

Enquiries regarding this Agenda:-  
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# ***Democratic Renewal Working Party***

***Thursday 26 April 2012 at 5.00 pm in Room GFR12,  
West Suffolk House, Western Way, Bury St Edmunds***

**CONSTITUTION:**      *Chairman:            Councillor Mrs P A Warby*  
                                 *Vice-Chairman:    Councillor J Thorndyke*

*Conservative*                      *Independent Group*  
*Members (6)*                      *Member (1)*

*Clifton-Brown                      Redhead*  
*Cox*  
*Farmer*  
*Mrs Levack*  
*Thorndyke*  
*Mrs P A Warby*

**SUBSTITUTES:**

*Conservative*                      *Independent Group*  
*Members (2)*                      *Member (1)*

*Rout                                      Beckwith*  
*Stevens*

**QUORUM:**                      *3 Members*

***Please switch off communication devices during  
the meeting, unless exceptional circumstances  
require otherwise.***

## ***Agenda***

### **Procedural Matters**

**1. Substitutes**

Any Member who is substituting for another Member should so indicate together with the name of the relevant absent Member.

**2. Apologies for Absence**

**3. Minutes**

To confirm the minutes of the meeting held on 9 February 2012 (copy attached).

**4. Declaration of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the agenda no later than when that item is reached and, when appropriate, to leave the meeting prior to discussion and voting on the item.

**Part 1 – Public**

**5. Member Development: Update**

Report **C445** attached.

**6. Amendments to the Constitution: Overview and Scrutiny Committee Agenda**

Report **C446** attached.

**7. Updating the Contract Procedure Rules**

Report **C447** attached.

**8. Representation on Outside Bodies: Annual Report**

Report **C448 TO FOLLOW**.

**9. Members' Attendance Statistics: 2011/2012**

Report **C449** attached.

**10. Dates of Future Meetings**

The Working Party is requested to confirm the following meeting dates:-

13 September 2012;  
6 December 2012;  
14 February 2013; and  
2 May 2013.

All dates are Thursdays and meetings to commence at 5.00 pm.

**Part 2 – Private**

**NONE**