



St Edmundsbury
BOROUGH COUNCIL

C447

Democratic Renewal Working Party 26 April 2012

Updating the Contract Procedure Rules

SUMMARY

On 9 February 2012, the Democratic Renewal Working Party considered a report which contained proposals to update the Contract Procedure Rules. This paper included a proposal to change the procurement thresholds (Report C344 refers). Members were uncomfortable with this proposal, and recommended that the current thresholds were maintained, and that further information should be brought to the next meeting of the Democratic Renewal Working Party. Subsequently, at the Full Council meeting held on 28 February 2012, the tender thresholds, attached as Appendix A, were approved (Minute 91(c)(1)refers).

No further recommendation will be brought to this Working Party until a clearer picture is gained across Suffolk regarding the workability of the tender thresholds approved at Full Council, as contained in Appendix A.

PURPOSE OF THE REPORT

The Working Party is asked to **NOTE** Report C447, including the procurement tender thresholds detailed in Appendix A to Report C447, approved by Full Council on 28 February 2012.

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**UPDATING CONTRACT PROCEDURE RULES: APPROVED BY COUNCIL
28 FEBRUARY 2012**

On 28 February 2012 the Council considered a report which requested amendments to the tendering thresholds within the contract procedure rules in the Council's Constitution and it was:-

RESOLVED:-

That, subject to review by the Democratic Renewal Working Party at its next meeting, the threshold value of goods and works below £10,000 be as detailed in Section A of Appendix 1 to Report C370, and that Sections C and D of Appendix 1 be approved.

The table below list the thresholds as approved by Council.

(A) 'Current' Tender Thresholds

Threshold: Value of Goods, Services or Works	Tendering Procedure
Less than £100	No tendering procedure required.
More than £100 but less than £5,000	Three verbal or written quotations preferred but a minimum of two required.
More than £5,000 but less than £10,000	The minimum of three written quotations required.

(C) Aligned Tender Thresholds (with other Local Authorities within Suffolk)

Threshold: Value of Goods, Services or Works	Tendering Procedure
£10,001 to £50,000	Three quotations required in hard copy from suitably qualified suppliers.
£50,001 to EU threshold	Formal tendering procedure (to be advertised on Contracts Finder).
Above EU threshold	Formal tendering procedure in accordance with Public Contracts Regulations.

(D) EU Thresholds as at 1 January 2012

	Threshold
Supplies and services contracts	£173,943.00 (€200,000)
Works contracts	£4,348,350 (€5,000,000)