thorndyke*  
*Mrs P A Warby*

**SUBSTITUTES:**

*Conservative*                      *Independent Group*  
*Members (2)*                      *Member (1)*

*Rout                                      Beckwith*  
*Stevens*

**QUORUM:**                      *3 Members*

***Please switch off communication devices during  
the meeting, unless exceptional circumstances  
require otherwise.***

## ***Agenda***

### **Procedural Matters**

**1. Substitutes**

Any Member who is substituting for another Member should so indicate together with the name of the relevant absent Member.

**2. Apologies for Absence**

**3. Minutes**

To confirm the minutes of the meeting held on 24 November 2011 (copy attached).

**4. Declaration of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the agenda no later than when that item is reached and, when appropriate, to leave the meeting prior to discussion and voting on the item.

**Part 1 – Public**

**5. Member Development: Update**

Report **C343** attached.

**6. Updating the Contract Procedure Rules**

Report **C344** attached.

**7. Amendments to the Constitution: Licensing**

Report **C345** attached.

**8. Representation on Outside Bodies: Annual Report**

Report **C346** attached.

**9. Dates of Next Meeting**

The Working Party is requested to note that the next meeting has been scheduled for Thursday 26 April 2012 at 5.00 pm.

**Part 2 – Private**

**NONE**